Cowichan Valley School District

AGENDA
Open Board Meeting
Tuesday, February 4, 2020
Yuxwule' Eagle Room (Boardroom) 4:30 PM

Page

1. CALL TO ORDER

'Uy' skweyul, sii'em' nu siiye'yu. 'Uy nu shqwaluwun kwunus 'i lumnalu.

We respectfully acknowledge that we are meeting on the traditional and ancestral lands of the Coast Salish people where we live, learn and play.

2. ADOPTION OF AGENDA

a. Motion to Adopt Agenda

"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the agenda of the February 4, 2020 Open Board Meeting."

3. MINUTES

a. Minutes of the January 7, 2020 Open Board Meeting 5 - 11

"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the minutes of the January 7, 2020 Open Board Meeting."

Minutes of the January 7, 2020 Open Board Meeting

4. RECOGNITION AND DELEGATIONS

a. Recognition of Lexi Bainas

b. Recognition of Monroe Grobe, Lonnie Schermerhorn, and Jason Sandquist

c. Delegation: For Our Kids 12 - 15

For Our Kids Memo to Trustees

5. REPORT OF CLOSED MEETING

a. Report of Closed Meeting

6. OLD BUSINESS

a. Action List 16 - 17

Action List Open - Feb 2020

7. CHAIR OF THE BOARD

7.1. For Board Information

7.1.1. Strategic Plan Announcement

7.1.2. Nova Scotia School Boards

7.1.3. Canadian School Boards' Association Conference, July 2020

7.1.4. Cowichan Secondary School Focus Groups

7.1.5. Mill Bay Nature School Plaque Unveiling

7.2. For Board Action

7.2.1. Communication Strategy

"That the Board of Education of School District No. 79 (Cowichan Valley) request staff develop a communication plan to increase community awareness of the Board of Education as a local government body and present the report to the Board by March 3, 2020."

8. SUPERINTENDENT OF SCHOOLS

8.1. Personnel

8.1.1. Temporary Director of Instruction (Secondary) - Larry Mattin

8.2. For Board Information

8.2.1. 2020-2021 School Calendar 18 - 19
2020-2021 School Calendar

8.2.2. Overview of Foundry Initiative 20 - 21
Briefing Note - Foundry Initiative

8.2.3. Kindergarten Registration/District Choice Lottery

8.2.4. Strategic Plan - Next Steps

8.2.5. Cowichan Secondary School Replacement

8.2.6. Parent Learning Fair 22
Parent Learning Fair

8.2.7. Changing Results for Indigenous Learners/Changing Results for Young Readers

8.2.8. International Student Program Trip to the Rocky Mountains March 17-21, 2020

8.2.9. Superintendent's Update

8.3. For Board Action

9. SECRETARY - TREASURER

9.1. Personnel

9.2. For Board Information

9.3. For Board Action

9.3.1. Policy 22 - Business and Community Partnerships in Education 23 - 24

"That the Board of Trustees of School District No. 79 (Cowichan Valley) adopts Policy 22 - Business and Community Partnerships in Education."

Policy 22 - Business and Community Partnerships in Education

9.3.2. 2019-2020 Amended Annual Budget 25 - 43

"That the School District No. 79 (Cowichan Valley) 2019-2020 Amended Annual Budget in the amount of $106,322,139 be given first reading."

"That the School District No. 79 (Cowichan Valley) 2019-2020 Amended Annual Budget in the amount of $106,322,139 be given second reading."

"That the Board of Education of School District No. 79 (Cowichan Valley) consider three readings of the School District No. 79 (Cowichan Valley) 2019-2020 Amended Annual Budget in the amount of $106,332,139 at this meeting."

"That the School District No. 79 (Cowichan Valley) 2019-2020 Amended Annual Budget in the amount of $106,322,139 be given third and final reading."

A Guided Tour of the 2019 2020 Amended Budget
2019-2020 Amended Annual Budget

10. COMMITTEES AND OUTSIDE ORGANIZATIONS

a. Summary of the November 19, 2019 Advisory Committee Meeting 44 - 46

Summary of the November 19, 2019 Advisory Committee Meeting

b. Summary of the December 17, 2019 Advisory Committee Meeting 47 - 49

Minutes of the December 17, 2019 Advisory Committee Meeting

c. Minutes of the November 26, 2019 Board Education and Business Committee Meeting 50 - 53

Minutes of the November 26, 2019 Board Education and Business Committee

d. Minutes of the November 21, 2019 DPAC Meeting 54 - 66

Minutes of the November 21, 2019 DPAC Meeting

11. UPCOMING MEETINGS AND EVENTS

a. Schedule of upcoming meetings and events 67
Scheduled Meetings February 4, 2020

12. CORRESPONDENCE
"That the Board of Education of School District No. 79 (Cowichan Valley) receive and file the following correspondence:

a. Letter from Minister Rob Fleming - Premier's Awards for Excellence 68 - 69
Letter from Minister Fleming - Premier's Awards for Excellence

b. Letter from Minister Rob Fleming - Government Updates 70 - 72
Letter from Minister Fleming - Government Updates

c. Letter from Cowichan Valley Youth Services 73
Letter from Cowichan Valley Youth Services

d. Cowichan Valley Regional District 74
CVRD Official Community Plan

13. NEW BUSINESS

14. QUESTION PERIOD

15. ADJOURNMENT

a. Motion to Adjourn

"That there being no further business, the meeting be adjourned."

MINUTES OF THE OPEN MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY) HELD ON TUESDAY, JANUARY 7, 2020 AT 4:30 PM IN THE BOARDROOM

PRESENT:	Chair, Candace Spilsbury Trustees Barb de Groot, Elizabeth Croft, Randy Doman, Rob Hutchins, and Johanne Kemmler Robyn Gray, Superintendent Jason Sandquist, Secretary-Treasurer Sheryl Koers, Associate Superintendent Tom Longridge, Associate Superintendent Richard Dyble, Director of Operations Karen Blow, Assistant Secretary-Treasurer Mike Russell, Communications Manager Claire Spencer, Recording Secretary
APOLOGIES:	Trustee Joe Thorne Denise Augustine, Director of Aboriginal Education and Learner Engagement

1. **Call to Order**

'Uy' skweyul, sii'em' nu siiye'yu. 'Uy nu shqwaluwun kwunus 'i lumnalu.

Trustee Spilsbury called the meeting to order at 4:30 p.m. and respectfully acknowledged that the meeting was taking place on the traditional and ancestral lands of the Coast Salish people where we live, learn, work and play.

2. **Adoption of Agenda**

a. Motion to Adopt Agenda

Adjustments to the Agenda:

The three Board Motions that were listed as Item 7.2.2 become separate items as follows:
7.2.2. BC School Trustees' Association
7.2.3. New Funding Model
7.2.4. Union of BC Municipalities

8.1. Personnel is deleted and replaced with:
8.1. Board Action (formerly 8.3)
8.1.1. Strategic Plan (formerly 8.3.1), and
8.1.2. Strategic Plan Communication Plan (formerly 8.2.4)
8.2.4. Menstrual Products in Schools (formerly 8.2.5)

Addition:
8.3. Superintendent's Update

Moved by Trustee Hutchins seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the agenda of the January 7, 2019 Open Board Meeting as amended."*

CARRIED

3. **Minutes**

a. Minutes of the December 3, 2019 Open Board Meeting

Moved by Trustee Croft seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the minutes of the December 3, 2019 Open Board Meeting."*

CARRIED

4. **Recognition and Delegations**

a. Cowichan Secondary School Replacement: Lonnie Schermerhorn, Monroe Grobe, Jason Sandquist

Deferred to February meeting.

5. **Report of Closed Meeting**

a. Report of Closed Meeting

The Board met in closed session prior to the Open meeting, where personnel items were discussed. The meeting was not concluded and will resume following the Open meeting.

6. **Old Business**

a. Action List

The Action List was reviewed.

7. **Chair of the Board**

7.1. **For Board Information**

7.1.1. Cowichan Secondary School

The District has received funding to replace Cowichan Secondary School, and has until September 2023 to complete the build. The Board and staff will be working very hard on this for the next few months.

7.1.2. Cowichan Tribes Inauguration

Trustee Spilsbury represented the District at the formal and impressive event.

7.1.3. Holiday Gatherings

Trustees Spilsbury and de Groot attended holiday celebrations with the Transportation, Maintenance, Custodial and School Board Office employees.

7.1.4. Framework for Enhancing Student Learning Workshop

Trustee Spilsbury and the Superintendent attended the event which provided updates on policy development and Strategic Plan presentations by Kamloops and Nanaimo Districts.

