

Audited Financial Statements of

**School District No. 79 (Cowichan Valley)**

June 30, 2019

# School District No. 79 (Cowichan Valley)

June 30, 2019

## Table of Contents

Management Report .....	1
Independent Auditors' Report .....	2-4
Statement of Financial Position - Statement 1 .....	5
Statement of Operations - Statement 2 .....	6
Statement of Changes in Net Financial Assets (Debt) - Statement 4 .....	7
Statement of Cash Flows - Statement 5 .....	8
Notes to the Financial Statements .....	9-28
Auditors' Comments on Supplementary Financial Information .....	29
Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1 (Unaudited) .....	30
Schedule of Operating Operations - Schedule 2 (Unaudited) .....	31
Schedule 2A - Schedule of Operating Revenue by Source (Unaudited) .....	32
Schedule 2B - Schedule of Operating Expense by Object (Unaudited) .....	33
Schedule 2C - Operating Expense by Function, Program and Object (Unaudited) .....	34
Schedule of Special Purpose Operations - Schedule 3 (Unaudited) .....	36
Schedule 3A - Changes in Special Purpose Funds and Expense by Object (Unaudited) .....	37
Schedule of Capital Operations - Schedule 4 (Unaudited) .....	40
Schedule 4A - Tangible Capital Assets (Unaudited) .....	41
Schedule 4B - Tangible Capital Assets - Work in Progress (Unaudited) .....	42
Schedule 4C - Deferred Capital Revenue (Unaudited) .....	43
Schedule 4D - Changes in Unspent Deferred Capital Revenue (Unaudited) .....	44

# School District No. 79 (Cowichan Valley)

## MANAGEMENT REPORT

Version: 4305-2584-9602

### Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 79 (Cowichan Valley) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 79 (Cowichan Valley) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, Baker Tilly, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 79 (Cowichan Valley) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 79 (Cowichan Valley)

Original signed by Candace Spilsbury

Signature of the Chairperson of the Board of Education

September 27, 2019  
Date Signed

Original signed by Robyn Gray

Signature of the Superintendent

Sept 27, 2019  
Date Signed

Original signed by Jason Sandquist

Signature of the Secretary Treasurer

September 27, 2019  
Date Signed

**INDEPENDENT AUDITORS' REPORT**

**To the Board of Education of  
School District No. 79 (Cowichan Valley)**

**Report on the Audit of the Financial Statements**

*Opinion*

We have audited the accompanying financial statements of School District No. 79 (Cowichan Valley) (the "District"), which comprise the statements of financial position as at June 30, 2019, the statements of operations, changes in net financial assets (debt), and cash flows for the year ended June 30, 2019, and notes, comprising a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements are prepared, in all material respects, in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 2a to the financial statements, which discloses that the accounting requirements of section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia are in accordance with Canadian public sector accounting standards except in regard to the accounting treatment of government transfers. Note 2a to the financial statements discloses the impact of these differences.

*Other Matters*

The attached supplementary information included in schedule 1 through 4 is presented for the purposes of additional analysis and has not been audited.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province

**INDEPENDENT AUDITORS' REPORT**

of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the financial reporting process.

*Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the District to cease to continue as a going concern.



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## INDEPENDENT AUDITORS' REPORT

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly Victoria Ltd.*

Chartered Professional Accountants

Victoria, Canada

September 26, 2019

**School District No. 79 (Cowichan Valley)**

Statement 1

## Statement of Financial Position

As at June 30, 2019

	2019 Actual \$	2018 Actual \$
<b>Financial Assets</b>		
Cash and Cash Equivalents	24,247,088	22,082,088
Accounts Receivable		
Due from Province - Ministry of Education	57,575	245,929
Due from Province - Other	48,176	30,943
Due from LEA Funding	2,181,788	2,394,049
Other	354,522	350,763
Inventories for Resale	25,593	29,614
<b>Total Financial Assets</b>	<b>26,914,742</b>	<b>25,133,386</b>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education	23,000	23,595
Other	9,236,547	7,866,082
Unearned Revenue	1,410,299	1,616,787
Deferred Revenue	2,617,688	2,701,179
Deferred Capital Revenue	82,721,200	81,286,141
Employee Future Benefits	3,643,824	3,690,695
Capital Lease Obligations	3,273	22,324
Other Liabilities	1,166,788	1,133,965
LEA Liability	173,500	
<b>Total Liabilities</b>	<b>100,996,119</b>	<b>98,340,768</b>
<b>Net Financial Assets (Debt)</b>	<b>(74,081,377)</b>	<b>(73,207,382)</b>
<b>Non-Financial Assets</b>		
Tangible Capital Assets	123,559,024	123,332,108
Restricted Assets (Endowments)	92,893	92,893
Prepaid Expenses	246,039	273,925
<b>Total Non-Financial Assets</b>	<b>123,897,956</b>	<b>123,698,926</b>
<b>Accumulated Surplus (Deficit)</b>	<b>49,816,579</b>	<b>50,491,544</b>

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

**School District No. 79 (Cowichan Valley)**

Statement of Operations

Year Ended June 30, 2019

Statement 2

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	82,007,141	84,867,161	80,619,695
Other	75,000	358,138	246,949
Tuition	2,851,000	2,857,425	2,909,851
Other Revenue	7,154,714	8,407,153	8,966,197
Rentals and Leases	85,000	113,658	86,862
Investment Income	187,000	358,217	276,161
Amortization of Deferred Capital Revenue	3,815,046	3,773,908	3,764,224
Ministry Restricted		5,511	5,595
<b>Total Revenue</b>	<u>96,174,901</u>	<u>100,741,171</u>	<u>96,875,534</u>
<b>Expenses</b>			
Instruction	78,426,889	81,853,016	77,365,894
District Administration	2,745,030	2,626,428	2,377,345
Operations and Maintenance	13,786,756	13,928,621	13,119,576
Transportation and Housing	2,771,804	2,814,374	2,769,261
Debt Services	695	695	1,636
Write-off/down of Buildings and Sites		193,002	
<b>Total Expense</b>	<u>97,731,174</u>	<u>101,416,136</u>	<u>95,633,712</u>
<b>Surplus (Deficit) for the year</b>	<u>(1,556,273)</u>	<u>(674,965)</u>	<u>1,241,822</u>
<b>Accumulated Surplus (Deficit) from Operations, beginning of year</b>		<b>50,491,544</b>	<b>49,249,722</b>
<b>Accumulated Surplus (Deficit) from Operations, end of year</b>		<u><b>49,816,579</b></u>	<u><b>50,491,544</b></u>



