



## LOU 16(c) – TTOC Experience Transfer Request – Form B

Re: December 31<sup>st</sup> transfers for TTOC experience accrued up to and including November 15<sup>th</sup>

This constitutes my written notice under LOU No. 16(c) of the collective agreement that I, \_\_\_\_\_ wish to transfer my eligible TTOC experience credits earned under Article C.4 (up to and including November 15, \_\_\_\_\_) to that of the applicable previous local collective agreement increment language for continuing and/or temporary employees. Transfer of these experience credits shall take place and be effective December 31, \_\_\_\_\_.

I understand that once I submit this application to the employer, this decision to transfer is final and cannot be reversed.

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
District Receipt Confirmed

\_\_\_\_\_  
Date of Receipt

Please Note: This written notice must be provided by the teacher and received by the district no later than November 15<sup>th</sup> of the school year for a transfer for TTOC experience credits earned up to and including November 15<sup>th</sup> to take effect on December 31<sup>st</sup> of the same school year.

*Forms should be submitted directly to **Breanne Heslop**, Payroll and Benefits Manager, at the School Board Office, by **fax 250-748-6591** or **by email** to [bheslop@sd79.bc.ca](mailto:bheslop@sd79.bc.ca) .*

