

SECURITY, SAFETY AND CLEANLINESS OF SCHOOLS

Background

The role of Custodial Services is to provide a clean and orderly environment for learning and teaching within District facilities, and to assist in ensuring general safety and comfort for staff, students and visitors. Tasks are carried out under the direction of the Custodial Supervisor through the School Custodians at each site.

Procedures

1. The work of custodians will be supervised and reported upon by the Custodial Supervisor in consultation with the Principal.
2. The District will provide the Principal with information on union contractual agreements and limitations, assigned work, hours of work, reporting, and requisitioning procedures, etc.
3. The Principal will work directly with custodians and the Custodial Supervisor in developing appropriate procedures for the school.
4. The Principal will arrange for the opening and closing of schools and will establish procedures that ensure the security of the building.
5. Inefficiencies in fire-protection equipment and unsafe conditions in the buildings or on the grounds shall be reported to the Director of Operations immediately.

Reference: Sections 20, 22, 23, 65, 85 School Act
Occupational Health and Safety Regulation
National Building Code
National Fire Code

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Amended: September 1, 2018