

TITLE: **Hul'q'umi'num' Language and Culture
Advisor**
SECTION: As Appointed
REPORTS TO: Principal or Delegate

SUMMARY:

Under the general supervision of the Principal or Delegate, provides a range of Coast Salish cultural education and Hul'q'umi'num' language learning opportunities to students and adults including teachers, administrators and support staff and assists in the delivery of services and Indigenous programs in classrooms, with groups or individual Indigenous students and peers and in professional development settings.

DUTIES:

1. Acts as a Coast Salish Knowledge Keeper and Hul'q'umi'num' language advisor.
2. Advises and assists the teachers in the delivery of Indigenous culture and Hul'q'umi'num' language to Indigenous and non-Indigenous students.
3. Advises and assists the teachers in the integration of Coast Salish content and perspective into existing curriculum which may include the gathering of Indigenous resource material, organizing charts, building displays, speaking on a specific topic, arranging a guest speaker.
4. Regularly communicates and consults with Indigenous elders and community members for advice and feedback regarding Indigenous culture and language information and resources.
5. Collaborates with the Indigenous Education department to assist in developing Indigenous Culture and language programs and resources and includes sharing advice and feedback received from Indigenous elders and community members.
6. Provides advice and learning opportunities to build awareness of, and appreciation for, Coast Salish culture and Hul'q'umi'num' to school staff and students.
7. Maintains a daily written record of services provided to Indigenous students.
8. Advises teachers and support staff in writing and maintaining records of student progress with regards to learning about Indigenous culture and Hul'q'umi'num' language.

9. Provides a positive Indigenous role model for students.
10. Operates a personal computer, laptop, photocopier, fax machine, and/or other technology for educational purposes.
11. Other job-related duties in support of Indigenous students, as assigned by the Principal or Delegate.

QUALIFICATIONS:

Education – the applicant must have completed:

- Masters degree in linguistics through Hul'q'umi'num language or equivalent knowledge gained through community experience.

Skills – the applicant must have:

- Basic computer skills
- understanding of basic behaviour management techniques, for example non-violent crisis prevention intervention training.
- Proficiency in written and spoken English consistent with the assignment.
- Thorough knowledge of Coast Salish culture and a demonstrated proficiency in reading, writing and speaking Hul'q'umi'num'.

Experience – the applicant must have:

- Experience working with children and youth in a formal education setting for a period of greater than 12 months.

Physically Fit – the applicant must be:

- Physically capable of performing the job duties.

Other – the applicant must:

- Be able to follow established methods, protocols, policies, procedures and guidelines exercising independent judgment when required and be able to recommend changes.
- Show tact, courtesy and discretion in dealing with people in the course of his/her duties.
- Acknowledge the need for confidentiality with regard to information seen and/or heard in the course of his/her duties.

APPENDIX A

JOB EVALUATION

COVERING

SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
(EMPLOYER)

AND

CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 606

ADVICE OF RATING

EMPLOYEE NAME:	
JOB TITLE:	102 – Hul’q’umi’num’ Language and Culture Advisor
LOCATION:	Schools
EFFECTIVE DATE:	

This is to advise that the rating for the job to which you have been appointed is as follows:

JOB RATING

Factor	Edu	Exp	Jud	A/D	Phy	Dex	Acc	Saf	Sup	Con	W/C
Degree	9	5	5	3	3	4	1	1	1	3	2
Total Points	381										

RATING CLASSIFICATION: LEVEL	17
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