



Cowichan Valley School District

BOARD EDUCATION AND BUSINESS COMMITTEE MEETING

Tuesday, January 24, 2017

Held at 4:00 pm in the Yuxwule' Eagle Room (Boardroom)
2557 Beverly Street, Duncan, B.C.

AGENDA

Page

1. **Call to Order**

We respectfully acknowledge that we are meeting on the traditional and ancestral lands of the Coast Salish people.

2. **Adoption of Agenda**

- a. Motion to Adopt Agenda
"That the Board Education and Business Committee adopts the agenda of the January 24, 2017 Board Education and Business Committee meeting."

3. **Minutes**

- a. Minutes of the November 22, 2016 Board Education and Business Committee Meeting³⁻⁴
"That the Board Education and Business Committee adopts the minutes of the November 22, 2016 Board Education and Business Committee Meeting."

4. **Action List**

- a. Action List 5

5. **Petitions and Delegations**

6. **Education**

7. **Business and Operations**

- a. Draft 2016-2017 Amended Annual Budget 6-21
"That the Board Education and Business Committee recommends that the Board of Education adopt the Draft 2016-2017 Amended Annual Budget in the amount of \$85,781,460."

8. **Policy**



Cowichan Valley School District

Board Education and Business Committee Meeting

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8. Policy

- a. Policy 3730 - Student Reporting - Communicating Student Progress K - 9 Policy 22

9. Adjournment

- a. Motion to Adjourn
"That there being no further business, the meeting be adjourned."

**MINUTES OF THE BOARD EDUCATION AND BUSINESS COMMITTEE MEETING OF
SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
HELD ON TUESDAY, NOVEMBER 22, 2016 AT 4:00 PM IN THE BOARDROOM**

PRESENT: Trustee Rob Hutchins, Chair
Trustees Barb de Groot, Randy Doman, Cathy Schmidt, Candace Spilsbury
Rod Allen, Superintendent
Jason Sandquist, Secretary-Treasurer
Debbie Mah, Interim Assistant Superintendent
Karen Blow, Assistant Secretary-Treasurer
Monroe Grobe, Director of Operations
Denise Augustine, Director of Aboriginal Education and Learner Engagement

Gina Kueber, Recording Secretary

APOLOGIES: Trustees Elizabeth Croft and Joe Thorne
Sheryl Koers, Assistant Superintendent

1. Call to Order

Trustee Hutchins called the meeting to order at 4:00 pm and acknowledged that the meeting was taking place on the traditional and ancestral lands of the Coast Salish people.

2. Adoption of Agenda

a. Motion to Adopt Agenda

Amendment - Inquiry Program at Cowichan Secondary School to present first

Moved by Trustee Spilsbury seconded by Trustee de Groot *"That the Board Education and Business Committee adopts the agenda of the November 22, 2016 Board Education and Business Committee meeting as amended."*

CARRIED

3. Minutes

a. Minutes of the October 25, 2016 Board Education and Business Committee Meeting

Moved by Trustee Schmidt seconded by Trustee de Groot *"That the Board Education and Business Committee adopts the minutes of the October 25, 2016 Board Education and Business Committee Meeting."*

CARRIED

4. Action List

a. Action List

The Action List was reviewed.

5. **Petitions and Delegations**

a. Inquiry Program at Cowichan Secondary School

Lisa Marshall and students Elizabeth and Tatiane gave a presentation on the Explore! program at Cowichan Secondary School, which focuses on inquiry-based learning. Students cover curriculum areas through project-based learning and participate in regular elective studies. The projects are student-driven, involve community and follow the First Peoples principles of learning. Classroom Teacher Lisa Marshall is developing the program.

Trustee Doman arrived at 4:12 pm.

b. PlaceSpeak - Brian Carruthers, CVRD

Brian Carruthers, CAO of the Cowichan Valley Regional District, informed Trustees about PlaceSpeak, an online platform for public engagement that area local governments are engaging to gather public input on issues.

6. **Education**

7. **Business and Operations**

b. Participation in PlaceSpeak

Trustees discussed the merits of joining local governments in using PlaceSpeak as a forum to receive public input.

Moved by Trustee Spilsbury seconded by Trustee de Groot *"That staff investigate the advantages, disadvantages and costs of participating in PlaceSpeak."*

CARRIED

Moved by Trustee Spilsbury seconded by Trustee Schmidt *"That staff investigate and prepare a report on the qualifications needed, cost and time required of a staff member to manage the District's communications and technology."*

CARRIED

8. **Policy**

9. **Adjournment**

a. Motion to Adjourn

Moved by Trustee de Groot seconded by Trustee Doman *"That there being no further business, the meeting be adjourned."*

CARRIED

The meeting adjourned at 4:49 pm.

