

**SCHOOL DISTRICT No. 79 (Cowichan Valley)
USW JOB DESCRIPTION**

TITLE: Heating Mechanic
DEPARTMENT: Maintenance
REPORTS TO: Manager of Facilities or Designate

SUMMARY:

Skilled tradesperson working at the journeyman level. Works under the direction of the Manager of Facilities or designate. Receives verbal or written instructions regarding work to be performed and uses independent judgement as to method and procedures to perform required work as assigned. Provides mechanical heating services related to the construction, alteration and maintenance of District buildings, sites, grounds and equipment.

DUTIES:

1. Performs duties related to all aspects of the heating trade such as operation, maintenance repairs, installation of heating equipment, layout and fabrication of sheet metal ventilation equipment, pumps, motors, manual and automated devices, safety controls, valves, switches, gas, oil and water lines and related control equipment.
2. Regularly checks equipment and filters for the purpose of preventative maintenance. Maintains Boiler rooms for tidiness and cleanliness.
3. Assists in the assessment, design and estimating of projects. Reads and interprets drawings and specifications, determines material requirements, lays out projects and reports on work in progress as required.
4. Assists in maintaining the chemical treatment for boilers.
5. Advises and assists other employees as appropriate.
6. May, on occasion be required to perform other job related duties as assigned.

Qualifications:

- Grade 12 education or the academic equivalent
- Valid B.C. Provincial/Interprovincial Heating Mechanic Tradesperson certificate with Class A gasfitter certification.
- Minimum two years related experience at the journeyman level.
- Physically capable of performing the job duties.
- Ability to read and interpret drawings and specifications.
- Valid B.C. Class 5 Driver's License and clear driver's abstract
- Knowledge in the use and care of tools and equipment common to this trade.
- WHMIS certificate.