**School District No. 79 (Cowichan Valley)****Statement of Changes in Net Financial Assets (Debt)**

Year Ended June 30, 2019

Statement 4

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,556,273)</u>	<u>(674,965)</u>	<u>1,241,822</u>
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets	(3,946,924)	(4,859,262)	(4,341,016)
Amortization of Tangible Capital Assets	4,462,748	4,438,276	4,418,152
Write-down carrying value of Tangible Capital Assets		194,070	
<b>Total Effect of change in Tangible Capital Assets</b>	<u>515,824</u>	<u>(226,916)</u>	<u>77,136</u>
Acquisition of Prepaid Expenses	(225,000)	(238,613)	(266,499)
Use of Prepaid Expenses	225,000	266,499	249,542
<b>Total Effect of change in Other Non-Financial Assets</b>	<u>-</u>	<u>27,886</u>	<u>(16,957)</u>
<b>(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)</b>	<u>(1,040,449)</u>	<u>(873,995)</u>	<u>1,302,001</u>
<b>Net Remeasurement Gains (Losses)</b>			
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>		<u>(873,995)</u>	<u>1,302,001</u>
<b>Net Financial Assets (Debt), beginning of year</b>		<u>(73,207,382)</u>	<u>(74,509,383)</u>
<b>Net Financial Assets (Debt), end of year</b>		<u>(74,081,377)</u>	<u>(73,207,382)</u>

**School District No. 79 (Cowichan Valley)**Statement of Cash Flows  
Year Ended June 30, 2019

Statement 5

	2019 Actual \$	2018 Actual \$
<b>Operating Transactions</b>		
Surplus (Deficit) for the year	(674,965)	1,241,822
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	379,623	(2,039,499)
Inventories for Resale	4,021	18,385
Prepaid Expenses	27,886	(16,957)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	1,369,870	574,628
Unearned Revenue	(206,488)	505,555
Deferred Revenue	(83,491)	(251,792)
Employee Future Benefits	(46,871)	233,095
Other Liabilities	206,323	366,477
Amortization of Tangible Capital Assets	4,438,276	4,418,152
Amortization of Deferred Capital Revenue	(3,773,908)	(3,764,224)
Recognition of Deferred Capital Revenue Spent on Sites	(102,289)	(844,368)
Write-Off/down of Buildings and Sites	193,002	
<b>Total Operating Transactions</b>	<b>1,730,989</b>	<b>441,274</b>
<b>Capital Transactions</b>		
Tangible Capital Assets Purchased	(4,583,850)	(4,341,016)
Tangible Capital Assets - WIP Purchased	(275,412)	
<b>Total Capital Transactions</b>	<b>(4,859,262)</b>	<b>(4,341,016)</b>
<b>Financing Transactions</b>		
Capital Revenue Received	5,312,324	4,591,996
Capital Lease	(19,051)	(18,111)
<b>Total Financing Transactions</b>	<b>5,293,273</b>	<b>4,573,885</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>2,165,000</b>	<b>674,143</b>
<b>Cash and Cash Equivalents, beginning of year</b>	<b>22,082,088</b>	<b>21,407,945</b>
<b>Cash and Cash Equivalents, end of year</b>	<b>24,247,088</b>	<b>22,082,088</b>
<b>Cash and Cash Equivalents, end of year, is made up of:</b>		
Cash	24,247,088	22,082,088
	<u>24,247,088</u>	<u>22,082,088</u>



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

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### NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 79 (Cowichan Valley)", and operates as "School District No. 79 (Cowichan Valley)". A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 79 (Cowichan Valley) is exempt from federal and provincial corporate income taxes.

### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 2(f) and 2(n).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in Notes 2(f) and 2(n), Section 23.1 of the *Budget Transparency and Accountability Act* and its related regulations require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require these grants to be fully recognized into revenue.

The impact of this difference on the financial statements of the School District is as follows:

Year-ended June 30, 2018 – increase in annual surplus by \$727,582.

June 30, 2018 – increase in accumulated surplus and decrease in deferred contributions by \$4,491,806.

Year-ended June 30, 2019 - increase in annual surplus by \$1,503,401.

June 30, 2019 – increase in accumulated surplus and decrease in deferred contributions by \$5,278,377.

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**b) Cash and Cash Equivalents**

Cash and cash equivalents include cash and highly liquid securities with original terms to maturity of three months or less when purchased that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

**c) Accounts Receivable**

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

**d) Inventories for Resale**

Inventories for resale including school supplies are measured at lower of cost and net realizable value. Cost includes all costs incurred to get ready for sale including taxes. Net realizable value is the expected selling price in the ordinary course of business.

**e) Unearned Revenue**

Unearned revenue includes tuition fees received for courses to be delivered in future periods and fees for busing to be delivered in future periods. Revenue will be recognized in that future period when the courses or services are provided.

**f) Deferred Revenue and Deferred Capital Revenue**

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (n).

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See note 2 (a) for the impact of this policy on these financial statements.

**g) Employee Future Benefits**

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements. The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2019 and projected to March 31, 2022. The next valuation will be performed at March 31, 2022 for use at June 30, 2022. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

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### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### h) Asset Retirement Obligations

A liability is recognized when, as at the financial reporting date:

- a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- b) the past transaction or event giving rise to the liability has occurred;
- c) it is expected that future economic benefits will be given up; and
- d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

#### i) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.

**Notes to Financial Statements**  
For the year ended June 30, 2019

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

**j) Capital Leases**

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the School District are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease.

All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

**k) Prepaid Expenses**

Prepaid utilities, prepaid insurance, and prepaid services are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.





Cowichan Valley School District

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**l) Supplies Inventory**

Supplies inventory held for consumption or use include materials and supplies and are recorded at the lower of historical cost and replacement cost.

**m) Funds and Reserves**

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Note 14 – Interfund Transfers and Note 21 – Internally Restricted Surplus).

**n) Revenue Recognition**

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred;
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased; and,
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.





Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

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### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 2(a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

#### o) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed. Interest expense includes:

##### Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Assistant Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

##### Allocation of Costs

- Operating expenses are reported by function, program and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.



Cowichan Valley School District

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals' and Vice-Principals' salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

**p) Endowment Contributions**

Endowment contributions are reported as revenue on the Statement of Operations when received. Investment income earned on endowment principal is recorded as deferred revenue if it meets the definition of a liability and is recognized as revenue in the year related expenses (disbursements) are incurred. If the investment income earned does not meet the definition of a liability, it is recognized as revenue in the year it is earned. Endowment assets are reported as restricted non-financial assets on the Statement of Financial Position.