7.2. **For Board Action**

7.2.1. Our Cowichan re Vaping

Trustee Croft informed Trustees that the Ministry of Health is accepting input until January 24 as they work to strengthen the regulatory framework to address the rise in youth vaping.

Moved by Trustee Kemmler seconded by Trustee Hutchins *"That the Board of Education of School District No. 79 (Cowichan Valley) direct the Chair to write a letter to Our Cowichan Health Network on behalf of the Board of Education to request that Our Cowichan in partnership with Island Health develop a community awareness campaign on vaping."*

CARRIED

Moved by Trustee Croft seconded by Trustee Kemmler *"That the Board of Education of School District No. 79 (Cowichan Valley) direct the Chair to write a letter to the Ministry of Health's Health Protection Branch to recommend that changes to the regulatory framework around vaping include the availability of vaping products online."*

CARRIED

7.2.2. BC School Trustees' Association

Trustees discussed and made a friendly amendment to the proposed motion.

Moved by Trustee de Groot seconded by Trustee Hutchins *"That the Board of Education of School District No. 79 (Cowichan Valley) send a motion to the BCSTA AGM to request that the Minister of Education fund the costs paid by School Districts associated with mitigation efforts in response to homelessness."*

CARRIED

7.2.3. New Funding Model

If the Ministry's new funding model moves from an FTE (full time equivalent) model to a headcount, the District would lose funding for dual credit and career courses.

Moved by Trustee de Groot seconded by Trustee Croft *"That the Board of Education of School District No. 79 (Cowichan Valley) send a motion to the BCSTA Provincial Council to request that if the new funding model moves to headcount funding vs. full-time equivalent funding, that career and dual credit courses be funded in addition to the headcount."*

CARRIED

7.2.4. Union of BC Municipalities

Moved by Trustee Hutchins seconded by Trustee Croft *"That the Board of Education of School District No. 79 (Cowichan Valley) send a motion to the BCSTA AGM to request that BCSTA work with UBCM to have Boards of Education recognized and included in UBCM local government activities and initiatives."*

CARRIED

8. **Superintendent of Schools**

8.1. **For Board Action**

8.1.1. Strategic Plan

The final document, incorporating input from students, parents, staff and the community, was presented.

Moved by Trustee Hutchins seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) adopts the Cowichan Valley School District Strategic Plan 2020-2024."*

CARRIED

8.1.2. Strategic Plan Communication Plan

Communications Manager Mike Russell shared the Strategic Plan communication plan.

Hard copies of the Plan are being printed, and a Strategic Plan website is being created to house a digital version. A 30-second video introducing the Plan will include a gallery walk to show the community the feedback that was received, and how it was reflected in the final document. The Plan and the video will be promoted on social media.

The Plan will be presented to Principals and Vice-Principals at tomorrow's Principals' meeting.

8.2. **For Board Information**

8.2.1. Communication Update

The Communications Manager updated Trustees on the success of the District's Storytelling Strategy, and showed the recently completed "Xe' Xe' Smun'eem" (Our Sacred Children) video.

8.2.2. Cowichan Valley School District Logo Development Process

Work has begun to create a new logo representing the District's values and beliefs, as outlined in the new Strategic Plan. The new logo is scheduled for completion in May.

8.2.3. International Student Program Trip to Ottawa and Toronto, March 12 - 18, 2020

From March 12-18, 2020, fifty International Student Program students and five supervisors will travel to Ontario to visit the University of Toronto and Carleton University, and tour Ottawa.

8.2.4. Menstrual Products in Schools

Dispensers are being installed in all female and gender neutral washrooms where students in Grades 4 and higher are in attendance. Feedback on what products to provide was received from the District Student Advisory Committee.

8.3. **Superintendent's Update**

- **Acknowledgements:**
  - The Superintendent recognized the efforts and commitment of the staff members out at schools and at the School Board Office who worked hard during the winter break, including clerical, custodial, grounds and trades.
  - The Superintendent thanked all those who worked towards the Cowichan Secondary School replacement over the years. Their dedication and perseverance paid off!
- **District Gravity Car Event:** On January 16th at the Vancouver Island Motorsport Circuit teams of students will design and build gravity vehicles which will be judged by how fast they travel on a track. The team that performs the best at Districts will then be invited to compete at the Skills Canada Regionals at VIU in Nanaimo on February 27th.
- **Shelley Moore Sessions:** On the mornings of January 16 and 30 the District will host sessions with Shelley Moore (inclusive practices and school culture) with select classroom teachers, Learning Assistance Teachers, Resource Teachers, Principals and Vice-Principals. There will be afternoon sessions both dates for Principals and Vice-Principals, followed by an afterschool session on January 16th open for classroom teachers and Education Assistants. On January 30th an afterschool session will be held for parents and a District Special Education Parent Group.
- **Ignite & Bite:** The District's Learning Team is working on the third of four Ignite & Bite learning sessions which is scheduled for January 21st at Quamichan School. These sessions provide educational opportunities for all staff around Indigenous understandings, mental health, curriculum and inclusion.
- **Deeper Learning Dozen:** The second convening this school year of the Deeper Learning Dozen will be held January 22-24 in Monterey, California. Attending on behalf of the District for this convening are Robyn Gray, Sheryl Koers, Darcy Hoff and Nicole Boucher. The final convening this year will be April 28-30 at Jefferson County, Colorado.
- **International Program – Student Exchange Program with Lyon France:** International Education is embarking on a new student exchange opportunity for Grade 10-11 students in the District who want to improve their French language skills. Five to ten students will be able to participate in the international exchange with Académie de Lyon in France. Students from Lyon will come to the District for the month of October 2020, and Cowichan students will travel to France in March 2021. Students stay with host families vetted by the International Program. There are no fees to participate, but students are responsible for the cost of travel to and from France.• School Visits: During December the Superintendent attended turkey luncheons at Lake Cowichan and Alexander, a PAC meeting at Palsson, and Cowichan Secondary for the replacement school announcement.

9. **Secretary - Treasurer**

9.1. **Personnel**

9.2. **For Board Information**

9.2.1. Funding Update

The Secretary-Treasurer provided an update based on the current funding formula (a new funding formula is expected March 15 but has not yet been revealed). The grant is based on the number of students as well as geographic factors.

9.2.2. Year-End Financial Projection

The District continues to deal with higher-than-expected costs for replacement staff. Long-term illnesses have had a major impact, with currently twice the usual number of teachers off. Maternity leave numbers have also increased over recent years. Hydro costs are higher than anticipated. The November 30 projection was very close, coming in at -$1,200.

9.2.3. Budget Process

The proposed budget development schedule of public meetings was presented. The budget projection in February will be based on the funding information available at the time, with the release of the new funding formula not expected until March 15.

9.3. **For Board Action**

10. **Committees and Outside Organizations**

a. Minutes of the October 17, 2019 District Parent Advisory Committee Meeting

Moved by Trustee Kemmler seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) receives the Minutes of the October 17, 2019 District Parent Advisory Committee Meeting."*

CARRIED

b. Highlights of the December 11, 2019 District Student Advisory Committee Meeting

Moved by Trustee Doman seconded by Trustee Kemmler *"That the Board of Education of School District No. 79 (Cowichan Valley) receives the Highlights of the December 11, 2019 District Student Advisory Committee Meeting."*

CARRIED

11. **Upcoming Meetings and Events**

a. Schedule of upcoming meetings and events

The Schedule of Upcoming Events was reviewed.

12. **Correspondence**

Moved by Trustee Croft seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) receive and file the following correspondence."*

CARRIED

a. Email from Ann Andersen Re: Time Change

The letter regarding time change was discussed.

Moved by Trustee Croft seconded by Trustee de Groot *"That the Board of Education of School District No. 79 (Cowichan Valley) ask staff to look at the impact the time change would have on the District's students."*

DEFEATED

Moved by Trustee Hutchins seconded by Trustee Croft *"That the Board of Education of School District No. 79 (Cowichan Valley) ask staff to request the Ministry of Education provide information to School Districts on the effects of daylight savings time on students."*

CARRIED

13. **New Business**

14. **Question Period**

Trustees confirmed that they had read the UN's Rights of the Child which were presented by John McDonald at the November 5, 2019 Board Meeting.

15. **Adjournment**

a. Motion to Adjourn

Moved by Trustee Doman seconded by Trustee de Groot *"That there being no further business, the meeting be adjourned."*

CARRIED

The meeting adjourned at 5:51 p.m.

Candace Spilsbury, Chair

Jason Sandquist, Secretary-Treasurer

FOR OUR KIDS

MEMO

To: SD79 Trustees

From: Matt Price, Coordinator, For Our Kids

Re: Background to climate emergency declaration request

Date: January 21, 2019

For Our Kids is a network of Canadian parents and grandparents concerned about the future of their kids and grandkids under the climate crisis. Matt Price is the parent of a 13-year old student in SD79.

