

# Memo



**TO: TO ALL CUPE MEMBERS**  
**FROM: Vanessa A. Lysne, Human Resources Officer**  
**DATE: January 8, 2018**  
**RE: Specific Care Requirement Changes**

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In reviewing our job description for Specific Care, we are broadening our qualification from Licensed Practical Nurse to also include programs of one academic year with a personal care focus plus 2 years of verifiable experience with a fragile person(s). This experience needs to be confirmed with references from the institution or organization where a medical 'team' was involved in the fragile person's care and can attest to your experience. Names and contact information are required.

Employees who believe they meet this qualification and would like to be considered for an upgrade to Specific Care can contact Betty to obtain an Upgrade Request Form.

Vanessa A. Lysne  
Human Resources Officer

cc: CUPE  
Principals