**q) Financial Instruments**

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

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### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

#### r) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 (a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

### NOTE 3 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	June 30, 2019	June 30, 2018
Due from Federal Government	\$ 180,003	\$ 110,591
International Students	2,668	19,975
Rentals	14	2,794
Other	186,837	232,403
Allowance for Doubtful Accounts	(15,000)	(15,000)
	<u>\$ 354,522</u>	<u>\$ 350,763</u>



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

### NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES – OTHER

	June 30, 2019	June 30, 2018
Trades payable	\$ 1,384,715	\$ 1,360,326
Salaries and benefits payable	5,763,008	4,582,530
Accrued vacation and banked pay	2,033,317	1,836,305
Other	55,507	86,921
	<u>\$ 9,236,547</u>	<u>\$ 7,866,082</u>

### OTHER LIABILITIES

	June 30, 2019	June 30, 2018
International Homestay payable	\$ 794,065	\$ 878,749
International Medical payable	289,645	224,165
Other	83,078	31,051
	<u>\$ 1,166,788</u>	<u>\$ 1,133,965</u>

### NOTE 5 UNEARNED REVENUE

	June 30, 2019	June 30, 2018
Balance, beginning of year	\$ 1,616,787	\$ 1,111,232
Changes for the year:		
Increase:		
Tuition Fees	2,450,005	3,257,524
Busing Fees	44,222	54,696
	<u>\$ 2,494,227</u>	<u>\$ 3,312,220</u>
Decrease:		
Tuition fees	\$ 2,650,653	\$ 2,760,857
Busing Fees	50,062	45,808
	<u>2,700,715</u>	<u>2,806,665</u>
Net changes for the year	<u>(206,488)</u>	<u>505,555</u>
Balance, end of year	<u>\$ 1,410,299</u>	<u>\$ 1,616,787</u>

### NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled. Detailed information about the changes in deferred revenue is included in Schedule 3A.

**Notes to Financial Statements**  
For the year ended June 30, 2019

**NOTE 7 DEFERRED CAPITAL REVENUE**

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired. Detailed information about the changes in deferred capital revenue is included in Schedules 4C and 4D.

**NOTE 8 EMPLOYEE FUTURE BENEFITS**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits. The portion of these benefits that have not been provided for is identified as Unfunded Accrued Employee Future Benefits and disclosed in Note 9.

	June 30, 2019	June 30, 2018
<b>Reconciliation of Accrued Benefit Obligation</b>		
Accrued Benefit Obligation – April 1	\$ 3,763,962	\$ 3,879,476
Service Cost	280,948	269,618
Interest Cost	104,852	107,268
Benefit Payments	(451,080)	(263,073)
Actuarial (Gain) Loss	756,801	(229,327)
Accrued Benefit Obligation – March 31	<u>\$ 4,455,483</u>	<u>\$ 3,763,962</u>
<b>Reconciliation of Funded Status at End of Fiscal Year</b>		
Accrued Benefit Obligation – March 31	4,455,483	\$ 3,763,962
Market Value of Plan Assets – March 31	-	-
Funded Status – Surplus (Deficit)	<u>(4,455,483)</u>	<u>(3,763,962)</u>
Employer Contributions after Measurement Date	144,195	55,216
Benefit Expense after Measurement Date	(117,372)	(96,450)
Unamortized Net Actuarial (Gain) Loss	784,836	114,501
Accrued Benefit Asset (Liability) – June 30	<u>\$ (3,643,824)</u>	<u>\$ (3,690,695)</u>
<b>Reconciliation of Change in Accrued Benefit Liability</b>		
Accrued Benefit Liability (Asset) – July 1	\$ 3,690,695	\$ 3,457,600
Net expense for Fiscal Year	493,188	494,982
Employer Contributions	(540,059)	(261,887)
Accrued Benefit Liability (Asset) – June 30	<u>3,643,824</u>	<u>\$ 3,690,695</u>

**Notes to Financial Statements**  
For the year ended June 30, 2019

**NOTE 8 EMPLOYEE FUTURE BENEFITS (Continued)**

	June 30, 2019	June 30, 2018
<b>Components of Net Benefit Expense</b>		
Service Cost	\$ 300,140	\$ 272,451
Interest Cost	106,582	106,664
Amortization of Net Actuarial (Gain)/Loss	86,466	115,867
Net Benefit Expense (Income)	<u>\$ 493,188</u>	<u>\$ 494,982</u>

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	June 30, 2019	June 30, 2018
<b>Assumptions</b>		
Discount Rate – April 1	2.75%	2.75%
Discount Rate – March 31	2.50%	2.75%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.5% + seniority
EARS – March 31	8.6	7.8

**NOTE 9 UNFUNDED ACCRUED EMPLOYEE FUTURE BENEFITS**

It is planned that the initial unfunded liability for accrued employee future benefits upon adoption of accrual accounting and PSA standards will be eliminated in 1 year.

Unfunded liability, as at July 1, 2018 as previously reported	\$ 117,014
Reductions during the year	<u>(50,000)</u>
Unfunded liability, as at June 30, 2019	<u>\$ 67,014</u>

**NOTE 10 CAPITAL LEASE OBLIGATIONS**

The School District entered into a capital lease for computer equipment. The payments are over 3 years and include interest at 5%. Repayments are due as follows:

2020	\$ 3,294
Less amounts representing interest	<u>(21)</u>
Present value of net minimum capital lease payments	<u>\$ 3,273</u>



Cowichan Valley School District

**Notes to Financial Statements**  
For the year ended June 30, 2019

**NOTE 11 TANGIBLE CAPITAL ASSETS**

**Net Book Value:**

	Net Book Value June 30, 2019	Net Book Value June 30, 2018
Sites	\$ 27,395,987	\$ 27,293,698
Buildings	92,914,990	92,997,399
Buildings- Work in Progress	275,412	-
Furniture & Equipment	954,688	867,395
Vehicles	1,981,684	2,115,625
Computer Software	3,216	13,928
Computer Hardware	33,047	44,063
Total	\$ 123,559,024	\$ 123,332,108

**June 30, 2019**

Cost:	Opening Cost	Additions	Disposals/Write Down	Total 2019
Sites	\$ 27,293,698	\$ 102,289	\$ -	\$ 27,395,987
Buildings	173,621,341	3,996,889	760,854	176,857,376
Buildings- Work in Progress	-	275,412	-	275,412
Furniture & Equipment	1,763,886	263,681	180,212	1,847,355
Vehicles	3,549,296	220,991	351,352	3,418,935
Computer Software	53,562	-	45,524	8,038
Computer Hardware	55,080	-	-	55,080
Total	\$ 206,336,863	4,859,262	1,337,942	209,858,183

Accumulated Amortization:	Opening Accumulated Amortization	Additions	Disposals/Write Down	Total 2019
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	80,623,942	3,885,228	566,784	83,942,386
Buildings- Work in Progress	-	-	-	-
Furniture & Equipment	896,491	176,388	180,212	892,667
Vehicles	1,433,671	354,932	351,352	1,437,251
Computer Software	39,634	10,712	45,524	4,822
Computer Hardware	11,017	11,016	-	22,033
Total	\$ 83,004,755	\$ 4,438,276	\$ 1,143,872	\$ 86,299,159



