



COWICHAN VALLEY
School District

CUPE LUNCH PROGRAM COORDINATOR POSTINGS

TO: ALL CUPE MEMBERS
FROM: Vanessa A. Lysne, Human Resources Manager
DATE: Thursday, October 20, 2022

These designate positions are open to any CUPE casuals with current Food Safe. Please refer to CUPE designate memo for details (attached).

The following **REGULAR** positions are available:

COMPETITION: #1
LUNCH PROGRAM
DESIGNATE

Site: LAKE COWICHAN SCHOOL
Job: Job Description #33 – Pay Level 5
Schedule: ON CALL BASIS – 5 hr/day, 8:00am-1:00pm when dispatched.
Qualifications: Food Safe.
Term: Effective October 31, 2022.

COMPETITION: #2
LUNCH PROGRAM
DESIGNATE

Site: ALEXANDER ELEMENTARY SCHOOL
Job: Job Description #33 – Pay Level 5
Schedule: ON CALL BASIS – 5.5 hr/day, 8:00am-2:00pm when dispatched.
Qualifications: Food Safe.
Term: Effective October 31, 2022.

The following **TEMPORARY** position is available:

COMPETITION: #3
LUNCH PROGRAM
DESIGNATE

Site: KHOWHEMUN ELEMENTARY SCHOOL
Job: Job Description #33 – Pay Level 5
Schedule: ON CALL BASIS – 5 hr/day, 7:25am-12:25pm when dispatched.
Qualifications: Food Safe.
Term: Effective October 31, 2022 to June 30, 2022, or the return of the incumbent, whichever occurs first.

Application forms are available on the School District Website (www.sd79.bc.ca). All forms must be completed in full. Submit applications to the School Board Office Receptionist by email: sboreceptionist@sd79.bc.ca, please confirm it has been received. If you have any difficulty, please contact Ashley at hrcupeusw@sd79.bc.ca or leave her a voicemail at 250-748-0321 ext. 279.

APPLICATIONS MUST BE RECEIVED BY 10:00 AM, THURSDAY, OCTOBER 27, 2022.

Vanessa A. Lysne
Human Resources Manager



TO: ALL CUPE STAFF
FROM: Vanessa A. Lysne, Human Resources Manager
DATE: Thursday, October 13, 2022
RE: CUPE Designate Only Position Information

The following rules pertain to the CUPE Designate Only positions currently posted.

To avoid penalizing a CUPE designate by not permitting the acceptance of long term casual assignments, CUPE and the Board have agreed to the following:

- CUPE casual designates are permitted to accept any casual work as usual within their seniority and qualifications and offered by the CUPE dispatcher;
- Fulfilling a CUPE designate only position will take priority while in any casual assignment and may be on short notice;
- In order to provide designate coverage for a CUPE position, CUPE casual designates would be required to leave a casual assignment and can then return to the casual assignment the following day;
- Designates cannot return to a casual assignment for a partial day.
- Applies to casuals who are designates to CUPE positions only;