



**COWICHAN VALLEY**  
School District

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Applications are being accepted for the position of:

**CASUAL ON-CALL NOON HOUR SUPERVISOR**

**DUTIES:**

- Observe student behavior and interacts when necessary to maintain established discipline standards during the scheduled shift
- Prepares reports as required by Principal dealing with accidents, behavior, unsafe conditions or broken equipment
- Administers basic first aid
- May, on occasion, be required to perform other job-related duties as assigned.

**QUALIFICATIONS:**

- Grade 12 diploma or a combination of Grade 11 and at least one relevant vocational program
- Current St. John Ambulance Emergency First Aid – Industry certificate or equivalent
- Valid driver's license.

This is a unionized position. Job description #34 is available at [sd79.bc.ca](http://sd79.bc.ca).

Please forward completed resumes including official transcripts, Grade 12 or equivalent certificate and a covering letter indicating how you believe you meet our qualifications, and three work references with permission to contact. Please submit electronic applications as one PDF.

Applications will be accepted on an ongoing basis until filled and can be dropped off at the School Board Office, emailed or faxed to:

Jen Christenson, Staffing Officer and Systems Analyst  
School District No. 79 (Cowichan Valley)  
2557 Beverly Street, Duncan, BC V9L 2X3  
Email: [jchristenson@sd79.bc.ca](mailto:jchristenson@sd79.bc.ca) Ph: 250-748-0321 (ext 282) Fax: 250-748-6591

Thank you for your interest in this casual position. Only those selected for an interview will be contacted.