



Qualification Upgrade Request
Education Assistant Behavior to Personal Care

Name: _____ Current Qualification(s): _____

See Job Description Education Assistant Personal Care #46 on the district website for more information.

Please elaborate on education and specific courses taken as well as number of hours in any course. Also include all practical experience that supports the requested upgrade. The practical experience must be verifiable with supporting documentation and a full explanation of your experience that supports this request. Please use reverse of page to add information. This form should be submitted in a package that includes all transcripts (unofficial is accepted), certificates, supporting documents and references. All required accompanying documentation must be attached with the submission. Not submitting all this information will prevent review of your request.

Requirement	Qualification	Documentation Attached (√)
Successful completion of a college recognized Diploma or Certificate program of studies (personal care focus) OR the VIU EACS course OR equivalent course with EACS 150 (Health and Wellness) AND		
Current first aid (including CPR) appropriate to student or assignment AND		
Sufficient swimming skills to assist with students in aquatics program consistent with assignment (assessment from an Aquatic Centre staff member) AND		
Experience in a Personal Care focused job for a period for 150 hours or more (with written reference from supervisor attesting to PC duties with a medically fragile person)		

Signed: _____ Date: _____

Please sign and submit this request to hrcupeusw@sd79.bc.ca