COWICHAN VALLEY
School District

MyEducation BC Login

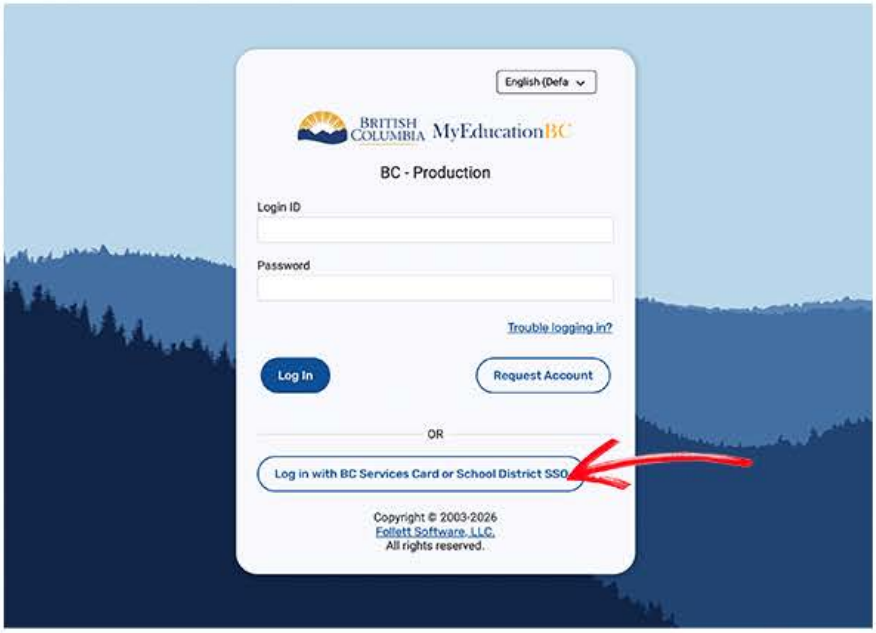
Starting this school year, staff will begin the transition to logging into MyEd using Single Sign On (SSO) using their district account.

This both simplifies the login process so we no longer use a seperate set of credentials & protects our sensitive student information behind our multifactor protected district accounts.

You'll access MyEd the same way as usual, using the bookmark in your URL or the following link:

https://myeducation.gov.bc.ca/aspen

1.) From the login screen, click the Log in with BC Services Card or School District SSO button.



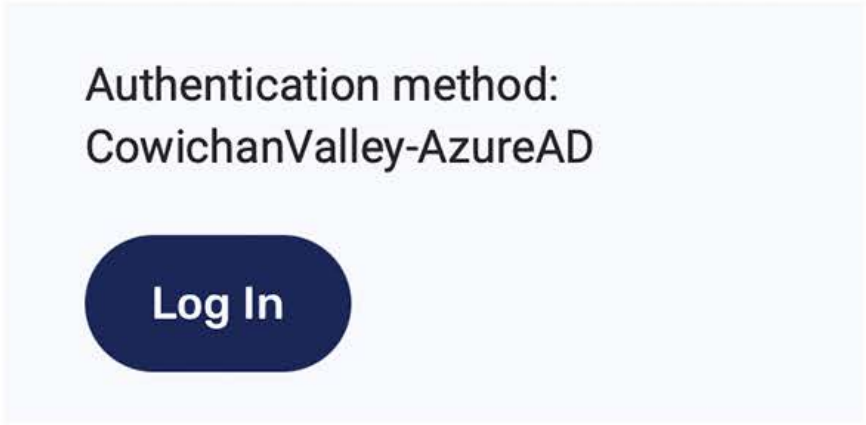
2.) Select Cowichan Valley from the drop-down menu.

COWICHAN VALLEY
School District

MyEducation BC Login

3.) Click the Log In button. **Do not click the Log in with Aspen button**. If prompted, enter your work email (eg: jhall@sd79.bc.ca). Logging in with your role based email will result in an error!

If you use a role based email as well, you will need to use a seperate browser (eg: Firefox).



