

Applications are being accepted for the position of:

**CASUAL ON-CALL EDUCATION ASSISTANT – SPECIFIC CARE**

Under the general supervision of the Principal or Delegate, provides specialized personal, medical and physiological services and assists with the delivery of special programs to students classified by the Ministry of Education as Physically Handicapped, Multiple-Handicapped, Autistic, Moderately or Profoundly Mentally Handicapped, Dependent, Deaf or Blind.

Specific Care is for a child or youth who has a chronic, profound physical disability and/or prolonged medical condition requiring frequent child-specific specialized health care support while at school. Student may also require invasive delegated health care support such as catheterization and suctioning.

**DUTIES:**

- Assists the teacher in the delivery and supervision of special programs to designated students and classes as outlined by the Individual Education Programs.
- Provides personal care to designated students including feeding, dressing, undressing, toileting, cleaning, washing, lifting into and out of wheelchairs and buses.
- Provides specialized medical care to designated students as directed by health professionals, including suctioning and catheterization.
- Monitors and records group or individual activities and progress with respect to health, behavioural and academic issues.
- Performs medically-directed, individual physiotherapy exercise and treatment for fragile students.
- Attends to the physical safety of students during swimming, horseback riding, exercises or play activities.
- Confers with school-based team regarding Individual Education Programs.
- Operates, services, adjusts and sanitizes specialized personal and medical care equipment.
- Operates, adjusts and assists with specialized child-specific equipment.
- Monitors student behaviour and may be required to remove or restrain to avoid potential disruptive outbreaks.
- Communicates with students using sign language, Braille or other specialized skills or equipment as required.
- Assists in the teaching function by conducting drills, reading or listening to reading and assisting reluctant learners.
- Assists classroom teacher in the gathering of resource materials and organizing charts and displays.

- Operates a personal computer for educational purposes.
- Performs back-up duties to other Education Assistants within the school complex.
- May, on occasion, be required to perform other job-related duties as assigned.

QUALIFICATIONS:

- Grade 12 Diploma
- Successful completion of a college or university recognized program of related studies (such as the School and Community Support Worker Certificate from Vancouver Island University or equivalent) complete with 2 practicums
- Current level of First Aid with CPR appropriate to student or assignment
- **American Sign Language Certification would be an asset**
- Capability to physically perform the job duties

EXPERIENCE:

- 2 years of experience in an assignment with a fragile person

This is a unionized position. Job description #49 is available at [sd79.bc.ca](http://sd79.bc.ca).

Please forward completed resumes including official transcripts, Grade 12 or equivalent certificate and a covering letter indicating how you believe you meet our qualifications, and three work references with permission to contact. Please submit electronic applications as one PDF.

Applications will be accepted on an ongoing basis until filled and can be dropped off at the School Board Office, emailed or faxed to:

Jenny Christenson, Staffing Officer and Systems Analyst  
Cowichan Valley School District  
2557 Beverly Street, Duncan, BC V9L 2X3  
Email: [hrcupeusw@sd79.bc.ca](mailto:hrcupeusw@sd79.bc.ca) Ph: 250-748-0321 (ext. 282) Fax: 250-748-6591

Thank you for your interest in this casual position. Only those selected for an interview will be contacted.