The purpose of this memo is to provide background information regarding an upcoming request to the SD79 Board to declare a climate emergency and to direct staff to bring options to the Board for accelerated climate action and education.

The past year saw an explosion of youth activity regarding climate change. Inspired by Swedish teen Greta Thunberg, millions of students – including hundreds here in the valley – engaged in Friday "strikes" to demand greater action on climate change. In part this is due to increasingly urgent calls by scientists to accelerate emissions reductions – a recent UN report called for almost halving our emissions over the next decade and reducing them to zero by 2050. The impacts of the climate crisis have been on full display lately in Australia. Students have been at the forefront of calling for action since they will inherit devastating impacts of climate change if adults in positions of authority do not act decisively.

All levels of government are being called on to step up climate action, since this is necessary everywhere if we have any hope of meeting the targets that science demands. The federal government has declared a climate emergency and is following through with measures to reduce emissions, including a pledge for "net zero" by 2050. The BC government has put in place its "CleanBC" program with similar actions. Local governments including the CVRD, North Cowichan, and Duncan have declared or acknowledged the climate emergency and are investigating new measures to do more.

School boards are also a level of government with control over buildings and vehicles that produce emissions. Moreover, they are the closest and most relevant level of government to the students who are leading the call for more action. And, school boards have influence over climate education in our schools and in our broader community.

SD79 has made good progress over the years via its Carbon Neutral program mandated by the province. The last available report for 2018 indicates the district is directly responsible for 2,167 tonnes of CO2 equivalent and purchased offsets from the BC government in the amount of about $45,000. These measurements may not account for indirect emissions such as those related to school-related trips by parents in their own cars. Nevertheless, this program is a good foundation for further action.

On June 28 of 2019 the Greater Victoria school board became the first in Canada to declare a "climate emergency" and to direct staff to develop a plan to reduce emissions in line with UN recommendations. It has since been joined by the school districts of Vancouver, North Vancouver, and Guelph. Other school districts (such as New Westminster) are considering following suit. Closer to home, SD69 (Qualicum) Trustees recently unanimously requested reports from staff on reducing emissions, "embedding and creating a focus on stewardship and climate change learning into the core competencies," as well as pledging support for hosing a climate change symposium there in the Spring of 2020.

We would like the Trustees of SD79 to join these other boards in taking action. The declaration or "acknowledgement" (as some bodies have worded it if they have a policy prohibiting 'declarations') is a symbolic statement of importance to the school community, the public, and to staff that the Board takes the issue of climate change very seriously and sets the tone for what's next. The second part is a process piece to set in motion reporting back to the Board within a specific timeframe so that it can consider specific action.

Our recommended Board resolution for SD79 would be worded like this:

> *That the Board of Education of School District 79 (Cowichan Valley) recognize that climate change poses a grave threat to our students, the wider school community, and the general public, and as such constitutes an emergency, and in declaring a climate emergency the Board:*

i. *direct the Superintendent to produce a report to the Board within 90 days outlining a range of specific options for accelerating emissions reductions related to SD79 operations in line with the latest climate science.*
ii. *direct the Superintendent to produce a report to the Board within 90 days outlining a range of specific options for enhanced climate education within SD79 for students, teachers, and parents, including leveraging the curriculum's core competencies, training, and public education in the community.*
iii. *direct the Superintendent in developing these options to consult widely both within the SD79 community and also with other school districts engaged in similar efforts to identify the best ideas and also to build common cause both within and across districts.*
iv. *acknowledge the need for assistance in taking new action by directing the Board Chair to write to relevant BC Government ministries to inform them of this resolution and to seek their advice and greater financial resources for solutions.*

Such a resolution and follow up process could establish SD79 as a climate leader in a similar way it is now seen as a leader on issues related to First Nations and Reconciliation.

Sample Measures

We do not want to presuppose the outcome of a 90-day process to identify options for action but thought it might be useful to include here some fodder for that process in order to inspire the conversation. This is not intended to be an exhaustive list of possible actions, but rather a taste of them.

Transportation

Transportation is probably the biggest source of SD79 emissions – not just from SD79 vehicles, but also from the sum total of car trips associated with school-related activities, whether that's day-to-day classes or extracurricular events. Here are some possibilities worth exploring:

- There are now electric school buses, some of which are manufactured in Canada. Given climate science and the life cycle of equipment, we should no longer be buying new diesel buses (which are also known to have health impacts from fumes harmful to our kids' health). Salt Spring is actively exploring electric school buses, and the BC Minister of Education should be encouraged to support this direction with appropriate funding.
- Many SD79-related transportation emissions though come from private vehicle trips. Some school districts have been tackling this with the use of car pooling apps specifically built for this purpose. Parents could be encouraged by SD79 to sign up for a sanctioned carpool app and get into ride sharing based on geographic proximity to other students. This would also build community with parents sharing their trips with neighbours. And, even having the conversation about car pooling would begin to educate the community about the impacts of driving.

Buildings

Buildings are the other major direct source of emissions for the district. SD79 is already working on building efficiency through its normal operations (since this saves money) and through the Carbon Neutral program. Doing more is usually dependent on raising upfront capital costs for work on building envelopes or replacing heating sources with less carbon intensive options like geothermal (such as the system that was installed at the old elementary school in Cowichan Station). Nevertheless, here are some options for actions:

- A new building is in the works for Cow High. This is an opportunity to follow the example of this school in London, Ontario that is being retrofitted to be carbon neutral. This would also allow for a curriculum at the school to teach students about the building and sustainability.
- The high school in Salt Spring is also covered with solar panels as a result of a community-driven fundraising project. The money the school saves annually on electricity bills is recycled into a scholarship for students going on to study climate change or green energy in university.
- The new federal Minister of Infrastructure is former Minister of Environment and Climate Change Catherine McKenna. She has identified green infrastructure as part of her new mandate. There is no reason that school boards should not lobby for new federal infrastructure money to green their buildings (and vehicles).

Education

In addition to reducing its own emissions, perhaps the biggest impact that SD79 can have is in relation to its role as educator. There is currently a large gap between the scale of the climate crisis we face as reflected in the scientific literature and awareness and preparedness in the general public, including the student body. We are not yet raising our children to meet this massive challenge. The school strikes are in part a reflection of this gap as some students take it upon themselves to wake the rest of us up.

Other jurisdictions have now started to move more assertively to put climate change into the school curriculum, such as Italy and New Zealand – the latter also recognizes the role it has to play in helping students process climate anxiety.

Here are some options for SD79:

- In service training and staff development for SD79 teachers to both learn the latest climate science and to explore how more climate education can be integrated into the current curriculum, drawing on the core competencies.
- Active support – including some modest funding – for school environmental clubs and for youth leadership development on environmental issues. Also, Board support for events such as "climate strikes" communicated to principals so that students don't feel like they are doing something wrong by standing up for their future.
- The staging of educational public events about climate change for families, including parents.

Community Engagement

Several of the measures above already contain elements of community engagement. Schools are core gathering places in our communities, and educational leaders are also community leaders. There is a role for SD79 to engage with other community actors working on climate solutions, such as:

- Convening and facilitation of a dialogue between student leaders active in "climate strikes" and the broader SD79 community to better identify student aspirations and how they can be met while involving students in the decision-making.
- Approaching PACs for their ideas on climate projects in SD79 and how they would most like to be involved.
- Collaboration with local governments on climate measures which may overlap, such as urban planning and transportation issues, as well as public education.
- Ongoing collaboration with other school districts taking climate action to share experiences and lessons.
- Like the Qualicum school district, hosting climate symposia.

