



AGENDA
Special Open Board Meeting

Tuesday, June 18, 2024

4:30 p.m.

Via Zoom at <https://sd79.zoom.us/j/65341273882>

Pages

1. CALL TO ORDER

'Uy' skweyul, sii'em' nu siiye'yu. 'Uy nu shqwaluwun kwunus 'i lumnalū. I would like to acknowledge that this meeting is taking place on the lands of the Hul'q'umi'num' speaking people, specifically the Kwa'mutsun village. The Board of Education is honoured to be able to collaboratively walk beside the Quw'utsun, Malahat, Ts'uubaa-asatx, Halalt, Penelakut, Stz'uminus, and Lyackson Peoples who have cared for this land for thousands of years. May we walk gently on the ceded and unceded territories of their lands as we work together to lift up all of the xe'xe' smun'eem.

2. ADOPTION OF AGENDA

2.1 Motion to Adopt Agenda

"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the agenda of the June 18, 2024 Special Open Board Meeting."

3. SECRETARY - TREASURER

3.1 For Board Action

3.1.1 2025/2026 Major Capital Plan Submission

"In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 79 (Cowichan Valley) hereby approves the proposed Five-Year Capital Plan (Major Capital Programs) for 2025/26, as provided on the Five-Year Capital Plan Summary for 2025/26 submitted to the Ministry of Education and Child Care."

3 - 4

- 3.1.2 2025/2026 Five-Year Capital Plan Building Envelope Program (BEP) 5
"In accordance with provisions under section 142 (4) of the School Act, the Board of Education of School District No. 79 (Cowichan Valley) hereby approves the proposed Five-Year Capital Plan (Building Envelope Program) for 2025/2026, as provided on the Five-Year Capital Plan Summary for 2025/2026 submitted to the Ministry of Education and Child Care."
- 3.1.3 Ongoing Recognition - Duncan Lions Club Donation 6
"That the Board of Education of School District No. 79 (Cowichan Valley) approves the installation of a small recognition sign that acknowledges the fundraising collaboration between the Drinkwater Elementary Parent Advisory Council and the Duncan Lions Club once the new playground at Drinkwater Elementary has been installed."
4. NEW BUSINESS
5. ADJOURNMENT
- 5.1 Motion to Adjourn
"That there being no further business, the meeting be adjourned."

Submission Summary

Submission Summary:	Major 2025/2026 2024-06-30 MAIN - K12 & CC Integrated
Submission Type:	Capital Plan
School District:	Cowichan Valley (SD79)
Open Date:	2024-04-08
Close Date:	2024-06-30
Submission Status:	Draft

Submission Category	Sum Total Project Cost
Seismic	\$44,139,088
Addition	\$55,032,866
New School	\$125,370,362
Site Acquisition	\$18,000,000
Replacement/Renovation	\$13,000,000
Total	\$255,542,316

ADDITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150128	Tansor Elementary	Addition	4 classroom addition (increase to 40K/375E)	\$6,722,216
2	167361	Bench Elementary	Addition	4 classroom addition	\$6,615,495
3	150097	Palsson Elementary	Addition	7 classroom addition (increase to 60K/225E^); Priority 12A	\$14,894,676
4	150032	Crofton Elementary Community School	Addition	8 classroom addition (increase to 40K/350E)	\$18,934,984
5	154187	Maple Bay Elementary	Addition	4 classroom addition to accomodate growing population and future development in catchment.	\$7,865,495
Submission Category Total:					\$55,032,866
NEW SCHOOL					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150231	South Zone Elementary	New (School)	New 400 capacity K-7 school on new site set aside by local developer	\$33,042,012
2	150221	Sahtlam Road Elementary	New (School)	New 400 capacity K-7 school on new site	\$58,831,856
3	150162	Bell McKinnon/North Elementary	New (School)	New 400 capacity K-7 school on new site	\$33,496,494
Submission Category Total:					\$125,370,362
REPLACEMENT/RENOVATION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150618	Lake Cowichan Secondary	Renovation (Replace/Reno)	Site Alterations and ancillary space, hazmat abatement and health and safety improvements, accessibility and life safety upgrades, IT and infrastructure	\$5,000,000
2	154188	Chemainus Secondary	Renovation (Replace/Reno)	Renovations of an old school in need of major renovations, hazmat abatement and seismic renovations to accommodate 750 students, new roofing.	\$8,000,000
Submission Category Total:					\$13,000,000