**Notes to Financial Statements**  
For the year ended June 30, 2019

**NOTE 11 TANGIBLE CAPITAL ASSETS (Continued)**

**June 30, 2018**

Cost:	Opening Cost	Additions	Disposals	Total 2018
Sites	\$ 26,449,041	\$ 844,657	\$ -	\$ 27,293,698
Buildings	170,578,313	3,043,028	-	173,621,341
Furniture & Equipment	1,672,829	138,045	46,988	1,763,866
Vehicles	3,900,442	315,286	666,432	3,549,296
Computer Software	53,562	-	-	53,562
Computer Hardware	124,920	-	69,840	55,080
<b>Total</b>	<b>\$ 202,779,107</b>	<b>\$ 4,341,016</b>	<b>\$ 783,260</b>	<b>\$ 206,336,863</b>

Accumulated Amortization:	Opening Accumulated Amortization	Additions	Disposals	Total 2018
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	76,798,814	3,825,128	-	80,623,942
Furniture & Equipment	776,195	167,284	46,988	896,491
Vehicles	1,710,059	390,044	666,432	1,433,671
Computer Software	28,922	10,712	-	39,634
Computer Hardware	55,873	24,984	69,840	11,017
<b>Total</b>	<b>\$ 79,369,863</b>	<b>\$ 4,418,152</b>	<b>\$ 783,260</b>	<b>\$ 83,004,755</b>

Buildings— work in progress having a value of \$275,412 (2018: \$0) have not been amortized. Amortization of these assets will commence when the asset is put into service.

The Old Crofton Elementary building value of \$760,854, Accumulated Amortization \$566,784, Net Book Value \$194,070 was written off in 2019. The building has been vacant for some time. The Board is exploring options for the old site.

**NOTE 12 EMPLOYEE PENSION PLANS**

The school district and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2017, the Teachers' Pension Plan has about 46,000 active members and approximately 38,000 retired members. As of December 31, 2017 the Municipal Pension Plan has about 197,000 active members, including approximately 24,000 are from school districts.



**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 12 EMPLOYEE PENSION PLANS** *(Continued)*

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2017 indicated a \$1,656 million surplus for basic pension benefits on a going concern basis. As a result of the 2017 basic account actuarial valuation surplus, plan enhancements and contribution rate adjustments were made; the remaining \$644 million surplus was transferred to the rate stabilization account.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rate to remain unchanged.

The school district paid \$7,115,409 for employer contributions to the plans for the year ended June 30, 2019 (2018: \$7,348,803).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2020, with results available in 2021. The next valuation for the Municipal Pension Plan will be as at December 31, 2018, with results available in 2019.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

### NOTE 13 RESTRICTED ASSETS -- ENDOWMENT FUNDS

Donors have placed restrictions on their contributions to the endowment funds of the school district. One restriction is that the original contribution should not be spent. Another potential restriction is that any investment income of the endowment funds that is required to offset the eroding effect of inflation or preserve the original value of the endowment should also not be spent.

Name of Endowment	2018	2019
W.F. Marshall Scholarship	\$ 2,592	\$ 2,592
Xerox Canada Scholarship	12,500	12,500
George Alistair MacKay Scholarship	37,766	37,766
Wunderlich Safety Scholarship	2,216	2,216
V.L. Stanley-Jones Memorial Scholarship	20,000	20,000
Raoula Pedersen Memorial Fine Arts	9,426	9,426
Christina McLeod Memorial Scholarship	8,393	8,393
Total	\$ 92,893	\$ 92,893

### NOTE 14 INTERFUND TRANSFERS

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2019, were as follows:

	Operating Fund	Special Purpose Fund	Capital Fund
Tangible Capital Assets purchased from Operating funds	\$ (816,293)		\$ 816,293
Tangible Capital Assets purchased from Special Purpose funds		\$ (352,383)	\$ 352,383
Total	\$ (816,293)	\$ (352,383)	\$1,168,676

### NOTE 15 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

### NOTE 16 CONTRACTUAL OBLIGATIONS

The School District has entered into a number of multiple-year contracts for the delivery of services and the construction of tangible capital assets. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

Contractual Obligations	2020	2021	2022	2023	2024	Thereafter
Facility Lease	\$ 36,998	\$ 3,055	\$ -	\$ -		
Equipment Lease	426,568	354,035	117,139	15,274		
Busing Contract	203,150	207,213	-	-		
Other	26,000	-	-	-		
Building Contract	136,341	-	-	-		
Liabilities						
	\$ 829,058	\$ 564,303	\$ 117,139	\$ 15,274	-	-

### NOTE 17 BUDGET FIGURES

Budget figures included in the financial statements are not audited. They were approved by the Board through adoption of an annual budget on July 12, 2018.

### NOTE 18 CONTINGENCIES

In the ordinary course of operations, the School District has legal proceedings brought against it and provisions have been included in liabilities where appropriate. It is the opinion of management that final determination of these claims will not have a material effect on the financial position or operations of the School District.

### NOTE 19 ASSET RETIREMENT OBLIGATION

Future legal liabilities may exist for the removal/disposal of asbestos in schools that will undergo renovations or demolition. The amount cannot be reasonably determined.

### NOTE 20 EXPENSE BY OBJECT

	2019	2018
Salaries and benefits	\$ 83,970,183	\$ 78,288,806
Services and supplies	12,814,675	12,926,754
Amortization	4,631,278	4,418,152
	\$ 101,416,136	\$ 95,633,712

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 21 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND**

Internally Restricted (appropriated) by Board for:		
2019/2020 Operating Budget	\$ 1,529,475	
Aboriginal Education Target	77,568	
BC Education Plan	196,717	
Bus Lift	40,000	
Careers	69,751	
CUPE Professional Development Funds	3,512	
Curriculum Grants	8,748	
Distributed Learning	100,000	
LEA Capacity Building Grant	41,090	
Learning Resources	135,508	
School Rollovers 10%	77,505	
Support for Trauma Informed Practice	51,618	
21 <sup>st</sup> Century Furniture	25,050	\$ 2,356,542
Unrestricted Operating Surplus (Deficit)		1,055,651
Unfunded Accrued Employee Future Benefits		(67,014)
		<hr/>
Total Available for Future Operations		\$ 3,345,179

**NOTE 22 ECONOMIC DEPENDENCE**

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

**NOTE 23 RISK MANAGEMENT**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

- a) Credit risk:  
Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.