ACTION LIST FOR OPEN MEETINGS

Description	Assigned To	Action	Disposition / Completion
December 4, 2018			
Meeting with First Nations	Candace Spilsbury	Meet individually with Cowichan Tribes, Penelakut Tribe, Lake Cowichan First Nation, Malahat Band, Stz'uminus First Nation and the Cowichan Valley Metis Nation to discuss community items.	In progress
Child Care Spaces Funding Application	Robyn Gray	Develop partnerships with licensed non-profit Child Care providers as soon as possible, to apply for funding from the Ministry of Children and Families 'new spaces' program for child care space in our elementary schools by January 31, 2019, and include the Early Learning Committee in the discussions and direction of programs.	In progress
March 5, 2019			
Legacy Wall	Robyn Gray	Establish a public location in the School Board Office and mount photos of the Board of Education.	In progress
June 4, 2019			
Flag Poles	Robyn Gray	Look at the possibility of adding one or more flag poles in order to recognize the local Nations whose children attend District schools and report back.	In progress
November 5, 2019			
School District Logo	Robyn Gray	Create a logo that is a visual representation of our District, recognizes its relationship with the Indigenous people and contributes to reconciliation	In progress
December 3, 2019			
Foundry Initiative	Tom Longridge	Investigate further information on the foundry initiative (integrated hub of mental health and substance/harm reduction services for youth ages 12-24) and report back to the Board.	In progress

ACTION LIST FOR OPEN MEETINGS

Description	Assigned To	Action	Disposition / Completion
January 7, 2020			
Vaping	Candace Spilsbury	Write a letter to Our Cowichan Health Network to request that Our Cowichan in partnership with Island Health develop a community awareness campaign on vaping. Write a letter to the Ministry of Health's Health Protection Branch to recommend that changes to the regulatory framework around vaping include the availability of vaping products online.	Completed
BCSTA Motion re Homelessness	Candace Spilsbury	Send a motion to the BCSTA AGM to request that the Minister of Education fund the costs paid by School Districts associated with mitigation efforts in response to homelessness.	Completed
New Funding Model	Candace Spilsbury	Send a motion to the BCSTA Provincial Council to request that if the new funding model moves to headcount funding vs. full-time equivalent funding, that career and dual credit courses be funded in addition to the headcount.	Completed
Union of BC Municipalities	Candace Spilsbury	Send a motion to the BCSTA AGM to request that BCSTA work with UBCM to have Boards of Education recognized and included in UBCM local government activities and initiatives.	Completed
Time Change	Robyn Gray	Request the Ministry of Education provide information to School Districts on the effects of daylight savings time on students.	Completed

Cowichan Valley School District

2020-2021 School Year Calendar

School Opening Day (No Early Dismissal)	Tuesday, September 8, 2020
Non-Instructional Day (District Pro-D)	Monday, September 21, 2020
1-hour Early Dismissal	Wednesday, October 7, 2020
Thanksgiving	Monday, October 12, 2020
Non-Instructional Day (Teacher Pro-D)	Friday, October 23, 2020
1-hour Early Dismissal (PLC)	Wednesday, October 28, 2020
Remembrance Day	Wednesday, November 11, 2020
1-hour Early Dismissal (PLC)	Wednesday, November 25, 2020
Last day of school before Winter Vacation	Friday, December 18, 2020
Winter Vacation	December 21, 2020 to January 1, 2021
School re-opens after Winter Vacation	Monday, January 4, 2021
1-hour Early Dismissal (PLC)	Wednesday, January 27, 2021
Non-Instructional Day (Teacher Pro-D)	Friday, February 12, 2021
Family Day	Monday, February 15, 2021
Last day of school before Spring Vacation	Friday, March 5, 2021
District Closure	March 8, 2021 to March 12, 2021
Spring Break	March 15, 2021 to March 19, 2021
School re-opens after Spring Vacation	Monday, March 22, 2021
Good Friday	Friday April 2, 2021
Easter Monday	Monday, April 5, 2021
1-hour Early Dismissal	Friday, April 16, 2021
Non-Instructional Day (District Pro-D)	Monday, April 19, 2021
1-hour Early Dismissal (PLC)	Wednesday, April 28, 2021
Non-Instructional Day (Teacher Pro-D)	Friday, May 7, 2021
1-hour Early Dismissal (PLC)	Wednesday, May 19, 2021
Victoria Day	Monday, May 24, 2021
Last day of school for students (No Early Dismissal)	Thursday, June 24, 2021
Year-end Administrative Day	Friday, June 25, 2021

Days in session: 183

Total Number of Instructional Hours:

- Kindergarten: 853 hours (177 days of instruction; accounts for gradual entry)
- Elementary: 878 hours (177 days of instruction)
- Secondary: 952 hours (174 days of instruction; Semester 1: 85 days / Semester 2: 89 days)

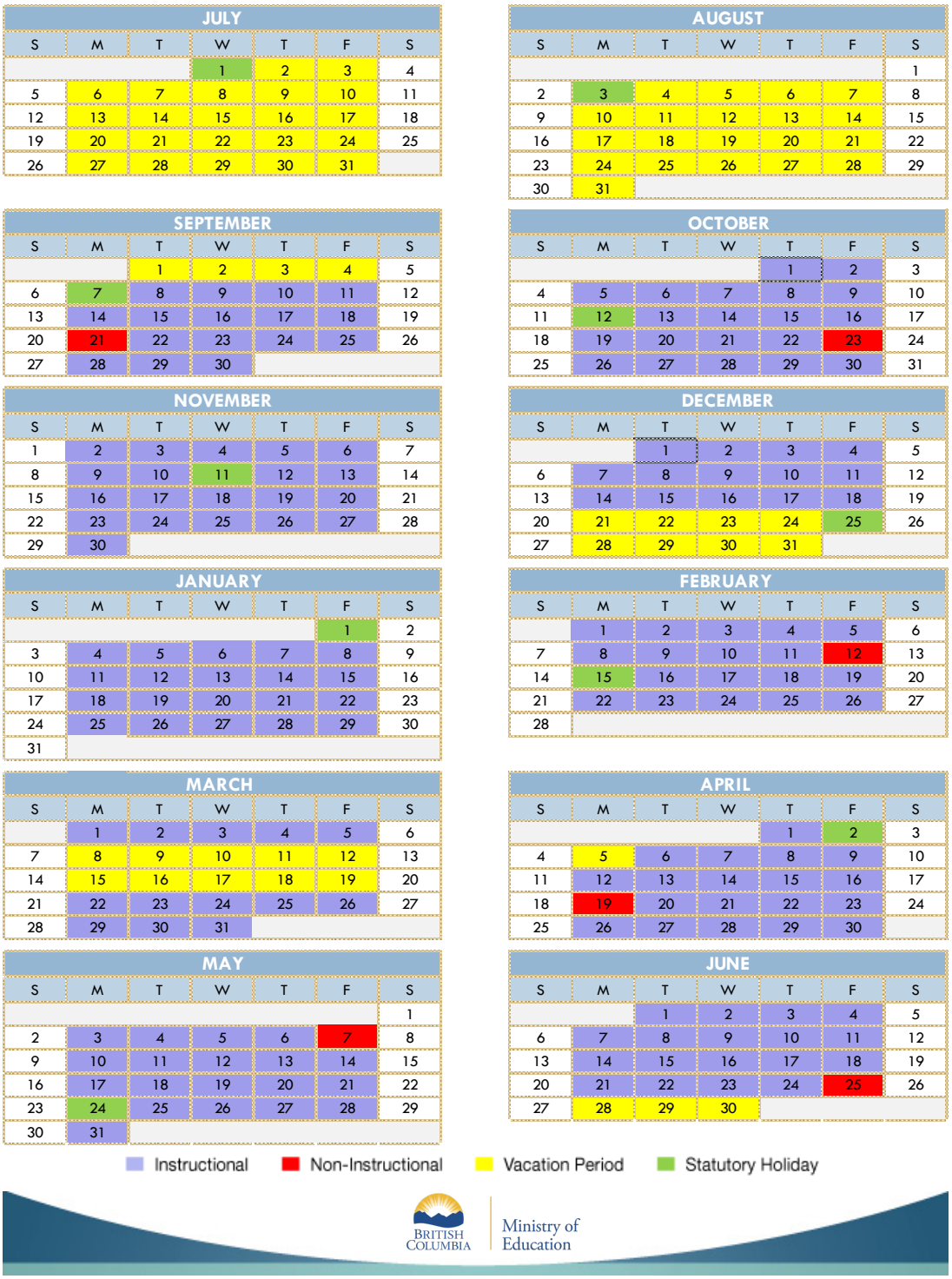
Note: Prescribed minimum hours of instruction for the 2020/21 school year according to the *School Act/School Calendar Regulation*:

- 853 hours for Kindergarten
- 878 hours for Grades 1-7
- 952 hours for Grades 8-12

The Teacher professional development days are still subject to confirmation by the local union.

SCHOOL CALENDAR FORM - GENERAL

2020/2021 CALENDAR



Cowichan Valley School District

BRIEFING NOTE

Date of Report: February 4, 2020

Prepared for: The Board of Education for **Information** for the February 4, 2020 Open Board Meeting

Subject: Foundry B.C. as a Vehicle for Providing Mental Health, Harm Reduction, and Community Health Supports for Youth

Background:

Foundry—originally known as the BC Integrated Youth Services Initiative—was created in 2015 with funding from the Government of British Columbia, the Graham Boeckh Foundation, and commitments from St. Paul's Foundation, InnerChange Foundation, and the Michael Smith Foundation for Health Research. One hundred and forty partners, consisting of government and community agencies, private donors, youth, young adults, and families, have come together to improve the wellness of BC's young people, unified in the belief that young persons should have a voice in their care, and that the right supports should be easily accessible.

