

November 20, 2017

Dear Parents/Guardians,

With nearly 3700 students riding our school buses, an integral part of providing the safest transportation system possible is bus pass usage. Bus passes were introduced four years ago and we are pleased with the number of riders who are following this new procedure. We recognize this is a big change in culture and appreciate your support.

Staff in the Transportation Department are working with bus drivers and school principals to identify students who are still riding without providing a bus pass by filling out Bus Pass Conduct Reports. Parents/Guardians of these students will be sent an email notifying them that a report has been received.

If these students still continue to ride without providing a bus pass, the Transportation Supervisor will contact parents/guardians of students directly to notify them that their student(s) may be denied afternoon ridership. If these students are denied ridership they will be left in the care of their school principal to await parent pick-up.

All students who have registered for bus services have been provided with a bus pass. If your student(s) has not yet received their bus pass please email the Transportation Registration Clerk at [transportationreceivables@sd79.bc.ca](mailto:transportationreceivables@sd79.bc.ca). If your student has lost their pass, please complete a lost or damaged bus pass form available online at <https://sd79.bc.ca/services/transportation/forms> or from their bus driver and submit with the \$10 replacement card fee. If there are any financial barriers preventing you from paying the replacement card fee please contact me by phone at 250-748-1066 ext 275 or at the email address below.

Thank you for supporting our safety efforts by ensuring your student(s) use their bus pass. These measures help us provide the safest transportation system possible. If you have any questions or concerns, please feel free to contact me at [transportationsupervisor@sd79.bc.ca](mailto:transportationsupervisor@sd79.bc.ca).

Regards,

Selena Hayes  
Transportation Supervisor

SH/kd