SEISMIC					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150314	Alexander Elementary	Upgrade	Seismic Upgrade of 4 H1 Blocks	\$10,185,976
2	150334	Chemainus Secondary	Upgrade	Seismic Upgrade of 2 H1 Blocks and 1 M Block	\$21,020,908
3	150435	Quamichan School	Upgrade	Seismic Upgrade of 2 H1 Blocks	\$9,363,144
4	150421	Palsson Elementary	Upgrade	Seismic Upgrade to 2 H1 Blocks (School and Gym); Priority 12B	\$312,000
5	154466	Mill Bay Elementary	Upgrade	Seismic upgrade of two H1 blocks at Mill Bay Elementary, including one P1 block (Gymnasium)	\$2,945,060
6	150313	Alex Aitken	Upgrade	Seismic Upgrade of 1 H1 Block (Kindergarten) and 1 M Block (Gym), Priority 8A	\$312,000
				Submission Category Total:	\$44,139,088
SITE ACQUISITION					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150543	Sahtlam Road Elementary	Site Acquisition	Acquisition of new 4 Ha site for new 400 nominal capacity Elementary school	\$7,000,000
2	150551	South Zone Elementary	Site Acquisition	Acquisition of new 2.3 Ha site for new 400 nominal capacity Elementary school	\$2,000,000
3	154905	Maple Bay	Site Acquisition	Purchase property to facilitate expansion of Maple Bay Elementary School.	\$2,000,000
4	150484	Bell McKinnon/North Elementary	Site Acquisition	Acquisition of new 2.3 Ha site for new 400 nominal capacity Elementary school	\$7,000,000
				Submission Category Total:	\$18,000,000

Submission Summary

Submission Summary:	Major 2025/2026 2024-07-01 BEP
Submission Type:	Capital Plan
School District:	Cowichan Valley (SD79)
Open Date:	2024-04-08
Close Date:	2024-07-01
Submission Status:	Draft

Submission Category	Sum Total Project Cost
BEP	\$3,000,000
Total	\$3,000,000

BEP					
SD Category Rank	Project Number	Facility/Site	Project Type	Project Description	Total Project Cost
1	150559	Alex Aitken	Renovation (BEP)	Upgrade and repair 1994 exterior sections of building envelope that have experienced water ingress and above normal moisture issues.	\$3,000,000
Submission Category Total:					\$3,000,000



Briefing **Note**

Date of Report: June 14, 2024

Prepared for: The Board of Education for **Action** for the June 18, 2024 Special Open Board Meeting

Subject: Ongoing Recognition – Duncan Lions Club Donation

Background:

On May 3, 2023 *Administration Procedure 514 – Management of School Based Grant Generated Funds* was created. This administrative procedure provides steps for schools to follow when applying for, accounting for, and reporting back on grant funding. Specifically, *Administrative Procedure 514* states:

“Any proposal for ongoing recognition or advertising must be approved by the Board”

Discussion:

The Drinkwater Elementary Parent Advisory Council has been actively fundraising for the past four years to replace the aging playground at the school. With a generous donation from the Duncan Lions Club they are much closer to funding the new playground.

The Duncan Lions Club has asked to be recognized for their contribution towards the playground once it has been purchased and installed. Specifically, they would like to see a small sign with their logo and a statement that the playground was fundraised for in a collaboration between the Drinkwater Elementary Parent Advisory Committee and the Duncan Lions Club.

Per *Administrative Procedure 514* the installation of the small recognition signage is subject to the approval of the Board of Education.

Recommendation:

“That the Board of Education of School District No. 79 (Cowichan Valley) approves the installation of a small recognition sign that acknowledges the fundraising collaboration between the Drinkwater Elementary Parent Advisory Council and the Duncan Lions Club once the new playground at Drinkwater Elementary has been installed.”

Prepared by:

Jason Sandquist, Secretary-Treasurer

Reviewed by:

Robyn Gray, Superintendent
Date June 16, 2024