A now province-wide network of community-based, integrated health and social service centers for youth aged twelve to twenty-four years, Foundry centers provide a one-stop-shop for young people to access primary and mental health care; substance-use and social services; youth and family peer supports; and to be connected to on-line tools and resources. Their mandate is to provide safe, non-judgmental care, information and resources, and to work at reaching young people before health challenges take root.

The Foundry central office, hosted by Providence Health Care, leads the provincial initiative and supports the development of local centers. Each Foundry center is operated by a lead agency that brings together local partners, service providers, young people, and caregivers. Foundry's online platform, foundrybc.ca, is powered by BC Children's Hospital.

CENTRES

- **Abbotsford**
- **Campbell River**
- **Kelowna**
- **North Shore (North & West Vancouver)**
- **Penticton**
- **Prince George**
- **Vancouver-Granville**
- **Victoria**

With the following sites in development:

- **Richmond**
- **Ridge Meadows**
- **Terrace**

Service Type
Mental health services (e.g. psychiatry, case management)
Substance use services (e.g. harm reduction, detox, opiate replacement therapy, treatment)
Primary care services (e.g. family doctors, physical and sexual health)
Social services (e.g. vocational, educational, housing, income assistance)
Cultural services (including services for individuals who identify as First Nations, Métis, and/or Urban Indigenous and other diverse communities)
Support services for the LGBTQ2S+ community
Youth peer support services
Family peer support services

Discussion:

The Foundry model has been highly successful as it integrates services for youth in a single location. It is a model that is also supported by government as they have increasingly moved toward initiatives that include the Ministries of Health, Mental Health and Addictions, Children and Family Development, and Education.

Prepared by:

Thomas G. S. Longridge
Associate Superintendent

Reviewed by:

Robyn Gray
Superintendent

Date signed: January 31, 2020

PARENT LEARNING FAIR

COWICHAN VALLEY SCHOOL DISTRICT AND THE DISTRICT PARENT ADVISORY COUNCIL PRESENTS

WE INVITE YOU TO CHOOSE FOUR SESSIONS TO ENJOY OVER YOUR EVENING.

CHOOSE YOUR OWN ADVENTURE!

- MENTAL HEALTH
- LOCAL INDIGENOUS HISTORY
- COMMUNICATING STUDENT LEARNING
- CATALYST - IGNITING THE BRILLIANCE IN ALL STUDENTS
- TECHNOLOGY / DIGITAL CITIZEN
- SEXUAL ORIENTATION AND GENDER IDENTITY (SOGI)
- POST-SECONDARY TRANSITIONS
- THE ROLE OF PLAY IN LEARNING
- UNDERSTANDING HIGH SCHOOL ASSESSMENTS: LITERACY & NUMERACY
- BC CONFEDERATION OF PARENT ADVISORY COUNCILS: AN INTRODUCTION (BCCPAC)
- DISTRICT PARENT ADVISORY COUNCIL: AN OVERVIEW (DPAC)

LOCATION:
QUAMICHAN SCHOOL
MULTI-PURPOSE ROOM
2515 BEVERLY STREET
DUNCAN

DATE: MONDAY, MARCH 2
TIME: 6:00-7:30PM

LIGHT SNACK PROVIDED

CHILD CARE AVAILABLE BY REQUEST
CONTACT
COWICHANVALLEYDPAC@GMAIL.COM

Policy 22

BUSINESS AND COMMUNITY PARTNERSHIPS IN EDUCATION

The Board of Education of School District No. 79 (Cowichan Valley) recognizes, invites and supports the development of mutually beneficial partnerships between the Board, schools and the community. This includes private businesses, individuals, local governments and non-government organizations (NGO) that are consistent with the Board's policies, regulations, values and student wellness.

DEFINITIONS:

"Partnership" is an ongoing formal arrangement, agreement and/or relationship between SD79 and a private business, individual, local government or non-government organization, with clearly defined educational goals and objectives.

"Large Project" partnership projects with a budget of $100,000 or greater.

"Student Wellness" means the promotion of students' optimal well-being and conditions to achieve academic success.

"Acknowledgement" is the identification of participating partners.

PREAMBLE:

The Board of Education recognizes that commitment, cooperation and partnerships with the community are major factors in providing the best possible educational opportunities for students.

This policy sets out basic guidelines for the establishment of business and community partnerships in the school district.

REGULATIONS:

1. Business and community partnerships must enhance learning opportunities.
2. Business and community partnerships must ensure that student wellness is prioritized.
3. Recognition of all forms of partnership between the community, schools and/or the District shall be acknowledged in a fair and equitable manner.

ADMINISTRATIVE PROCEDURES:

1. All potential business and community partnerships will be communicated with the Superintendent prior to commitment.
2. District staff will ensure that the District Policy and Regulations are followed.

3. All large business and community partnerships projects will be brought before the Board for approval.
4. The Superintendent will ensure any partnership activity complies with all legal and legislated/Ministerial orders.
5. The District may, as agreed to in a business and community partnership agreement, publicly acknowledge the direct and/or indirect contributions of public businesses, individuals, local governments and non-government organizations towards the District's educational programs.
6. All business and community partnership agreements will be signed by both the Chair of the Board and the Secretary-Treasurer.

Legal References: *School Act*, Section 85, Regulations and Ministerial Orders
Income Tax Act and Regulations

Cowichan Valley School District

The 2019/2020 Amended Annual Budget

A Guided Tour

Please read this tour of the 2019/2020 Amended Annual Budget prior to examining the complete Budget Documents. It is designed to facilitate your review of the Statements and Schedules.

Statement 2

This Statement describes the total Revenues and Expenditures required to operate the School District for the 2019/2020 school year. It is a consolidation of the Operating (Schedule 2), Special Purpose (Schedule 3) and Capital (Schedule 4) Funds. We use the prior year's Amended Annual Budget for comparative purposes as it best describes the changes between the two years.

Revenue

The ongoing main revenue components are Provincial Government funding (for operations, special purpose funds – restricted and capital purposes), Local Education Agreement transfers, International Student Program, rentals and investment income.

The consolidated Provincial Grants from the Ministry of Education increased by $3.4M from the prior year. There are four significant contributors to this increase:

1. $2.7M can be attributed to increased enrolment and the subsequent funding generated by these students (Schedule 2).
2. $.7M resulted from funding for the new Employer Health Tax that has replaced the Medical Services Plan premiums (Schedule 2).
3. A reduction of $.3M resulted from an increase in the holdback for Local Education Agreements.
4. $.3M can be attributed by the net increase in Provincial funding required to implement the Memorandum of Agreement with the Teachers on Class Size and Composition. Approximately 81 Full Time Equivalent (FTE) Teachers and 10 FTE Education Assistants are supported by this additional funding (Schedule 3).

The Tuition budget has decreased from the prior year by $177K. In the prior year, revenue was recognized that was generated by charging tuition to students outside of the school district (mostly graduated) who wished to enroll in the district sponsored Hairdressing and Education Assistant Training Program at Vancouver Island University.

LEA (Local Education Agreement)/Direct Funding from First Nations has increased by $.3M. Funding for First Nations students that live on reserve and are funded through an LEA is sent directly to the First Nation partner and then transferred to the School District. This change is a result of an increase in the number of students.

Amortization of Deferred Capital Revenue is a complex budget item to explain. When Capital is purchased using funding provided by the Ministry of Education, the revenue is not recognized in the year of acquisition. It is recognized over the useful life of the asset that was purchased. So an asset category expected to last for 10 years would recognize 1/10 of the funding into revenue each year.

Expenses

Instruction

The consolidated budget for Instruction in the School District has increased by $2.5M over the prior year. Some of the highlights of this increase are:

1. Additional Teachers to support enrolment growth and the continued implementation of the Class Size and Composition language.
2. Continued transition towards the Principal and Vice-Principal/Exempt Regional Salary Model.
3. Negotiated wage increases for Support Staff.
4. Full Implementation of the 1.95% Employer Health Tax.
5. Employee benefit premium increases.

District Administration

This area of the consolidated budget remains close to last year. The biggest change is the addition of the District Elder/Knowledge Keeper position.

Operations and Maintenance

The School District is expected to expend $.5M more on Operations and Maintenance than the prior year. This is due mainly to inflationary pressures such as the 2% negotiated wage increase for support staff and increased custodial due to the additional classrooms required to accommodate the implementation of the Class Size and Composition language.

