



AGENDA
Special Board Education and Business Committee
Thursday, April 11, 2019
Yuxwule' Eagle Room (Boardroom) 4:00 PM

Page

1. CALL TO ORDER

We respectfully acknowledge that we are meeting on the traditional and ancestral lands of the Coast Salish people where we live, learn and play.

2. ADOPTION OF AGENDA

2.1. Motion to Adopt Agenda

"That the Board Education and Business Committee adopts the agenda of the April 11, 2019, Special Board Education and Business Committee meeting."

3. BUSINESS AND OPERATIONS

3.1. Financial Projection as at March 31, 2019

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[March Financial Projection](#)

3.2. Budget Survey Results

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[Budget Survey Results](#)

3.3. Updated Reconciliation of Budget Options

4. ADJOURNMENT

4.1. Motion to Adjourn

"That there being no further business, the meeting be adjourned."

SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY)
2018/2019 YEAR-END PROJECTION AS AT MARCH 31, 2019

	(A)	(B)	(C)	(D)	
	AMENDED	YEAR	PROJECTED	(A - C)	NOTES
	BUDGET	TO DATE	REV AND EXP	SURPLUS	
REVENUE:					
PROVINCIAL GRANTS	- 73,062,649	- 51,684,825	- 73,093,134	30,485	(6)
INTERNATIONAL / TUITION PROGRAM	- 2,827,000	- 2,856,225	- 2,856,225	29,225	
LOCAL EDUCATION AGREEMENT	- 5,810,729	- 4,067,510	- 5,810,729	-	
MISCELLANEOUS REVENUE	- 207,000	- 285,295	- 285,295	78,295	
TRANSPORTATION	- 30,000	- 45,824	- 45,824	15,824	
RENTALS	- 85,000	- 75,262	- 85,000	-	
INTEREST	- 170,000	- 229,109	- 249,109	79,109	
TRANSFER TO CAPITAL	855,002	570,990	855,002	-	
PRIOR YEAR SURPLUS	- 3,622,621	- 3,622,621	- 3,622,621	-	
TOTAL REVENUE	- 84,959,997	- 62,295,681	- 85,192,935	232,938	
EXPENDITURES:					
SALARIES					
PRINCIPAL / VICE-PRINCIPAL SALARIES	5,423,325	3,986,757	5,385,647	37,678	(2)
TEACHER SALARIES	34,147,186	23,552,015	34,029,254	117,932	(2)
EDUCATION ASSISTANT SALARIES	7,083,841	4,683,641	6,909,873	173,968	(2)
CLERICAL / NHS SALARIES	3,796,181	2,669,654	3,757,956	38,225	(2)
USW SALARIES	5,087,516	3,487,225	4,965,918	121,598	(2)
EXCLUDED SALARIES	2,045,588	1,507,110	2,040,623	4,965	(2)
CASUAL REPLACEMENT (ILLNESS / VACATION)	2,835,616	2,057,448	2,985,902	150,286	(4)
INSERVICE / EXTRA CURRICULAR / DEP'T HEAD	734,678	244,263	734,678	-	(3)
TOTAL SALARIES	61,153,931	42,188,113	60,809,852	344,079	
EMPLOYEE BENEFITS					
STATUTORY BENEFITS	4,423,924	2,762,278	4,452,303	28,379	
PENSION BENEFITS	6,624,474	4,519,322	6,299,192	325,282	
HEALTH BENEFITS	3,436,121	2,327,476	3,186,892	249,229	
TOTAL EMPLOYEE BENEFITS	14,484,519	9,609,076	13,938,388	546,131	
SERVICES AND SUPPLIES					
SERVICES	3,453,386	2,970,013	3,453,386	-	(3)
STUDENT TRANSPORTATION	231,350	232,056	232,056	706	(3)
PROFESSIONAL DEVELOPMENT AND TRAVEL	539,335	512,362	589,335	50,000	(3)
RENTALS AND LEASES	62,100	33,198	62,100	-	(3)
DUES AND FEES	107,310	75,232	107,310	-	(3)
INSURANCE	250,134	194,699	204,699	45,435	(3)
SUPPLIES	3,294,702	2,403,573	3,294,702	-	(3)
UTILITIES	1,333,230	929,213	1,333,230	-	(5)
TOTAL SERVICES AND SUPPLIES	9,271,547	7,350,346	9,276,818	5,271	
REDUCTION OF UNFUNDED EMPLOYEE FUTURE BENEFITS	50,000	37,500	50,000	-	
TOTAL EXPENDITURES	84,959,997	59,185,035	84,075,058	884,939	
SURPLUS	-	3,110,646	1,117,877	1,117,877	(1)

