



Qualification Upgrade Request
Education Assistant Personal Care – Specific Care

Name: _____ Current Qualification(s): _____

See Job Description Education Assistant Specific Care #49 on the district website for more information.

Please elaborate on the education and specific courses taken as well as number of hours in any course. Also include all practical experience that supports the requested upgrade. The practical experience must be verifiable with supporting documentation and a full explanation of your experience that supports this request. Please use reverse of page to add information. This form should be submitted in a package that includes all transcripts (unofficial is accepted), certificates, supporting documents and references. All required accompanying documentation must be attached with the submission. Not submitting all this information will prevent review of your request.

| Requirement | Qualification | Documentation Attached (√) |
|--|---------------|----------------------------|
| Successful completion of a college recognized Diploma or Certificate program of studies (personal care focus) AND | | |
| Experience and training in basic behavior management techniques (such as EACS 140, POPARD or equivalent) AND | | |
| Current first aid (including CPR) appropriate to student or assignment AND | | |
| Sufficient swimming skills to assist with students in aquatics program consistent with assignment (assessment from an Aquatic Centre staff member) AND | | |
| 2 years experience in an assignment (with written reference from supervisor attesting to PC duties with a medically fragile person) | | |

Signed: _____ Date: _____

Please sign and submit this request to hrcupeusw@sd79.bc.ca