Cowichan Valley School District

## Notes to Financial Statements

For the year ended June 30, 2019

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### NOTE 23 RISK MANAGEMENT *(Continued)*

The School District is exposed to credit risk in the event of non-performance by a debtor. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized Canadian institutions and the Ministry of Finance.

b) **Market risk:**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. It is management's opinion that the School District is not exposed to significant interest rate risk as funds are deposited with a primary financial institution and the Ministry of Finance.

c) **Liquidity Risk**

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages its liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.



Cowichan Valley School District

**Notes to Financial Statements**  
For the year ended June 30, 2019

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**NOTE 24      COMPARATIVE NOTE**

Certain prior year comparative figures have been restated to conform to the current year financial statement presentation.

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## **School District No. 79 (Cowichan Valley)**

### **Additional Comments of Auditors**

**For the Year Ended June 30, 2019**

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The accompanying schedules 1 to 4D are presented as supplementary information only. In this respect, they do not form part of the financial statements of School District No. 79 (Cowichan Valley). The information in these schedules has been subject to audit procedures only to the extent necessary to report on the financial statements, and hence they are excluded from our audit report dated September 26, 2019.

ACCOUNTING • TAX • ADVISORY

*Baker Tilly Victoria Ltd. is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities*

**School District No. 79 (Cowichan Valley)**  
Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2019

Schedule 1 (Unaudited)

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Actual	2018 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	4,469,064	92,893	45,929,587	50,491,544	49,249,722
Changes for the year					
Surplus (Deficit) for the year	(287,846)	352,383	(739,502)	(674,965)	1,241,822
Interfund Transfers					
Tangible Capital Assets Purchased	(816,293)	(352,383)	1,168,676	-	-
Other	(19,746)		19,746	-	-
Net Changes for the year	(1,123,885)	-	448,920	(674,965)	1,241,822
Accumulated Surplus (Deficit), end of year - Statement 2	3,345,179	92,893	46,378,507	49,816,579	50,491,544



**School District No. 79 (Cowichan Valley)**

Schedule 2 (Unaudited)

## Schedule of Operating Operations

Year Ended June 30, 2019

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	72,160,281	73,673,025	69,620,868
Other	75,000	358,138	246,949
Tuition	2,851,000	2,857,425	2,909,851
Other Revenue	4,867,364	6,571,394	6,449,910
Rentals and Leases	85,000	113,658	86,862
Investment Income	170,000	338,737	258,675
<b>Total Revenue</b>	<b>80,208,645</b>	<b>83,912,377</b>	<b>79,573,115</b>
<b>Expenses</b>			
Instruction	67,336,072	69,344,898	65,040,030
District Administration	2,681,020	2,583,299	2,377,345
Operations and Maintenance	9,408,930	9,766,580	9,047,311
Transportation and Housing	2,462,876	2,505,446	2,423,374
<b>Total Expense</b>	<b>81,888,898</b>	<b>84,200,223</b>	<b>78,888,060</b>
<b>Operating Surplus (Deficit) for the year</b>	<b>(1,680,253)</b>	<b>(287,846)</b>	<b>685,055</b>
<b>Budgeted Appropriation (Retirement) of Surplus (Deficit)</b>	<b>1,800,000</b>		
<b>Budgeted Reduction of Unfunded Accrued Employee Future Benefits</b>	<b>(50,000)</b>		
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(50,000)	(816,293)	(48,826)
Other	(19,747)	(19,746)	(19,748)
<b>Total Net Transfers</b>	<b>(69,747)</b>	<b>(836,039)</b>	<b>(68,574)</b>
<b>Total Operating Surplus (Deficit), for the year</b>	<b>-</b>	<b>(1,123,885)</b>	<b>616,481</b>
<b>Operating Surplus (Deficit), beginning of year</b>		<b>4,469,064</b>	<b>3,852,583</b>
<b>Operating Surplus (Deficit), end of year</b>		<b>3,345,179</b>	<b>4,469,064</b>
<b>Operating Surplus (Deficit), end of year</b>			
Internally Restricted		2,356,542	2,963,861
Unrestricted		1,055,651	1,622,217
Unfunded Accrued Employee Future Benefits		(67,014)	(117,014)
<b>Total Operating Surplus (Deficit), end of year</b>		<b>3,345,179</b>	<b>4,469,064</b>

# School District No. 79 (Cowichan Valley)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2019

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Provincial Grants - Ministry of Education</b>			
Operating Grant, Ministry of Education	75,778,779	78,584,964	73,979,790
ISC/LEA Recovery	(4,705,364)	(6,145,142)	(5,810,729)
Other Ministry of Education Grants			
Pay Equity	363,682	363,682	363,682
Funding for Graduated Adults		21,427	11,545
Transportation Supplement	283,524	283,524	283,524
Economic Stability Dividend		92,401	47,611
Return of Administrative Savings			348,411
Carbon Tax Grant		64,116	60,290
Employer Health Tax Grant		204,339	
Strategic Priorities - Mental Health Grant		33,000	
Support Staff Benefits Grant	114,660	114,660	103,780
BCTEA - LEA Capacity Building Grant		41,090	
FSA & Exam Allocation		12,964	12,964
Miscellaneous Grants		2,000	21,000
SRG3 Assessments			114,000
Support for Trauma Informed Practice			85,000
Operating Grant - Adjustment for Unique Student Needs	325,000		
<b>Total Provincial Grants - Ministry of Education</b>	<b>72,160,281</b>	<b>73,673,025</b>	<b>69,620,868</b>
<b>Provincial Grants - Other</b>	<b>75,000</b>	<b>358,138</b>	<b>246,949</b>
<b>Tuition</b>			
Continuing Education		206,772	148,994
International and Out of Province Students	2,851,000	2,650,653	2,760,857
<b>Total Tuition</b>	<b>2,851,000</b>	<b>2,857,425</b>	<b>2,909,851</b>
<b>Other Revenues</b>			
LEA Funding from First Nations	4,705,364	6,190,755	5,810,729
Miscellaneous			
International Program Registration and Activity Fees	132,000	180,136	399,564
Transportation Fees - International	30,000	41,580	39,127
Homestay Placement Fees		73,800	96,125
Miscellaneous		85,123	104,365
<b>Total Other Revenue</b>	<b>4,867,364</b>	<b>6,571,394</b>	<b>6,449,910</b>
<b>Rentals and Leases</b>	<b>85,000</b>	<b>113,658</b>	<b>86,862</b>
<b>Investment Income</b>	<b>170,000</b>	<b>338,737</b>	<b>258,675</b>
<b>Total Operating Revenue</b>	<b>80,208,645</b>	<b>83,912,377</b>	<b>79,573,115</b>

