



# 2018-2019 Bus Registration

<b>BUSING TYPE:</b>	Regular <input type="checkbox"/>	Special Needs <input type="checkbox"/>	ISP <input type="checkbox"/>
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STUDENT INFORMATION		
Student ID:	Last Name:	First Name:
Birth Date:	School:	Grade:
Medical:	Medical Notes:	
Yes <input type="checkbox"/> No <input type="checkbox"/>		
Met at Stop:		
Yes <input type="checkbox"/> No <input type="checkbox"/>	Required: Other Equip <input type="checkbox"/> Wheelchair <input type="checkbox"/>	

PARENT/GUARDIAN/EMERG-CONTACTS			
Name	Relationship	Home/Cell	Work

BUSING ADDRESS**	
Home	Bus AM <input type="checkbox"/> Bus PM <input type="checkbox"/>
Alternate	Bus AM <input type="checkbox"/> Bus PM <input type="checkbox"/>
Daycare	Bus AM <input type="checkbox"/> Bus PM <input type="checkbox"/>

NOTE: \*\*Parents may register their child using a home address and an alternate address providing the alternate is due to parental custody or elementary student daycare needs only. The Transportation Department will not offer busing to students going home with other students, attending after school events or other after school functions.



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## SCHOOL BUS CODE OF CONDUCT

1. **All students must produce a valid bus pass and scan on and off buses daily.**
2. Students must ride the bus to which they are assigned and get on/off at their regular stop unless prior notification is given to the transportation department (minimum three-day notice is required).
3. Talk quietly so the driver will not be distracted.
4. Use appropriate language at all times.
5. Respect the rights of all others on board.
6. Remain seated while the bus is in motion.
7. Keep all parts of your body inside the bus (do not hang any parts out the window).
8. Keep emergency exits clear of obstacles and closed.
9. Vandalism on a school bus will not be tolerated and students will be held responsible for any damages.
10. Save your litter for the litter bin.
11. Absolutely no smoking, vaping, use of matches or lighters on any buses or school district property.

**The driver is in charge of the school bus and students shall follow his/her direction promptly and at all times.**

**Tick the box to indicate you have read and shared with your student.**

### NOTE:

- 1) ALL Kindergarten students must submit an electronic photo to [buspassphoto@sd79.bc.ca](mailto:buspassphoto@sd79.bc.ca)
- 2) Once registered, student's **bus schedules** are available through e-Link <http://bus.sd79.bc.ca/elinkrp/Login.aspx>
- 3) Replacement cost for lost or damaged bus passes for all students is **\$10.00**.
- 4) **Completed forms can be emailed to [busregistration@sd79.bc.ca](mailto:busregistration@sd79.bc.ca) or faxed 250-748-2132**

TODAYS DATE:

START DATE:

**PLEASE ALLOW A MINIMUM OF 3 DAYS FOR PROCESSING**

Registration Clerk – Kim Duffe  
 2557 Beverly Street, Duncan BC V9L 2X3  
 Phone: 250-748-1066 ext 276  
 Email: [busregistration@sd79.bc.ca](mailto:busregistration@sd79.bc.ca)  
 Email [buspassphoto@sd79.bc.ca](mailto:buspassphoto@sd79.bc.ca) (PHOTOS ONLY)  
 Office Hours: 8:30am – 4:30pm

Transportation Supervisor – Selena Hayes  
 2557 Beverly Street, Duncan BC V9L 2X3  
 Phone 250-748-1066- ext 275  
 Email : [transportationsupervisor@sd79.bc.ca](mailto:transportationsupervisor@sd79.bc.ca)