Transportation

Service levels and budget remain in line with the prior year, with inflationary pressures for wages and supplies accounting for the increase.

Surplus

The budget is balanced utilizing $2.6M of prior year surplus. That leaves $.8M available in contingency. The Board adopted policy in 2017 requiring that between 1 and 3 percent of budget be kept on hand in contingency. This amount is consistent with policy.

Budgeted Reduction of Unfunded Employee Benefits

The Board has been working to fully fund future retirement benefits for staff since they were required to do so in 2002. Following the budgeted payment of $67,014 the balance will be eliminated at the end of this school year.

Budget Schedules

Additional information can be found within the Budget Schedules at the end of the document. These schedules provide specific information on the functions and programs within the Operating Budget (Schedule 2), details of the various Special Purpose Funds (Schedule 3) and information on Capital (Schedule 4).

Budgeted Positions

The Ministry budget template does not include information on the number of FTE positions that are covered by the budget categories. Below is a table which shows the total number of FTE employed by the School District excluding casual replacement employees.

	OPERATING	SPECIAL PURPOSE	CAPITAL	TOTAL
Teachers	444.53	81.11		525.64
Principal/Vice-Principals	45.06			45.06
Excluded	21.20			21.20
Trustees	7.00			7.00
Education Assistants	150.57	18.36		168.92
Clerical	66.21	0.57		66.79
Noon Hour Supervisors	8.43			8.43
Aboriginal and Cultural Support Workers	18.07			18.07
Computer Technicians	6.00			6.00
Maintenance and Grounds	20.00	4.00	4.00	28.00
Custodians	53.03			53.03
Bus Drivers	22.03			22.03
Total	862.14	104.04	4.00	970.17

Conclusion

We hope that this guided tour will be of assistance in your review of the 2019/2020 Amended Annual Budget.

Amended Annual Budget

School District No. 79 (Cowichan Valley)

June 30, 2020

Version: 2214-1468-8485
January 24, 2020 11:14

School District No. 79 (Cowichan Valley)

June 30, 2020

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

January 24, 2020 11:14

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act* , R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act* ").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.

2. This bylaw may be cited as School District No. 79 (Cowichan Valley) Amended Annual Budget Bylaw for fiscal year 2019/2020.

3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of $106,322,139 for the 2019/2020 fiscal year was prepared in accordance with the *Act* .

4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE 4th DAY OF FEBRUARY, 2020;

READ A SECOND TIME THE 4th DAY OF FEBRUARY, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE 4th DAY OF FEBRUARY, 2020;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 79 (Cowichan Valley) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the 4th DAY OF FEBRUARY, 2020.

Secretary Treasurer

Version: 2214-1468-8485
January 24, 2020 11:14

School District No. 79 (Cowichan Valley)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	**8,245.415**	8,162.322
Adult	**19.125**	19.125
Total Ministry Operating Grant Funded FTE's	**8,264.540**	8,181.447
Revenues	**$**	$
Provincial Grants		
Ministry of Education	**87,997,255**	84,561,466
Other	**75,000**	75,000
Tuition	**2,650,000**	2,827,000
Other Revenue	**8,499,075**	8,175,841
Rentals and Leases	**85,000**	85,000
Investment Income	**242,388**	190,506
Amortization of Deferred Capital Revenue	**3,416,308**	3,612,356
Total Revenue	**102,965,026**	99,527,169
Expenses		
Instruction	**85,095,445**	82,567,092
District Administration	**3,139,382**	2,905,338
Operations and Maintenance	**14,480,429**	13,995,149
Transportation and Housing	**3,045,769**	2,846,743
Debt Services	**21**	695
Total Expense	**105,761,046**	102,315,017
Net Revenue (Expense)	**(2,796,020)**	(2,787,848)
Budgeted Allocation (Retirement) of Surplus (Deficit)	**2,596,196**	3,622,621
Budgeted Reduction of Unfunded Employee Future Benefits	**(67,014)**	(50,000)
Budgeted Surplus (Deficit), for the year	**(266,838)**	784,773
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	**(266,838)**	784,773
Budgeted Surplus (Deficit), for the year	**(266,838)**	784,773

School District No. 79 (Cowichan Valley)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	**87,924,244**	84,909,997
Operating - Tangible Capital Assets Purchased	**62,000**	835,255
Operating - Reduction of Unfunded Employee Future Benefits	**67,014**	50,000
Special Purpose Funds - Total Expense	**13,337,076**	12,966,052
Special Purpose Funds - Tangible Capital Assets Purchased	**366,579**	352,383
Capital Fund - Total Expense	**4,499,726**	4,438,968
Capital Fund - Tangible Capital Assets Purchased from Local Capital	**65,500**	623,000
Total Budget Bylaw Amount	**106,322,139**	104,175,655

Approved by the Board

Signature of the Chairperson of the Board of Education — Date Signed

Signature of the Superintendent — Date Signed

Signature of the Secretary Treasurer — Date Signed

School District No. 79 (Cowichan Valley)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$
Surplus (Deficit) for the year	**(2,796,020)**	(2,787,848)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	**(428,579)**	(1,187,638)
From Local Capital	**(65,500)**	(623,000)
From Deferred Capital Revenue	**(4,179,285)**	(4,004,044)
Total Acquisition of Tangible Capital Assets	**(4,673,364)**	(5,814,682)
Amortization of Tangible Capital Assets	**4,499,705**	4,438,273
Total Effect of change in Tangible Capital Assets	**(173,659)**	(1,376,409)
Acquisitions of Prepaid Expenses	**(204,000)**	(274,000)
Use of Prepaid Expenses	**204,000**	274,000
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	**(2,969,679)**	(4,164,257)

Schedule 1

School District No. 79 (Cowichan Valley)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	$	$	$	$
Accumulated Surplus (Deficit), beginning of year	3,345,179	92,893	46,378,507	**49,816,579**
Changes for the year				
Net Revenue (Expense) for the year	(2,463,890)	366,579	(698,709)	**(2,796,020)**
Interfund Transfers				
Tangible Capital Assets Purchased	(62,000)	(366,579)	428,579	-
Other	(3,292)		3,292	-
Net Changes for the year	(2,529,182)	-	(266,838)	**(2,796,020)**
Budgeted Accumulated Surplus (Deficit), end of year	**815,997**	**92,893**	**46,111,669**	**47,020,559**

School District No. 79 (Cowichan Valley)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$
Revenues		
Provincial Grants		
Ministry of Education	**76,123,212**	72,987,649
Other	**75,000**	75,000
Tuition	**2,650,000**	2,827,000
Other Revenue	**6,307,142**	6,047,729
Rentals and Leases	**85,000**	85,000
Investment Income	**220,000**	170,000
Total Revenue	**85,460,354**	82,192,378
Expenses		
Instruction	**71,866,369**	69,633,733
District Administration	**3,114,862**	2,872,645
Operations and Maintenance	**10,281,437**	9,865,804
Transportation and Housing	**2,661,576**	2,537,815
Total Expense	**87,924,244**	84,909,997
Net Revenue (Expense)	**(2,463,890)**	(2,717,619)
Budgeted Prior Year Surplus Appropriation	**2,596,196**	3,622,621
Budgeted Reduction of Unfunded Employee Future Benefits	**(67,014)**	(50,000)
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	**(62,000)**	(835,255)
Other	**(3,292)**	(19,747)
Total Net Transfers	**(65,292)**	(855,002)
Budgeted Surplus (Deficit), for the year	**-**	-

School District No. 79 (Cowichan Valley)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	**80,789,708**	78,087,548
ISC/LEA Recovery	**(6,145,142)**	(5,810,729)
Other Ministry of Education Grants		
Pay Equity	**363,682**	363,682
Transportation Supplement	**283,524**	283,524
Employer Health Tax Grant	**672,434**	
Support Staff Benefits Grant	**114,660**	114,660
Audit Recovery		(97,000)
FSA & Exam Allocation	**12,964**	12,964
Other Ministry of Education Grants	**31,382**	33,000
Total Provincial Grants - Ministry of Education	**76,123,212**	72,987,649
Provincial Grants - Other	**75,000**	75,000
Tuition		
Continuing Education		177,000
International and Out of Province Students	**2,650,000**	2,650,000
Total Tuition	**2,650,000**	2,827,000
Other Revenues		
Funding from First Nations	**6,145,142**	5,810,729
Miscellaneous		
International Program Registration Fees	**132,000**	132,000
Transportaion Fees - International	**30,000**	30,000
Miscellaneous		75,000
Total Other Revenue	**6,307,142**	6,047,729
Rentals and Leases	**85,000**	85,000
Investment Income	**220,000**	170,000
Total Operating Revenue	**85,460,354**	82,192,378