**School District No. 79 (Cowichan Valley)**

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2019

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Salaries</b>			
Teachers	32,893,070	33,843,880	31,931,876
Principals and Vice Principals	5,283,852	5,366,707	4,877,059
Educational Assistants	7,340,757	6,916,577	6,594,963
Support Staff	8,483,023	8,734,457	8,015,457
Other Professionals	1,960,498	2,167,093	1,931,835
Substitutes	3,398,709	3,501,908	3,333,774
<b>Total Salaries</b>	<b>59,359,909</b>	<b>60,530,622</b>	<b>56,684,964</b>
<b>Employee Benefits</b>	<b>14,453,468</b>	<b>13,927,846</b>	<b>13,061,329</b>
<b>Total Salaries and Benefits</b>	<b>73,813,377</b>	<b>74,458,468</b>	<b>69,746,293</b>
<b>Services and Supplies</b>			
Services	2,834,061	3,876,431	3,278,115
Student Transportation	229,600	394,872	328,100
Professional Development and Travel	519,700	645,710	624,693
Rentals and Leases	62,100	59,901	50,184
Dues and Fees	102,310	99,792	98,975
Insurance	250,134	198,306	211,239
Supplies	2,744,386	3,109,884	3,330,207
Utilities	1,333,230	1,356,859	1,220,254
<b>Total Services and Supplies</b>	<b>8,075,521</b>	<b>9,741,755</b>	<b>9,141,767</b>
<b>Total Operating Expense</b>	<b>81,888,898</b>	<b>84,200,223</b>	<b>78,888,060</b>

# School District No. 79 (Cowichan Valley)

Operating Expense by Function, Program and Object

Year Ended June 30, 2019

Schedule 2C (Unaudited)

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	26,410,447	944,857	129,084	314,690	67,226	1,907,739	29,774,043
1.03 Career Programs	238,936	45,960		138,967		38,008	461,871
1.07 Library Services	773,962			156,988		53,705	984,655
1.08 Counselling	863,226			394,040		46,096	1,303,362
1.10 Special Education	4,199,356	393,697	6,054,733	102,981	158,027	867,909	11,776,703
1.30 English Language Learning	343,774						343,774
1.31 Aboriginal Education		185,396	732,760	53,380		91,915	1,345,138
1.41 School Administration	281,687	3,505,768		1,303,010		222,636	5,031,414
1.61 Continuing Education	57,266						57,266
1.62 International and Out of Province Students	675,226	268,155		113,098	133,913	58,656	1,249,048
1.64 Other							
<b>Total Function 1</b>	<b>33,843,880</b>	<b>5,343,833</b>	<b>6,916,577</b>	<b>2,577,154</b>	<b>359,166</b>	<b>3,286,664</b>	<b>52,327,274</b>
<b>4 District Administration</b>							
4.11 Educational Administration		22,874		21,739	462,128	3,663	510,404
4.40 School District Governance					171,079	572	171,651
4.41 Business Administration				506,823	514,757	48,979	1,070,559
<b>Total Function 4</b>	<b>-</b>	<b>22,874</b>	<b>-</b>	<b>528,562</b>	<b>1,147,964</b>	<b>53,214</b>	<b>1,752,614</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				95,139	457,667	22,782	575,588
5.50 Maintenance Operations				3,898,855		130,090	4,028,945
5.52 Maintenance of Grounds				418,386			418,386
5.56 Utilities							
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,412,380</b>	<b>457,667</b>	<b>152,872</b>	<b>5,022,919</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				105,868	79,865	9,158	194,891
7.70 Student Transportation				1,110,493	122,431		1,232,924
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,216,361</b>	<b>202,296</b>	<b>9,158</b>	<b>1,427,815</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>33,843,880</b>	<b>5,366,707</b>	<b>6,916,577</b>	<b>8,734,457</b>	<b>2,167,093</b>	<b>3,501,908</b>	<b>60,530,622</b>

# School District No. 79 (Cowichan Valley)

Operating Expense by Function, Program and Object

Year Ended June 30, 2019

	Total Salaries \$	Employee Benefits \$	Total Salaries and Benefits \$	Services and Supplies \$	2019 Actual \$	2019 Budget \$	2018 Actual \$
<b>1 Instruction</b>							
1.02 Regular Instruction	29,774,043	7,172,163	36,946,206	2,040,541	38,986,747	39,036,394	37,173,820
1.03 Career Programs	461,871	100,710	562,581	1,214,356	1,776,937	1,228,622	1,437,213
1.07 Library Services	984,655	235,960	1,220,615	68,036	1,288,651	1,243,449	1,304,696
1.08 Counselling	1,303,362	270,805	1,574,167	12,982	1,587,149	1,609,216	1,639,768
1.10 Special Education	11,776,703	2,722,859	14,499,562	111,181	14,610,743	14,122,343	13,219,712
1.30 English Language Learning	343,774	82,958	426,732	2,222	428,954	473,698	453,063
1.31 Aboriginal Education	1,345,138	294,856	1,639,994	218,126	1,858,120	1,868,271	1,831,054
1.41 School Administration	5,031,414	1,021,070	6,052,484	100,061	6,152,545	5,769,214	5,565,996
1.61 Continuing Education	57,266	6,365	63,631	2,705	66,336	83,298	64,233
1.62 International and Out of Province Students	1,249,048	274,228	1,523,276	1,049,755	2,573,031	1,887,367	2,340,599
1.64 Other	-	-	-	15,685	15,685	14,200	9,876
<b>Total Function 1</b>	<b>52,327,274</b>	<b>12,181,974</b>	<b>64,509,248</b>	<b>4,835,650</b>	<b>69,344,898</b>	<b>67,336,072</b>	<b>65,040,030</b>
<b>4 District Administration</b>							
4.11 Educational Administration	510,404	81,717	592,121	54,472	646,593	617,708	644,834
4.40 School District Governance	171,651	19,060	190,711	205,286	395,997	425,749	318,668
4.41 Business Administration	1,070,559	219,671	1,290,230	250,479	1,540,709	1,637,563	1,413,843
<b>Total Function 4</b>	<b>1,752,614</b>	<b>320,448</b>	<b>2,073,062</b>	<b>510,237</b>	<b>2,583,299</b>	<b>2,681,020</b>	<b>2,377,345</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	575,588	106,263	681,851	172,956	854,807	830,072	876,608
5.50 Maintenance Operations	4,028,945	914,135	4,943,080	1,648,317	6,591,397	6,402,030	6,138,479
5.52 Maintenance of Grounds	418,386	96,028	514,414	132,758	647,172	603,850	548,914
5.56 Utilities	-	-	-	1,673,204	1,673,204	1,572,978	1,483,310
<b>Total Function 5</b>	<b>5,022,919</b>	<b>1,116,426</b>	<b>6,139,345</b>	<b>3,627,235</b>	<b>9,766,580</b>	<b>9,408,930</b>	<b>9,047,311</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	194,891	40,857	235,748	12,720	248,468	253,703	230,485
7.70 Student Transportation	1,232,924	268,141	1,501,065	755,913	2,256,978	2,209,173	2,192,889
<b>Total Function 7</b>	<b>1,427,815</b>	<b>308,998</b>	<b>1,736,813</b>	<b>768,633</b>	<b>2,505,446</b>	<b>2,462,876</b>	<b>2,423,374</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	-	-	-	-	-	-	-
<b>Total Functions 1 - 9</b>	<b>60,530,622</b>	<b>13,927,846</b>	<b>74,458,468</b>	<b>9,741,755</b>	<b>84,200,223</b>	<b>81,888,898</b>	<b>78,888,060</b>

