

TITLE: Indigenous Cultural Arts Support Worker
SECTION: As Appointed
REPORTS TO: INED, Principal or Delegate

Summary

Under the general supervision of the Indigenous Education Department and/or under the daily supervision of the principal or delegate, provides programming assistance to classroom teachers. Assists classroom teacher with co-creating culturally authentic lessons from a culturally based perspective and supporting Indigenous students in recognizing and nurturing their gifts in various classroom Cultural Arts programs. Supports all students to garner a deeper sense of balanced wellness, providing greater connectedness to their learning, overall joy, happiness, self-esteem, confidence, and success. Emphasis of responsibility will focus on supporting as a liaison between the community and classroom programs, anchoring cultural expertise in protocols and customs while collaborating with community members to support Curricular Arts programs.

Duties

1. Provides guidance, assistance, encouragement, and support to Indigenous students and others in developing and achieving personal success and life skill goals.
2. Develops a rapport with Indigenous students and classroom teacher to collaborate on ideas for culturally appropriate classroom projects.
3. Supports students with diverse learning needs in the classroom environment and confers with school-based team regarding Individual Education Programs.
4. Assists the teacher in the delivery of special programs to designated students and classes as outlined in the Individual Education Programs.
5. Connects with the school based INED team.
6. Coordinates and facilitates meetings with community members to work together with classroom teacher(s) for specific classes and classroom programs.
7. Collaboratively works with students supporting Dual Trades opportunities
8. Establishes and maintains effective working relationships with the community; acts as a liaison and advocates for students and families as required.
9. May support with organizing and participating in field trips, class activities and outings.
10. Commits to assisting Indigenous students and others to achieve success in school Arts programs.
11. Connected to Trades Shops and uses a variety of tools related to the job.
12. Supports students in the Shops and Art classes using a variety of mediums.
13. Liaises with School Based INED team on post-secondary transitions and dual credit careers opportunities for students.
14. Transports students, community members and/or guests as required.
15. Conducts home visits to community members' or students' homes as required.
16. May on occasion be required to perform other duties as assigned.

Qualifications

Education- Applicants must have:

- Grade 12 graduation
- Successful completion of two years of post-secondary study in Art, Indigenous studies or an equivalent combination of education and experience.

Experience- Applicants must have:

- Hul'q'umi'num Language is an asset
- Life experience working with our local Indigenous community, including involvement with culture and traditions.
- Sound knowledge and experience in woodwork and metalwork shops
- Thorough knowledge and understanding of safety protocols for machinery in shop classes
- Extensive experience working with a variety of cultural art mediums

Skills- Applicants must have:

- Demonstrated knowledge of community resources
- Demonstrated ability to establish and maintain respectful relationship with children, youth and adults
- Demonstrated ability to work collaboratively as a team member
- Proficiency in written and spoken English consistent with assignment
- Deep and sound understanding of local Indigenous culture
- Demonstrates effective time management and organizational skills
- Basic computer skills

Physically Fit - the applicant must be

- Physically capable of performing the job duties.

Other

- Follow established methods and procedures
- Show tact, courtesy and discretion in dealing with people in the course of their duties.
- Ability to maintain confidentiality with regard to sensitive information seen and/or heard in the course of their duties.
- Valid BC Class 5 driver's license

JOB EVALUATION
COVERING
SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
(EMPLOYER)
AND
CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 5101
ADVICE OF RATING

EMPLOYEE NAME:	
JOB TITLE:	107 – Indigenous Cultural Arts Support Worker
LOCATION:	School Board Office
EFFECTIVE DATE:	September 1, 2022

This is to advise that the rating for the job to which you have been appointed is as follows:

JOB RATING

Factor	Edu	Exp	Jud	A/D	Phy	Dex	Acc	Saf	Sup	Con	W/C
Degree	5	1	2	3	3	2	3	2	2	3	3
Total Points	264										

RATING CLASSIFICATION: LEVEL	9
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