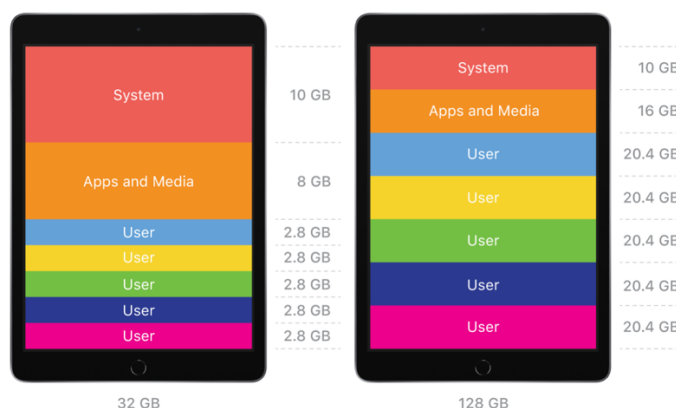




iPads are now configured for greater user security using a format known as “Shared iPad.” This configuration allows students to login to their own secure area on the iPad and when they logout all data is secured and hidden from the next user. In this configuration it is recommended that students use the same iPad when possible and that they always save their data to OneDrive if they will not be accessing the same device. Our configuration allows two to four users on a device depending on the local storage. See sample diagram below.



How Shared iPad Works

1. Personal Profiles on the iPad

- A Shared iPad makes a **profile** for each student who signs in.
- A profile is like your own personal space on the iPad with your apps, settings, and work.

2. Number of Profiles Stored

- Each iPad can usually keep **2–4 profiles saved at once**.
- This means the next time you log in, your profile loads faster on that iPad.

3. Older Profiles Get Replaced

- If more students log in than the iPad can hold, the **oldest saved profile is removed** to make space.
- Don't worry—your work and files are safe because they **should** always be saved to your **cloud storage** (OneDrive).

4. What Happens if Your Profile is Removed

- If your profile is “bumped off” the iPad, your **personal settings** (like wallpaper or app layout) will disappear from that device.
- The next time you log in, your profile will download again from the cloud, but it may take a little longer to load.

5. Logging In and Out

- Always **sign in with your school account** to access your profile.
- Make sure to **log out properly** when you're done so the iPad is ready for the next student.

Students K-3

- Use Guest Access

Students Grade 4-12

- Complete initial login to Office 365 using a district device. If using an iPad, Guest Account should be used for the first time login.
- After changing the password, students can now log into iPads with their school email eg 1234567@sd79.bc.ca.
 - Students will create a pin code that they need to remember as part of the first time login on the iPad. This pin code is used for faster login.
- To logout press the power button twice in quick succession and then click sign-out.
- To log back in to a previously used iPad click the Recents button and select your name. Enter your pin when asked.

Using Guest Access for any grade

- Guest access may be used for any student.
- Guest access will stay logged in until logout is activated or the iPad is restarted.
- **All files are deleted upon logout.**