**School District No. 79 (Cowichan Valley)**

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2019

	2019 Budget	2019 Actual	2018 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	9,441,860	11,097,358	10,160,054
Other Revenue	2,287,350	1,835,759	2,516,287
Investment Income	1,000	3,206	1,140
<b>Total Revenue</b>	<b>11,730,210</b>	<b>12,936,323</b>	<b>12,677,481</b>
<b>Expenses</b>			
Instruction	11,090,817	12,508,118	12,325,864
District Administration	64,010	43,129	
Operations and Maintenance	224,006	32,693	
<b>Total Expense</b>	<b>11,378,833</b>	<b>12,583,940</b>	<b>12,325,864</b>
<b>Special Purpose Surplus (Deficit) for the year</b>	<b>351,377</b>	<b>352,383</b>	<b>351,617</b>
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(351,377)	(352,383)	(351,617)
<b>Total Net Transfers</b>	<b>(351,377)</b>	<b>(352,383)</b>	<b>(351,617)</b>
<b>Total Special Purpose Surplus (Deficit) for the year</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Special Purpose Surplus (Deficit), beginning of year</b>		<b>92,893</b>	<b>92,893</b>
<b>Special Purpose Surplus (Deficit), end of year</b>		<b>92,893</b>	<b>92,893</b>
<b>Special Purpose Surplus (Deficit), end of year</b>		<b>92,893</b>	<b>92,893</b>
Endowment Contributions		92,893	92,893
<b>Total Special Purpose Surplus (Deficit), end of year</b>		<b>92,893</b>	<b>92,893</b>

# School District No. 79 (Cowichan Valley)

Changes in Special Purpose Funds and Expense by Object

Year Ended June 30, 2019

Schedule 3A (Unaudited)

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	947,796	-	27,010	18,419	43,129	1,267,268	80,424	60,278	6,291
Add: Restricted Grants									
Provincial Grants - Ministry of Education	384,070	293,699	-	-	-	-	192,000	36,750	155,331
Other	21,828	-	-	3,117	-	1,785,886	-	-	-
Investment Income	-	-	-	90	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-
Less: Allocated to Revenue	405,898	293,699	-	3,207	-	1,785,886	192,000	36,750	155,331
Deferred Revenue, end of year	968,618	293,699	4,915	5,429	43,129	1,805,146	215,672	44,195	123,705
			22,095	16,197	-	1,248,008	56,752	52,833	37,917
Revenues									
Provincial Grants - Ministry of Education	384,070	293,699	4,915	-	43,129	-	215,672	44,195	123,705
Other Revenue	1,006	-	-	3,229	-	1,805,146	-	-	-
Investment Income	385,076	293,699	4,915	5,429	43,129	1,805,146	215,672	44,195	123,705
Expenses									
Salaries									
Teachers	-	4,421	-	-	-	-	-	13,663	24,696
Principals and Vice Principals	-	251,635	-	-	26,844	-	2,742	13,663	66,786
Educational Assistants	-	-	-	-	6,710	-	708	3,416	9,468
Support Staff	32,693	-	4,915	5,429	9,575	1,805,146	212,222	27,116	47,451
Other Professionals	32,693	293,699	4,915	5,429	43,129	1,805,146	215,672	44,195	123,705
Substitutes	-	-	-	-	-	-	-	-	-
Employee Benefits	-	256,056	-	-	26,844	-	-	-	-
Services and Supplies	-	37,643	-	-	6,710	-	-	-	-
Net Revenue (Expense) before Interfund Transfers	352,383	-	-	-	-	-	-	-	-
Interfund Transfers	(352,383)	-	-	-	-	-	-	-	-
Tangible Capital Assets Purchased	(352,383)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

## Schedule 3A (Unaudited)

Cultural Trust
\$
10,000
10,000
9,988
12
9,988
9,988
-
-
-



**School District No. 79 (Cowichan Valley)**  
Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2019

	<b>TOTAL</b>
	<b>\$</b>
<b>Deferred Revenue, beginning of year</b>	2,701,179
<b>Add:</b> Restricted Grants	
Provincial Grants - Ministry of Education	11,018,062
Other	1,809,735
Investment Income	24,945
Donations	90
	<u>12,852,832</u>
<b>Less: Allocated to Revenue</b>	<u>12,936,323</u>
<b>Deferred Revenue, end of year</b>	<u><b>2,617,688</b></u>
<b>Revenues</b>	
Provincial Grants - Ministry of Education	11,097,358
Other Revenue	1,835,759
Investment Income	<u>3,206</u>
	<u>12,936,323</u>
<b>Expenses</b>	
Salaries	6,315,537
Teachers	24,949
Principals and Vice Principals	1,063,712
Educational Assistants	27,999
Support Staff	26,844
Other Professionals	<u>390,663</u>
Substitutes	<u>7,849,704</u>
Employee Benefits	1,662,011
Services and Supplies	<u>3,072,225</u>
	<u>12,383,940</u>
<b>Net Revenue (Expense) before Interfund Transfers</b>	<u><b>352,383</b></u>
<b>Interfund Transfers</b>	
Tangible Capital Assets Purchased	<u>(352,383)</u>
	<u>(352,383)</u>
<b>Net Revenue (Expense)</b>	<u><b>-</b></u>

# School District No. 79 (Cowichan Valley)

Schedule 4 (Unaudited)