School District No. 79 (Cowichan Valley)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$
Salaries		
Teachers	**34,927,982**	34,147,186
Principals and Vice Principals	**5,567,794**	5,423,325
Educational Assistants	**7,410,855**	7,083,841
Support Staff	**9,355,371**	8,883,697
Other Professionals	**2,216,410**	2,045,588
Substitutes	**4,101,742**	3,570,294
Total Salaries	**63,580,154**	61,153,931
Employee Benefits	**15,194,340**	14,484,519
Total Salaries and Benefits	**78,774,494**	75,638,450
Services and Supplies		
Services	**3,179,616**	3,453,386
Student Transportation	**232,625**	231,350
Professional Development and Travel	**541,212**	539,335
Rentals and Leases	**62,100**	62,100
Dues and Fees	**102,310**	107,310
Insurance	**250,134**	250,134
Supplies	**3,436,623**	3,294,702
Utilities	**1,345,130**	1,333,230
Total Services and Supplies	**9,149,750**	9,271,547
Total Operating Expense	**87,924,244**	84,909,997

School District No. 79 (Cowichan Valley)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	$	$	$	$	$	$	$
1 Instruction							
1.02 Regular Instruction	26,183,143	1,146,614	201,054	336,724	67,688	2,424,896	**30,360,119**
1.03 Career Programs	448,788	64,629		75,386		14,338	**603,141**
1.07 Library Services	1,209,054			191,029		43,166	**1,443,249**
1.08 Counselling	966,696			306,166		28,743	**1,301,605**
1.10 Special Education	4,673,679	373,419	6,311,633	53,992	156,325	840,141	**12,409,189**
1.30 English Language Learning	450,124						**450,124**
1.31 Indigenous Education	333,694	124,208	898,168	45,969		277,325	**1,679,364**
1.41 School Administration		3,525,431		1,525,881		99,049	**5,150,361**
1.61 Continuing Education		12,431					**12,431**
1.62 International and Out of Province Students	662,804	252,292		112,025	127,376	19,317	**1,173,814**
1.64 Other							**-**
Total Function 1	**34,927,982**	**5,499,024**	**7,410,855**	**2,647,172**	**351,389**	**3,746,975**	**54,583,397**
4 District Administration							
4.11 Educational Administration		68,770		46,883	408,173		**523,826**
4.40 School District Governance					276,197		**276,197**
4.41 Business Administration				644,284	664,589	29,394	**1,338,267**
Total Function 4	**-**	**68,770**	**-**	**691,167**	**1,348,959**	**29,394**	**2,138,290**
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				157,443	430,733	62,503	**650,679**
5.50 Maintenance Operations				4,171,766		164,106	**4,335,872**
5.52 Maintenance of Grounds				403,091			**403,091**
5.56 Utilities							**-**
Total Function 5	**-**	**-**	**-**	**4,732,300**	**430,733**	**226,609**	**5,389,642**
7 Transportation and Housing							
7.41 Transportation and Housing Administration				122,550	85,329	5,414	**213,293**
7.70 Student Transportation				1,162,182		93,350	**1,255,532**
Total Function 7	**-**	**-**	**-**	**1,284,732**	**85,329**	**98,764**	**1,468,825**
9 Debt Services							
Total Function 9	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Total Functions 1 - 9	**34,927,982**	**5,567,794**	**7,410,855**	**9,355,371**	**2,216,410**	**4,101,742**	**63,580,154**

School District No. 79 (Cowichan Valley)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$	$	$	$	$
1 Instruction						
1.02 Regular Instruction	**30,360,119**	7,394,893	**37,755,012**	2,098,825	**39,853,837**	39,981,026
1.03 Career Programs	**603,141**	139,614	**742,755**	756,128	**1,498,883**	1,389,209
1.07 Library Services	**1,443,249**	356,654	**1,799,903**	68,257	**1,868,160**	1,313,427
1.08 Counselling	**1,301,605**	297,337	**1,598,942**	41,499	**1,640,441**	1,628,562
1.10 Special Education	**12,409,189**	3,039,219	**15,448,408**	96,335	**15,544,743**	14,704,191
1.30 English Language Learning	**450,124**	106,754	**556,878**	4,500	**561,378**	446,361
1.31 Indigenous Education	**1,679,364**	367,233	**2,046,597**	358,222	**2,404,819**	1,935,687
1.41 School Administration	**5,150,361**	1,117,035	**6,267,396**	111,325	**6,378,721**	6,005,209
1.61 Continuing Education	**12,431**	2,516	**14,947**	4,000	**18,947**	78,600
1.62 International and Out of Province Students	**1,173,814**	272,526	**1,446,340**	636,900	**2,083,240**	2,138,261
1.64 Other	**-**		**-**	13,200	**13,200**	13,200
Total Function 1	**54,583,397**	**13,093,781**	**67,677,178**	**4,189,191**	**71,866,369**	69,633,733
4 District Administration						
4.11 Educational Administration	**523,826**	103,490	**627,316**	33,000	**660,316**	628,831
4.40 School District Governance	**276,197**	43,175	**319,372**	142,750	**462,122**	490,890
4.41 Business Administration	**1,338,267**	310,807	**1,649,074**	343,350	**1,992,424**	1,752,924
Total Function 4	**2,138,290**	**457,472**	**2,595,762**	**519,100**	**3,114,862**	2,872,645
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	**650,679**	131,769	**782,448**	224,637	**1,007,085**	828,019
5.50 Maintenance Operations	**4,335,872**	1,040,301	**5,376,173**	1,645,173	**7,021,346**	6,858,696
5.52 Maintenance of Grounds	**403,091**	99,166	**502,257**	124,672	**626,929**	606,111
5.56 Utilities	**-**		**-**	1,626,077	**1,626,077**	1,572,978
Total Function 5	**5,389,642**	**1,271,236**	**6,660,878**	**3,620,559**	**10,281,437**	9,865,804
7 Transportation and Housing						
7.41 Transportation and Housing Administration	**213,293**	45,900	**259,193**	22,650	**281,843**	295,727
7.70 Student Transportation	**1,255,532**	325,951	**1,581,483**	798,250	**2,379,733**	2,242,088
Total Function 7	**1,468,825**	**371,851**	**1,840,676**	**820,900**	**2,661,576**	2,537,815
9 Debt Services						
Total Function 9	**-**	**-**	**-**	**-**	**-**	-
Total Functions 1 - 9	**63,580,154**	**15,194,340**	**78,774,494**	**9,149,750**	**87,924,244**	84,909,997

School District No. 79 (Cowichan Valley)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2019 Amended Annual Budget
	$	$
Revenues		
Provincial Grants		
Ministry of Education	**11,499,043**	11,185,817
Other Revenue	**2,191,933**	2,128,112
Investment Income	**12,679**	4,506
Total Revenue	**13,703,655**	13,318,435
Expenses		
Instruction	**13,229,076**	12,933,359
District Administration	**24,520**	32,693
Transportation and Housing	**83,480**	
Total Expense	**13,337,076**	12,966,052
Net Revenue (Expense)	**366,579**	352,383
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	**(366,579)**	(352,383)
Total Net Transfers	**(366,579)**	(352,383)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 79 (Cowichan Valley)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	$	$	$	$	$	$		$	$
Deferred Revenue, beginning of year	968,618	-	22,095	16,197	1,248,008	56,752	52,833	37,917	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education	384,070	301,279				192,000	36,750	155,331	649,036
Other				493	2,048,705			400	
Investment Income	23,228			3,227					
	407,298	301,279	-	3,720	2,048,705	192,000	36,750	155,731	649,036
Less: Allocated to Revenue	391,099	301,279	9,512	11,150	2,150,610	248,752	41,893	193,648	649,036
Deferred Revenue, end of year	**984,817**	**-**	**12,583**	**8,767**	**1,146,103**	**-**	**47,690**	**-**	**-**
Revenues									
Provincial Grants - Ministry of Education	384,070	301,279	9,512			248,752	41,893	193,248	649,036
Other Revenue				5,500	2,150,610			400	
Investment Income	7,029			5,650					
	391,099	301,279	9,512	11,150	2,150,610	248,752	41,893	193,648	649,036
Expenses									
Salaries									
Teachers								43,053	
Principals and Vice Principals								20,576	
Educational Assistants		253,375							362,960
Support Staff						2,400			23,504
Substitutes							11,419		
	-	253,375	-	-	-	2,400	11,419	63,629	386,464
Employee Benefits		47,904				600	3,806	21,209	128,822
Services and Supplies	24,520		9,512	11,150	2,150,610	245,752	26,668	108,810	133,750
	24,520	301,279	9,512	11,150	2,150,610	248,752	41,893	193,648	649,036
Net Revenue (Expense) before Interfund Transfers	366,579	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(366,579)								
	(366,579)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

