

Memo



TO: ALL CUPE MEMBERS
FROM: Vanessa A. Lysne, Human Resources Officer
DATE: May 25, 2018
**RE: FOODSAFE CERTIFICATES FOR LUNCH PROGRAM
CO-ORDINATORS (“LPC”)**

Please read the following regarding your Foodsafe certificate.

*As of July 29, 2013, all FOODSAFE Level 1 certificates issued in British Columbia have a five-year expiry date. FOODSAFE Level 1 certificates issued prior to July 29, 2013, are only valid **until July 29, 2018**. To help FOODSAFE Level 1 certificate holders keep their food safety knowledge up to date, a short FOODSAFE Level 1 Refresher course is offered online by [Open School BC](#). The approximately three-hour **Refresher course** covers all the essentials of the FOODSAFE Level 1 training program. A grade of 80% must be achieved in the exam to be recertified.*

Cost \$45.

Any CUPE employee wanting to take the Food Safe Level 1 either online or in person please go to [foodsafe.ca](http://www.foodsafe.ca/courses.html) for more details. <http://www.foodsafe.ca/courses.html>. I have included upcoming Foodsafe course dates being held in Duncan between now and July.

If you hold a LPC or designate position, the fee to recertify will be reimbursed by the School District. If you want to obtain your Foodsafe certificate but do not hold a LPC position or designate, the cost will not be reimbursed, but you would be placed on a casual list specifically for a LPC should the designate be unavailable.

If you would like to be on a casual list for the LPC position, when designates are unavailable, please inform Betty Francisty by email hrcupeusw@sd79.bc.ca and **include a copy of your valid Foodsafe certificate**.

All casuals with certificates expiring July 29, 2018 will be considered inactive on this list until the certificate has been renewed and sent to HR.

Vanessa A. Lysne
Human Resources Officer

cc: CUPE
Principals