ACTION LIST FOR BEBC MEETINGS

Description	Assigned To	Action	Disposition / Completion
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October 27, 2015

Board Communication Goals	Rod Allen	When the Strategic Planning process is ongoing that the Board communication goals be reviewed.	In progress
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November 22, 2016

Participation in PlaceSpeak	Jason Sandquist	Recommend to the Board of Education to investigate the advantages, disadvantages and costs of participating in PlaceSpeak.	Done
District Communications and Technology	Jason Sandquist	Recommend to the Board of Education to investigate and prepare a report on the qualifications needed, cost and time required of a staff member to manage the District's communications and technology.	Done

Amended Annual Budget

School District No. 79 (Cowichan Valley)

June 30, 2017

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School District No. 79 (Cowichan Valley)

June 30, 2017

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

School District No. 79 (Cowichan Valley)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	7,693,125	7,523,875
Adult	23,125	32,250
Total Ministry Operating Grant Funded FTE's	7,716,250	7,556,125
Revenues	\$	\$
Provincial Grants		
Ministry of Education	70,458,692	67,610,719
Other	292,579	97,800
Tuition	2,751,000	2,551,000
Other Revenue	6,388,376	6,746,392
Rentals and Leases	120,000	114,480
Investment Income	157,107	159,254
Amortization of Deferred Capital Revenue	3,581,080	3,634,426
Total Revenue	83,748,834	80,914,071
Expenses		
Instruction	67,112,856	65,795,543
District Administration	2,230,536	2,082,084
Operations and Maintenance	13,087,328	13,065,635
Transportation and Housing	2,700,270	2,575,222
Total Expense	85,130,990	83,518,484
Net Revenue (Expense)	(1,382,156)	(2,604,413)
Budgeted Allocation (Retirement) of Surplus (Deficit)	1,254,250	2,234,082
Budgeted Reduction of Unfunded Employee Future Benefits	(50,000)	(50,000)
Budgeted Surplus (Deficit), for the year	(177,906)	(420,331)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(177,906)	(420,331)
Budgeted Surplus (Deficit), for the year	(177,906)	(420,331)

School District No. 79 (Cowichan Valley)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	76,111,393	74,354,875
Operating - Tangible Capital Assets Purchased	22,000	
Operating - Reduction of Unfunded Employee Future Benefits	50,000	50,000
Special Purpose Funds - Total Expense	4,669,641	4,870,741
Special Purpose Funds - Tangible Capital Assets Purchased	558,470	226,111
Capital Fund - Total Expense	4,349,956	4,292,868
Capital Fund - Tangible Capital Assets Purchased from Local Capital	20,000	60,000
Total Budget Bylaw Amount	85,781,460	83,854,595

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Signed _____

Signature of the Superintendent _____ Signed _____

Signature of the Secretary/Treasurer _____ Signed _____

DRAFT

School District No. 79 (Cowichan Valley)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
 Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,382,156)	(2,604,413)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(580,470)	(226,111)
From Local Capital	(20,000)	(60,000)
From Deferred Capital Revenue	(3,279,397)	(3,461,382)
Total Acquisition of Tangible Capital Assets	(3,879,867)	(3,747,493)
Amortization of Tangible Capital Assets	4,349,956	4,292,868
Total Effect of change in Tangible Capital Assets	470,089	545,375
	-	*
(Increase) Decrease in Net Financial Assets (Debt)	(912,067)	(2,059,038)

School District No. 79 (Cowichan Valley)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2017

	Operating Fund	Special Purpose Fund	Capital Fund	2017 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,031,632	92,893	43,324,509	45,449,034
Changes for the year				
Net Revenue (Expense) for the year	(1,182,250)	558,470	(758,376)	(1,382,156)
Interfund Transfers				
Tangible Capital Assets Purchased	(22,000)	(558,470)	580,470	-
Net Changes for the year	(1,204,250)	-	(177,906)	(1,382,156)
Budgeted Accumulated Surplus (Deficit), end of year	827,382	92,893	43,146,603	44,066,878

