

Applications are being accepted for the position of:

**CASUAL ON-CALL INDIGENOUS EARLY CHILDHOOD EDUCATION TS'UWTUN**

Under the general supervision of the Associate Superintendent in charge of Early Learning or delegate and the District Principal of Indigenous Education or delegate, plans, organizes, implements, promotes, and provides StrongStart BC Outreach opportunities for Indigenous families with children from birth to age five in the Nations' communities. Simultaneously, builds connection between families, StrongStart programs and our elementary schools as well as provide transition supports into Kindergarten including Registration.

**DUTIES:**

- Provides high quality early learning group sessions for children in the following areas of children's development: physical health and well-being, social and emotional development, language and cognitive development and the communication skills of preschool-aged children.
- Use the British Columbia Early Learning Framework to guide the StrongStart BC Outreach program.
- Seek assistance of the local health authority to help in locating children through birth records or other health records and provide these families with information about the StrongStart BC Outreach Program.
- Where possible, link parents/caregivers to services offered by health authorities, community agencies and other social service providers.
- Promotes and supports transitions into Kindergarten and registration.
- Links to and works in partnership with the StrongStart BC Early Learning Centers in the school district.
- Participates in meetings with StrongStart BC team, Indigenous community partners and with parents as required.
- Acts as a liaison between home and school (including the development of effective parenting skills).
- Maintains accurate reports, records, registration, and attendance for StrongStart BC.
- Promotes awareness and understanding of school system requirements for Indigenous parents, grandparents, and families, which may include home visits.
- Works closely with school district Indigenous Education, Early Learning, Indigenous Support Workers, StrongStart BC Educators, and school-based administration.
- Establishes and maintains effective working relationships with the First Nations who represent the early learner and their families.
- Assists families with integrating or re-integrating into StrongStart BC programs and K-3 classrooms.
- Establishes and maintains effective working relationships with the community: acts as a liaison and advocate for students and families as required.
- Transports students or families in district or district-authorized vehicles as required.
- May, on occasion, be required to perform other job-related duties as assigned.

**QUALIFICATIONS:**

- Successful completion of a 2-year college recognized Early Childhood Educator diploma
- Valid BC Class 5 driver's license with a current and clean driver's abstract
- Current Occupational First Aid- Level 1 certificate
- Current Food Safe certificate

**SKILLS:**

- A desire to help children learn and interact appropriately, reinforcing basic social skills.
- Understanding of Indigenous culture; Hul'q'um'num language is an asset.
- Demonstrated effective time management and organizational skills.
- Basic computer skills.

**EXPERIENCE:**

- One to two years' experience is an asset.
- Sound understanding of local Indigenous culture.
- Demonstrated knowledge of community and agency resources.
- Demonstrated ability to work at the level of independence and with the degree of initiative appropriate to the position.
- Demonstrated ability to work effectively as a team member.
- Demonstrated ability to establish and maintain respectful relationships with children, youth, and adults.
- Physically capable of performing the job duties.

This is a unionized position. Job description #106 is available at [sd79.bc.ca](http://sd79.bc.ca).

Please forward completed resumes including official transcripts, Grade 12 or equivalent certificate and a covering letter indicating how you believe you meet our qualifications, and three work references with permission to contact. Please submit electronic applications as one PDF.

Applications will be accepted on an ongoing basis until filled and can be dropped off at the School Board Office, emailed or faxed to:

Jenny Christenson, Staffing Officer and Systems Analyst  
Cowichan Valley School District  
2557 Beverly Street, Duncan, BC V9L 2X3  
Email: [jchristenson@sd79.bc.ca](mailto:jchristenson@sd79.bc.ca) Ph: 250-748-0321 (ext. 282) Fax: 250-748-6591

Thank you for your interest in this casual position. Only those selected for an interview will be contacted.