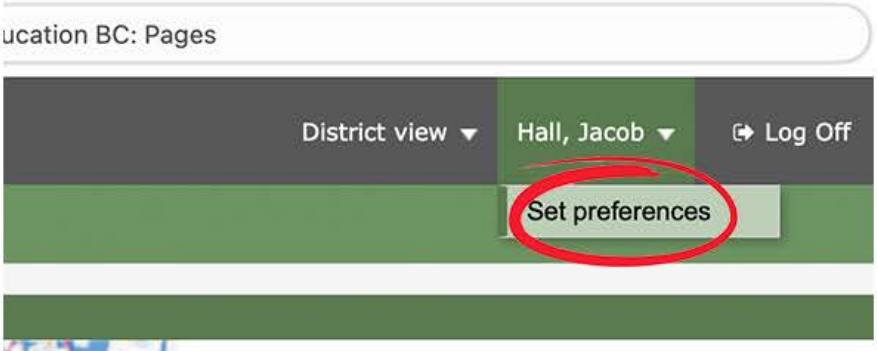
If you're using a role based email, you'll need to use a seperate browser.

eg: Safari for MyEd & Firefox for M365.

You're in! If you're in a clerical role, please see additional steps below.

For Clerical roles

Once logged in, navigate to the top tab -> your name -> drop-down menu -> Set Preferences.



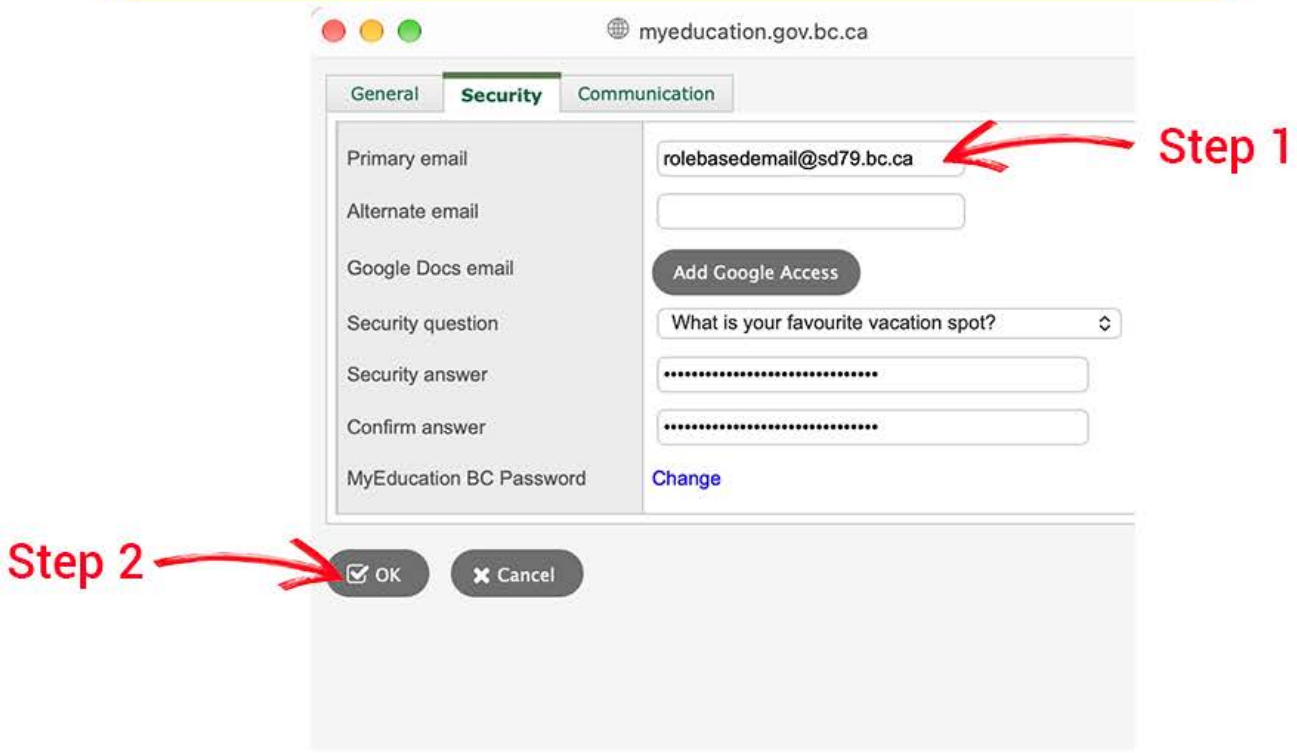
COWICHAN VALLEY
School District

MyEducation BC Login

Once you're in the Preferences window, choose top tab - Security -> for your Primary Email, set this to your role based email.

eg: If you work in the front desk role at Quamichan, you'll enter **quamichanfrontdesk@sd79.bc.ca**

You need to do this step so when you email from MyEd, the responses go to your role based email, not your personal.



If you're a casual clerical and you need to send out an email in MyEd, make sure you follow these steps at each school.