School District No. 79 (Cowichan Valley)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	67,248,017	64,402,887
Other	75,000	77,800
Tuition	2,751,000	2,551,000
Other Revenue	4,590,126	4,879,626
Rentals and Leases	120,000	114,480
Investment Income	145,000	145,000
Total Revenue	74,929,143	72,170,793
Expenses		
Instruction	62,443,215	60,924,802
District Administration	2,230,536	2,082,084
Operations and Maintenance	9,062,593	9,057,897
Transportation and Housing	2,375,049	2,290,092
Total Expense	76,111,393	74,354,875
Net Revenue (Expense)	(1,182,250)	(2,184,082)
Budgeted Prior Year Surplus Appropriation	1,254,250	2,234,082
Budgeted Reduction of Unfunded Employee Future Benefits	(50,000)	(50,000)
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(22,000)	-
Total Net Transfers	(22,000)	-
Budgeted Surplus (Deficit), for the year	-	-

School District No. 79 (Cowichan Valley)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	70,638,257	68,323,881
INAC/LEA Recovery	(4,399,626)	(4,399,626)
Other Ministry of Education Grants		
Pay Equity	363,682	363,682
Funding for Graduated Adults		88,600
Transportation Supplemental	283,524	
Return of Administrative Savings	348,411	
FSA & Exam Allocation	13,769	11,400
Curriculum Implementation Support		14,950
Total Provincial Grants - Ministry of Education	67,248,017	64,402,887
Provincial Grants - Other	75,000	77,800
Tuition		
International and Out of Province Students	2,751,000	2,551,000
Total Tuition	2,751,000	2,551,000
Other Revenues		
LEA/Direct Funding from First Nations	4,399,626	4,399,626
Miscellaneous		
BC Hydro Energy Manager	37,500	50,000
International Program Registration Fees	95,000	95,000
Transportation Fees - International	30,000	335,000
Miscellaneous	28,000	
Total Other Revenue	4,590,126	4,879,626
Rentals and Leases	120,000	114,480
Investment Income	145,000	145,000
Total Operating Revenue	74,929,143	72,170,793

School District No. 79 (Cowichan Valley)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
Salaries		
Teachers	31,954,748	31,106,031
Principals and Vice Principals	4,183,194	4,097,972
Educational Assistants	5,896,927	5,258,180
Support Staff	7,877,905	7,933,004
Other Professionals	1,758,935	1,729,732
Substitutes	3,384,920	3,365,642
Total Salaries	55,056,629	53,490,561
Employee Benefits	13,000,718	13,249,700
Total Salaries and Benefits	68,057,347	66,740,261
Services and Supplies		
Services	2,739,701	2,460,933
Student Transportation	203,600	88,600
Professional Development and Travel	487,752	479,676
Rentals and Leases	80,100	96,100
Dues and Fees	84,160	86,160
Insurance	244,134	244,134
Supplies	2,904,469	2,778,881
Utilities	1,310,130	1,380,130
Total Services and Supplies	8,054,046	7,614,614
Total Operating Expense	76,111,393	74,354,875

School District No. 79 (Cowichan Valley)Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2017

Schedule 2C

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	25,591,752	707,735		296,646	62,922	2,138,446	28,797,501
1.03 Career Programs	173,526	42,802		171,181		14,338	401,847
1.07 Library Services	684,517	95,428		152,415		43,166	975,526
1.08 Counselling	928,688			329,887		28,743	1,287,318
1.10 Special Education	3,337,776	319,250	5,154,125	64,880	135,485	579,803	9,591,319
1.30 English Language Learning	365,112						365,112
1.31 Aboriginal Education	314,055	95,391	742,802	44,113		52,325	1,248,686
1.41 School Administration		2,665,438		1,175,827		124,049	3,965,314
1.61 Continuing Education	130,634						130,634
1.62 International and Out of Province Students	428,688	225,353		97,897	112,308	19,317	883,563
1.64 Other							-
Total Function 1	31,954,748	4,151,397	5,896,927	2,332,846	310,715	3,000,187	47,646,820
4 District Administration							
4.11 Educational Administration		31,797		44,326	385,673		461,796
4.40 School District Governance					73,000		73,000
4.41 Business Administration				444,092	539,157	29,394	1,012,643
Total Function 4	-	31,797	-	488,418	997,830	29,394	1,547,439
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				12,974	377,184	47,503	437,661
5.50 Maintenance Operations				3,555,704		209,072	3,764,776
5.52 Maintenance of Grounds				298,819			298,819
5.56 Utilities							-
Total Function 5	-	-	-	3,867,497	377,184	256,575	4,501,256
7 Transportation and Housing							
7.41 Transportation and Housing Administration				107,970	73,206	5,414	186,590
7.70 Student Transportation				1,081,174		93,350	1,174,524
Total Function 7	-	-	-	1,189,144	73,206	98,764	1,361,114
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	31,954,748	4,183,194	5,896,927	7,877,905	1,758,935	3,384,920	55,056,629