NOTES:

- 1 This projection was prepared using information available on March 31, 2019. It is updated on a monthly basis or as new information is received. As we progress towards the June 30, 2019 year-end the reliability of the projection improves. Certain assumptions are made regarding the account balances.
- 2 Employee salaries and benefits are projected by adding the expected monthly expenditures to the year-to-date balance and adjusting for known differences.
- 3 Supplies and inservice budget allocations are assumed to be fully expended at year-end. The projection is adjusted for known differences.
- 4 Casual replacement balances are calculated using a method of extrapolation. The current account balance is divided by the prior year balance at the same date. This ratio is then multiplied against the prior year-end balance. This
- 5 Utilities and diesel fuel use the same method of extrapolation as the casual replacements.
- 6 Final funding figures will be known once the February and May enrolment counts are incorporated into the Operating Grant.



Cowichan Valley School District

BRIEFING NOTE

Date of Report: Tuesday, April 9, 2019
Prepared for: Board of Education for **Information** for Board Education and Business Committee
Subject: 2019/20 Board of Education Budget Survey

Summary:

The 2019/20 Cowichan Valley School District Board of Education Budget Survey was launched on Friday, March 29 and was open to public input until Sunday, April 7 at midnight. Over the course of that time 575 people responded to our survey, which is a sizeable increase from the 348 survey respondents from the 2018/19 survey and the 204 respondents in the 2017/18 survey.

This year's survey was heavily promoted on our active Facebook account (six posts), as well as through Twitter (5 tweets) and Instagram (3 posts).

Survey Overview:

This year, the survey was redesigned to be a reporting tool as well as a way to gather important public input. Board initiatives from the past year were reported back to the community so they could see what the Board had put in place as a result of the input from previous years.

Another change that was done was to Question 1, where participants were asked to self-select what involvement they had in with the School District, now allowed multiple selections to better reflect our diverse community.

Analysis:

Q1: What best describes your involvement with the school district? **Mandatory Question**

Survey respondents overwhelmingly self-identified as a parent/grandparent or guardian with 387 answering that way. The next most active respondents were those self-identified as staff at 207, followed by the general 'Community Member' at 107. Only 13 respondents self-identified as 'Student'.

Q2: Please tell us your level of agreement with the following statement: "Investing in early years' strategies is a valuable use of district funds, and I would like to see more programs or services offered to young children and their families."

Overwhelmingly (417 of 575), respondents voted that they either agreed or strongly agreed with this statement. 87 respondents were neutral to this statement, while only 41 either disagreed or strongly disagreed.

Q3: (Optional) Do you have any suggestions on the kinds of early years' programs, supports, or district initiatives that you believe the Board of Education should consider as the budget is being developed? Please be specific in your answer. There were 150 responses to this question

There were a number of themes that arose from this question, the following is a summary, and should not be considered an exhaustive list.

Responses to this question often fell into four categories:

- Increasing Educational Assistant or Early Childhood Educator time
- Developing Before and after school care for children
- Continue funding and expansion of the Strong Start program
- Include aspects of Social / Emotional learning for early years.

Q4: Please tell us your level of agreement with the following statement: "Investing in student wellness support across the school district is a good use of district funds, and I would support funding more wellness initiatives for students."

Overwhelmingly (451 of 575), respondents voted that they either agreed or strongly agreed with this statement. 59 respondents were neutral to this statement, while only 21 either disagreed or strongly disagreed.

Q5: (Optional) Do you have any suggestions on the kind of resources, programs, or supports that the Board should consider investing in to support student wellness? Please be specific in your answer. There were 150 responses to this question

There were two main themes that came from this question the following is a summary, and should not be considered an exhaustive list.

- More time allotted for counsellors in schools
- Wellness programs / mental health programming through all grade levels

Q6: If we have opportunities to create more programs of choice for learners across the district in the future, what kind of programs would you be interested in the Board investing in?

In order of appearance in question:

Nature Based Learning	241
French Immersion	130
Technology	254
Fine Arts	263
International Baccalaureate	71
Skills and Trades	350
Other	88

Q7: Is there anything else you believe the Board needs to know or consider as they develop the budget? Please prioritize your responses in order of importance. There were 194 responses to this question

The most mentioned word in this question is 'Support'

When looking further into this, respondents typically were asking for more supports in class (staff responses) as well as additional supports for students who with special needs (parent responses).

Prepared by:

Mike Russell
Communications Manager

Reviewed by:

Jason Sandquist, Secretary / Treasurer

Date signed: _____