

SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
CUPE CASUAL BIWEEKLY TIME SHEET

Employee # _____

Employee Name _____

Pay Period Ending _____

	Date	Assignment	Hrs Worked	Employee Absent	School	Checked In:	Office Use
Mon							
Tues							
Wed							
Thur							
Fri							

Mon							
Tues							
Wed							
Thur							
Fri							

Signature: _____

***Please note: This time sheet must be handed in by 4:00 p.m. Friday of end of the pay period.
(unless a revised date is posted by Payroll)***