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Schedule 2C

School District No. 79 (Cowichan Valley)Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2017

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2017 Amended Annual Budget \$	2016 Amended Annual Budget \$
1 Instruction						
1.02 Regular Instruction	28,797,501	6,933,962	35,731,463	1,873,046	37,604,509	37,030,176
1.03 Career Programs	401,847	99,433	501,280	453,989	955,269	897,318
1.07 Library Services	975,526	235,348	1,210,874	65,257	1,276,131	1,357,283
1.08 Counselling	1,287,318	275,659	1,562,977	5,500	1,568,477	1,429,106
1.10 Special Education	9,591,319	2,298,415	11,889,734	101,335	11,991,069	11,108,079
1.30 English Language Learning	365,112	84,638	449,750	4,500	454,250	407,267
1.31 Aboriginal Education	1,248,686	286,112	1,534,798	256,727	1,791,525	1,722,031
1.41 School Administration	3,965,314	861,554	4,826,868	103,125	4,929,993	4,777,050
1.61 Continuing Education	130,634	30,949	161,583	9,000	170,583	640,236
1.62 International and Out of Province Students	883,563	214,396	1,097,959	589,250	1,687,209	1,542,056
1.64 Other	-	-	-	14,200	14,200	14,200
Total Function 1	47,646,820	11,320,466	58,967,286	3,475,929	62,443,215	60,924,802
4 District Administration						
4.11 Educational Administration	461,796	91,125	552,921	24,000	576,921	541,854
4.40 School District Governance	73,000	2,401	75,401	85,050	160,451	160,451
4.41 Business Administration	1,012,643	208,671	1,221,314	271,850	1,493,164	1,379,779
Total Function 4	1,547,439	302,197	1,849,636	380,900	2,230,536	2,082,084
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	437,661	85,139	522,800	214,787	737,587	897,746
5.50 Maintenance Operations	3,764,776	878,875	4,643,651	1,488,131	6,131,782	5,978,634
5.52 Maintenance of Grounds	298,819	76,421	375,240	122,000	497,240	488,887
5.56 Utilities	-	-	-	1,695,984	1,695,984	1,692,630
Total Function 5	4,501,256	1,040,435	5,541,691	3,520,902	9,062,593	9,057,897
7 Transportation and Housing						
7.41 Transportation and Housing Administration	186,590	37,515	224,105	23,250	247,355	267,878
7.70 Student Transportation	1,174,524	300,105	1,474,629	653,065	2,127,694	2,022,214
Total Function 7	1,361,114	337,620	1,698,734	676,315	2,375,049	2,290,092
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	55,056,629	13,000,718	68,057,347	8,054,046	76,111,393	74,354,875

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School District No. 79 (Cowichan Valley)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget	2016 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	3,210,675	3,207,832
Other	217,579	20,000
Other Revenue	1,798,250	1,866,766
Investment Income	1,607	2,254
Total Revenue	5,228,111	5,096,852
Expenses		
Instruction	4,669,641	4,870,741
Total Expense	4,669,641	4,870,741
Net Revenue (Expense)	558,470	226,111
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(558,470)	(226,111)
Total Net Transfers	(558,470)	(226,111)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 79 (Cowichan Valley)
 Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2017