## Schedule of Capital Operations

Year Ended June 30, 2019

	2019	2019 Actual			2018
	Budget	Invested in Tangible Capital Assets	Local Capital	Fund Balance	Actual
	\$	\$	\$	\$	\$
<b>Revenues</b>					
Provincial Grants					
Ministry of Education	405,000	96,778		96,778	838,773
Investment Income	16,000		16,274	16,274	16,346
Amortization of Deferred Capital Revenue	3,815,046	3,773,908		3,773,908	3,764,224
Ministry Restricted		5,511		5,511	5,595
<b>Total Revenue</b>	<u>4,236,046</u>	<u>3,876,197</u>	<u>16,274</u>	<u>3,892,471</u>	<u>4,624,938</u>
<b>Expenses</b>					
Amortization of Tangible Capital Assets					
Operations and Maintenance	4,153,820	4,129,348		4,129,348	4,072,265
Transportation and Housing	308,928	308,928		308,928	345,887
Write-off/down of Buildings and Sites		193,002		193,002	
Debt Services					
Capital Lease Interest	695		695	695	1,636
<b>Total Expense</b>	<u>4,463,443</u>	<u>4,631,278</u>	<u>695</u>	<u>4,631,973</u>	<u>4,419,788</u>
<b>Capital Surplus (Deficit) for the year</b>	<u>(227,397)</u>	<u>(755,081)</u>	<u>15,579</u>	<u>(739,502)</u>	<u>205,150</u>
<b>Net Transfers (to) from other funds</b>					
Tangible Capital Assets Purchased	401,377	1,168,676		1,168,676	400,443
Capital Lease Payment	19,747		19,746	19,746	19,748
<b>Total Net Transfers</b>	<u>421,124</u>	<u>1,168,676</u>	<u>19,746</u>	<u>1,188,422</u>	<u>420,191</u>
<b>Other Adjustments to Fund Balances</b>					
Tangible Capital Assets Purchased from Local Capital		454,415	(454,415)	-	
Tangible Capital Assets WIP Purchased from Local Capital		275,412	(275,412)	-	
Principal Payment					
Capital Lease		19,051	(19,051)	-	
<b>Total Other Adjustments to Fund Balances</b>		<u>748,878</u>	<u>(748,878)</u>	<u>-</u>	
<b>Total Capital Surplus (Deficit) for the year</b>	<u>193,727</u>	<u>1,162,473</u>	<u>(713,553)</u>	<u>448,920</u>	<u>625,341</u>
<b>Capital Surplus (Deficit), beginning of year</b>		<u>44,866,319</u>	<u>1,063,268</u>	<u>45,929,587</u>	<u>45,304,246</u>
<b>Capital Surplus (Deficit), end of year</b>		<u>46,028,792</u>	<u>349,715</u>	<u>46,378,507</u>	<u>45,929,587</u>

# School District No. 79 (Cowichan Valley)

Tangible Capital Assets  
Year Ended June 30, 2019

Schedule 4A (Unaudited)

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	27,293,698	173,621,341	1,763,886	3,549,296	53,562	55,080	206,336,863
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw	96,778	1,815,499	99,725	171,756			2,183,758
Deferred Capital Revenue - Other	5,511	688,809	82,681				777,001
Operating Fund		700,000	67,058	49,235			816,293
Special Purpose Funds		352,383					352,383
Local Capital		440,198	14,217				454,415
	102,289	3,996,889	263,681	220,991	-	-	4,583,850
Decrease:							
Deemed Disposals							
Written-off/down During Year		760,854	180,212	351,352	45,524	-	577,088
		760,854	180,212	351,352	45,524	-	760,854
Cost, end of year							
Work in Progress, end of year	27,395,987	176,857,376	1,847,355	3,418,935	8,038	55,080	209,582,771
Cost and Work in Progress, end of year	27,395,987	177,132,788	1,847,355	3,418,935	8,038	55,080	209,858,183
Accumulated Amortization, beginning of year							
Changes for the Year							
Increase: Amortization for the Year		80,623,942	896,491	1,433,671	39,634	11,017	83,004,755
Decrease:							
Deemed Disposals							
Written-off During Year		3,885,228	176,388	354,932	10,712	11,016	4,438,276
		3,885,228	176,388	354,932	10,712	11,016	4,438,276
Cost, end of year							
Work in Progress, end of year		566,784	180,212	351,352	45,524	-	577,088
Cost and Work in Progress, end of year		566,784	180,212	351,352	45,524	-	566,784
Accumulated Amortization, end of year		83,942,386	892,667	1,437,251	4,822	22,033	1,143,872
		83,942,386	892,667	1,437,251	4,822	22,033	86,299,159
Tangible Capital Assets - Net	27,395,987	93,190,402	954,688	1,981,684	3,216	33,047	123,559,024

**School District No. 79 (Cowichan Valley)**

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2019

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year					
Changes for the Year					
Increase:					
Local Capital	275,412				275,412
	275,412	-	-	-	275,412
Net Changes for the Year	275,412	-	-	-	275,412
Work in Progress, end of year	275,412	-	-	-	275,412

**School District No. 79 (Cowichan Valley)**

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2019

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
<b>Deferred Capital Revenue, beginning of year</b>	<b>75,588,892</b>	<b>2,420,975</b>	<b>433,597</b>	<b>78,443,464</b>
<b>Changes for the Year</b>				
Increase:				
Transferred from Deferred Revenue - Capital Additions	2,086,980	771,490		2,858,470
	2,086,980	771,490	-	2,858,470
Decrease:				
Amortization of Deferred Capital Revenue	3,612,356	112,812	48,740	3,773,908
Revenue Recognized on Write-off/down of Buildings	1,068			1,068
	3,613,424	112,812	48,740	3,774,976
<b>Net Changes for the Year</b>	<b>(1,526,444)</b>	<b>658,678</b>	<b>(48,740)</b>	<b>(916,506)</b>
<b>Deferred Capital Revenue, end of year</b>	<b>74,062,448</b>	<b>3,079,653</b>	<b>384,857</b>	<b>77,526,958</b>
<b>Work in Progress, beginning of year</b>				<b>-</b>
<b>Changes for the Year</b>				
<b>Net Changes for the Year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Work in Progress, end of year</b>				<b>-</b>
<b>Total Deferred Capital Revenue, end of year</b>	<b>74,062,448</b>	<b>3,079,653</b>	<b>384,857</b>	<b>77,526,958</b>

# School District No. 79 (Cowichan Valley)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2019

Schedule 4D (Unaudited)

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	821,718	2,009,181	11,778	-	-	2,842,677
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	2,577,472					2,577,472
Provincial Grants - Other			2,700,905			2,700,905
Investment Income	(527,634)	33,947				33,947
Transfer project surplus to MEd Restricted (from) Bylaw	2,049,838	527,634				-
		561,581	2,700,905			5,312,324
Decrease:						
Transferred to DCR - Capital Additions	2,086,980	709,637	61,853			2,858,470
Transferred to Revenue - Site Purchases	96,778	5,511				102,289
	2,183,758	715,148	61,853			2,960,759
Net Changes for the Year	(133,920)	(133,567)	2,639,052			2,351,565
Balance, end of year	687,798	1,855,614	2,650,830			5,194,242