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OIEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	928,395	-	27,010	12,041	46,817	1,301,794	110,993	55,225	75,132
Add: Restricted Grants									
Provincial Grants - Ministry of Education	416,763	1,393,700	-	200	-	1,700,000	192,000	-	155,331
Other	9,065	-	-	1,781	-	-	-	-	-
Investment Income	425,828	1,393,700	-	1,981	-	1,700,000	192,000	-	155,331
Less: Allocated to Revenue	416,970	1,393,700	27,010	4,100	46,817	1,745,000	302,993	55,225	230,463
Deferred Revenue, end of year	937,253	-	-	9,922	-	1,256,794	-	-	-
Revenues									
Provincial Grants - Ministry of Education	416,763	1,393,700	27,010	-	46,817	-	302,993	55,225	230,463
Provincial Grants - Other	-	-	-	-	-	-	-	-	-
Other Revenue	207	-	-	2,700	-	1,745,000	-	-	-
Investment Income	416,970	1,393,700	27,010	1,400	46,817	1,745,000	302,993	55,225	230,463
Expenses									
Salaries	-	1,161,889	-	-	-	-	4,000	37,500	15,200
Teachers	-	932,235	-	-	-	-	-	37,500	95,200
Principals and Vice Principals	-	231,811	-	-	-	-	-	9,310	20,557
Educational Assistants	-	229,654	-	-	-	-	-	8,415	114,706
Support Staff	-	-	-	-	-	-	-	-	-
Substitutes	-	-	-	-	-	-	-	-	-
Employee Benefits	98,079	-	27,010	4,100	46,817	1,723,000	297,993	55,225	230,463
Services and Supplies	98,079	1,393,700	27,010	4,100	46,817	1,723,000	302,993	55,225	230,463
Net Revenue (Expense) before Interfund Transfers	318,891	-	-	-	-	22,000	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(318,891)	-	-	-	-	(22,000)	-	-	-
Net Revenue (Expense)	(318,891)	-	-	-	-	(22,000)	-	-	-
	-	-	-	-	-	-	-	-	-

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School District No. 79 (Cowichan Valley)
 Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2017

Schedule 3A

	CommunityLINK	Coding and Curriculum Implementation	Early Learning	Wendy's House	Student Inspiration	Cultural Trust	BC Hydro	School Building Envelope	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	131,741	-	8,686	27,779	15,327	72	128,532	217,579	3,087,123
Add: Restricted Grants									
Provincial Grants - Ministry of Education	630,286	82,829							2,870,909
Other						10,500			1,710,700
Investment Income									10,846
	630,286	82,829				10,500			4,592,455
Less: Allocated to Revenue	722,474	15,000	8,686	15,000	15,327	10,572	1,195	217,579	5,228,111
Deferred Revenue, end of year	39,553	67,829	-	12,779	-	-	127,337	-	2,451,467
Revenues									
Provincial Grants - Ministry of Education	722,474	15,000	230						3,210,675
Provincial Grants - Other								217,579	217,579
Other Revenue			8,456	15,000	15,327	10,572	1,195		1,798,250
Investment Income									1,607
	722,474	15,000	8,686	15,000	15,327	10,572	1,195	217,579	5,228,111
Expenses									
Salaries									981,049
Teachers									31,186
Principals and Vice Principals									624,386
Educational Assistants	394,732								31,637
Support Staff	27,637								74,700
Substitutes	14,000	8,000							1,742,958
	436,369	8,000							
Employee Benefits	106,005	2,000							370,683
Services and Supplies	180,100	5,000	8,686	15,000	15,327	10,572	1,195		2,556,000
	722,474	15,000	8,686	15,000	15,327	10,572	1,195		4,669,641
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	217,579	558,470
Interfund Transfers									
Tangible Capital Assets Purchased								(217,579)	(558,470)
	-	-	-	-	-	-	-	(217,579)	(558,470)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

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School District No. 79 (Cowichan Valley)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2017

	2017 Amended Annual Budget			2016 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		10,500	10,500	12,000
Amortization of Deferred Capital Revenue	3,581,080		3,581,080	3,634,426
Total Revenue	3,581,080	10,500	3,591,580	3,646,426
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,024,735		4,024,735	4,007,738
Transportation and Housing	325,221		325,221	285,130
Total Expense	4,349,956	-	4,349,956	4,292,868
Net Revenue (Expense)	(768,876)	10,500	(758,376)	(646,442)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	580,470		580,470	226,111
Total Net Transfers	580,470	-	580,470	226,111
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	20,000	(20,000)	-	
Total Other Adjustments to Fund Balances	20,000	(20,000)	-	
Budgeted Surplus (Deficit), for the year	(168,406)	(9,500)	(177,906)	(420,331)

SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
2016/2017 AMENDED ANNUAL BUDGET RECONCILIATION

	2016/2017 ANNUAL BUDGET	2015/2015 RESTRICTED SURPLUS	FUNDING ENROLMENT GROWTH	LOCAL EDUCATION AGREEMENT	TRANSPORTATION FUND	RETURN OF ADMINISTRATIVE SAVINGS	MISC REVENUE ADJUSTMENT	BUSING CONTRACT	HOMESTAY MANAGER	EDUCATION ASSISTANTS NEW FTE	TEACHERS NEW FTE	EXEMPT/P/V/P REGIONAL MODEL TRANSITION	MISC STAFFING ADJUSTMENTS	MISC SERVICES & SUPPLIES	RETIREMENT OF UNFUNDED EMPLOYEE FUTURE BEN	CAPITAL ASSET PURCHASE	2016/2017 AMENDED BUDGET
REVENUES																	
Provincial Grants																	
Ministry of Education	63,483,562		2,967,437	151,314	283,524	348,411	13,769										67,248,017
Other	75,000																75,000
Tuition	2,715,000						36,000										2,751,000
Other Revenue	5,045,940			(151,314)	(320,000)		15,500										4,590,126
Rentals and Leases	120,000																120,000
Investment Income	145,000																145,000
Surplus Appropriation	800,000	633,261	(179,011)														1,254,250
Surplus Unrestricted																	-
Total Revenue	72,384,502	633,261	2,788,426	-	(36,476)	348,411	65,269	-	-	-	-	-	-	-	-	-	76,183,393
EXPENSES																	
Salaries																	
Teachers	30,712,153	263,744									978,851						31,954,748
Principals and Vice Principals	4,027,638										21,858	123,968	9,730				4,183,194
Education Assistants	5,254,639									642,288							5,896,927
Support Staff	7,919,260												(41,355)				7,877,905
Other Professionals	1,652,634								56,154			50,147					1,758,935
Substitutes	3,107,486	123,253								50,000	50,000		54,181				3,384,920
Total Salaries	52,673,810	386,997	-	-	-	-	-	-	56,154	692,288	1,050,709	174,115	22,556	-	-	-	55,056,629
Employee Benefits	12,487,662	-	-	-	-	-	-	-	14,885	159,588	317,689	20,894					13,000,718
Total Salaries and Benefits	65,161,472	386,997	-	-	-	-	-	-	71,039	851,876	1,368,398	195,009	22,556	-	-	-	68,057,347
Services and Supplies																	
Services	2,482,387	85,000												172,314			2,739,701
Student Transportation	88,600							115,000									203,600
Professional Development and T	470,000	3,552												14,200			487,752
Rentals and Leases	80,100																80,100
Dues and Fees	84,160																84,160
Insurance	244,134																244,134
Supplies	2,463,519	157,712												283,238			2,904,469
Utilities	1,310,130																1,310,130
Total Services and Supplies	7,223,030	246,264	-	-	-	-	-	115,000	-	-	-	-	-	469,752	-	-	8,054,046
Total Operating Expense	72,384,502	633,261	-	-	-	-	-	115,000	71,039	851,876	1,368,398	195,009	22,556	469,752	-	-	76,111,393
Reduction of Unfunded Employee Future Benefits															50,000		50,000
Tangible Capital Assets Purchased																22,000	22,000
BUDGET	-	-	2,788,426	-	(36,476)	348,411	65,269	(115,000)	(71,039)	(851,876)	(1,368,398)	(195,009)	(22,556)	(469,752)	(50,000)	(22,000)	-

SURPLUS RECONCILIATION:

OPENING SURPLUS 2015/2016 FINANCIAL STATEMENTS	2,248,646
SURPLUS UTILIZED 2016/2017AMENDED ANNUAL BUDGET	1,254,250
UNALLOCATED 2015/2016 SURPLUS (REMAINING)	994,396

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Policy 3730

STUDENT REPORTING – COMMUNICATING STUDENT PROGRESS K – 9 POLICY

The Board of Education is committed to communicating student learning to parents in ways that are meaningful, transparent and support student learning through quality communication processes.

The Board of Education believes that quality communications of student progress are integral to the teaching-learning process and should be ongoing, timely and responsive throughout the school year.

The Board of Education believes that quality communications are a critical component to personalized learning. As such, the method used to communicate (report) learning will grow and adapt with changing technology and student / parent needs.

Specifically

The intent of this policy is designed to provide clear information about student learning to parents, while offering options to teachers on how best to describe that learning. This policy is designed to allow for flexibility as new practices emerge that align with the transformed BC Curriculum while at the same time ensuring student reporting procedures are carried out in accordance with BC Ministerial Orders and Guidelines. To this end, letter grades may or may not be a part of final summary reports. Letter grades will be provided to parents upon request.

The Superintendent will ensure that reporting practices and procedures are consistent with the School Act, related Regulations and Ministerial Orders.

The Superintendent, or the Superintendent's designate, will review this policy and the associated procedures as required.

References:

Board Minutes