School District No. 79 (Cowichan Valley)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	BC Hydro	Early Learning	Student Inspiration	Wendy's House	Cultural Trust
	$	$	$	$	$	$	$	$	$
Deferred Revenue, beginning of year	-	4,214	4,396	-	155,648	27,468	2,911	20,619	12
Add: Restricted Grants									
Provincial Grants - Ministry of Education	983,899	7,862,020	726,494	83,480		6,750			
Other									10,000
Investment Income									
	983,899	7,862,020	726,494	83,480	-	6,750	-	-	10,000
Less: Allocated to Revenue	983,899	7,866,234	730,890	83,480	-	10,250	2,911	19,000	10,012
Deferred Revenue, end of year	**-**	**-**	**-**	**-**	**155,648**	**23,968**	**-**	**1,619**	**-**
Revenues									
Provincial Grants - Ministry of Education	983,899	7,866,234	730,890	83,480		6,750			
Other Revenue						3,500	2,911	19,000	10,012
Investment Income									
	983,899	7,866,234	730,890	83,480	-	10,250	2,911	19,000	10,012
Expenses									
Salaries									
Teachers		6,441,714	46,372						
Principals and Vice Principals									
Educational Assistants	447,782								
Support Staff									
Substitutes	307,566								
	755,348	6,441,714	46,372	-	-	-	-	-	-
Employee Benefits	228,551	1,424,520	15,458						
Services and Supplies			669,060	83,480		10,250	2,911	19,000	10,012
	983,899	7,866,234	730,890	83,480	-	10,250	2,911	19,000	10,012
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

School District No. 79 (Cowichan Valley)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

Schedule 3A

	TOTAL
	$
Deferred Revenue, beginning of year	**2,617,688**
Add: Restricted Grants	
Provincial Grants - Ministry of Education	**11,381,109**
Other	**2,059,598**
Investment Income	**26,455**
	13,467,162
Less: Allocated to Revenue	**13,703,655**
Deferred Revenue, end of year	**2,381,195**
Revenues	
Provincial Grants - Ministry of Education	**11,499,043**
Other Revenue	**2,191,933**
Investment Income	**12,679**
	13,703,655
Expenses	
Salaries	
Teachers	**6,531,139**
Principals and Vice Principals	**20,576**
Educational Assistants	**1,064,117**
Support Staff	**25,904**
Substitutes	**318,985**
	7,960,721
Employee Benefits	**1,870,870**
Services and Supplies	**3,505,485**
	13,337,076
Net Revenue (Expense) before Interfund Transfers	**366,579**
Interfund Transfers	
Tangible Capital Assets Purchased	**(366,579)**
	(366,579)
Net Revenue (Expense)	**-**

School District No. 79 (Cowichan Valley)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget			
	Invested in Tangible Capital Assets	**Local Capital**	**Fund Balance**	2019 Amended Annual Budget
	$	**$**	**$**	$
Revenues				
Provincial Grants				
Ministry of Education	375,000		**375,000**	388,000
Investment Income		9,709	**9,709**	16,000
Amortization of Deferred Capital Revenue	3,416,308		**3,416,308**	3,612,356
Total Revenue	**3,791,308**	**9,709**	**3,801,017**	4,016,356
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,198,992		**4,198,992**	4,129,345
Transportation and Housing	300,713		**300,713**	308,928
Debt Services				
Capital Lease Interest		21	**21**	695
Total Expense	**4,499,705**	**21**	**4,499,726**	4,438,968
Net Revenue (Expense)	**(708,397)**	**9,688**	**(698,709)**	(422,612)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	428,579		**428,579**	1,187,638
Capital Lease Payment		3,292	**3,292**	19,747
Total Net Transfers	**428,579**	**3,292**	**431,871**	1,207,385
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	65,500	(65,500)	-	
Principal Payment				
Capital Lease	3,271	(3,271)	-	
Total Other Adjustments to Fund Balances	**68,771**	**(68,771)**	-	
Budgeted Surplus (Deficit), for the year	**(211,047)**	**(55,791)**	**(266,838)**	784,773

SUMMARY OF THE ADVISORY COMMITTEE MEETING OF SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY) HELD ON TUESDAY, NOVEMBER 19, 2019 AT 4:30 PM IN THE BOARDROOM

PRESENT:	Trustee Elizabeth Croft, Chair Trustees Barb de Groot, Randy Doman, Rob Hutchins, Johanne Kemmler, Candace Spilsbury, Joe Thorne Robyn Gray, Superintendent Jason Sandquist, Secretary-Treasurer Richard Dyble, Director of Operations Chris Rolls, LCTA Erica Roberts, CDTA Charlie Coleman, CVP/VPA Brent Ranger, CVP/VPA Veronica Meyer, DSAC Claire Spencer, Recording Secretary
APOLOGIES:	Sheryl Koers, Associate Superintendent Tom Longridge, Associate Superintendent Denise Augustine, Director of Aboriginal Education and Learner Engagement Karen Blow, Assistant Secretary-Treasurer Tara Brooks, CUPE Carmen Sundstrom, DPAC Teresa Forrest, USW Simon Minkow, DSAC

1. **Call to Order**

Trustee Croft called the meeting to order at 4:30 p.m. and respectfully acknowledged that the meeting was taking place on the traditional and ancestral lands of the Coast Salish people where we live, learn and play.

2. **Check-In**

Veronica Meyer from DSAC was introduced.

Charlie Coleman: Secondary teachers are working hard to get 1st term report cards out. Schools were busy this month with Remembrance Day ceremonies.

Brent Ranger: Remembrance Day was a special time. Schools are taking advantage of the mild weather with outdoor sports. Basketball season is underway. Today150 students from Grades 6-12 attended WE Day in Vancouver.

Veronica Meyer: Attends Grade 11 at Frances Kelsey Secondary School. Just recently joined DSAC because she really enjoys student parliament at her school.

Erica Roberts: There is a new level of busy for everybody. Some elementary teachers are also doing report cards. Schools are heavy into preparation for winter concerts and other December activities.

Chris Rolls: Plans are underway for Christmas luncheons. Parent connection evenings are coming up. Students participated in the Legion poster/essay contest. Students are working on many projects that help kids help each other. There is a capstone project where the town council and students (elementary and secondary) connect and have a student/town council that works together on projects. The Giving Tree is coming together to build hampers. Bussyness multiplies as we approach Christmas, so it is important to make sure we continue to stay connected and communicate. We are in this together.

Robyn Gray: Attended the Remembrance Day assembly at Frances Kelsey School. The learning team has planned a great learning opportunity for next week's Ignite and Bite, with approximately 100 employees from across district already registered. All personnel are to be in attendance for the non-instructional day keynote by Monique Gray Smith at Quamichan on Friday next week. The District had two great launches around communication: Word of the Week and Hello Dolly. They were launched last week and there has been great press around the District's work around truth and reconciliation.

Candace Spilsbury: Many Trustees were able to attend their school liaison Remembrance Day ceremonies. It was really impactful to see and hear the veterans and that the children were really engaged. The Board is trying to engage with the seven First Nations Chiefs and Councils and the Metis Association to talk about education from their perspectives, which is a wonderful relationship-building and learning opportunity. The community meeting around strategic plan was successful and well attended by community members.

Jason Sandquist: Working on finalizing the budget position and will bring a financial update to the Board at BEBC. At BCASBO the District was recognized by the Ministry of Children and Families for its success with childcare grant writing. There were many discussions around the funding formula as Districts are anxious to see how they will be affected. Co-presented with Denise Augustine and Chaz Desjardin at the BCASBO Leadership Group (for individuals who are associated with business officials, such as the Directors of Operations, Assistant Secretary-Treasurers, Human Resources Managers, etc.) on truth and reconciliation.

3. **Old Business**

3.1 Truth and Reconciliation (standing item)

Jason Sandquist gave an abbreviated version of his recent presentation at BCASBO on Truth and Reconciliation. Trustee Thorne thanked everyone for their work.

3.2 Strategic Plan Update

The community meeting was well attended and was very responsive. Schools are collecting responses from students using a variety of methods. Two examples of student input were shared: a tableau/slide show and an interview style video. After all the information has been gathered, it will be reviewed to see if it aligns with the draft vision. Work will be done to finalize the document in order to share it at the next meeting.

4. **New Business**

4.1 Climate/Environmental Initiatives

The Director of Operations recognized the award-winning energy performance work already done by the District, including replacing oil furnaces with biomass boilers, a building envelope program, anti-idling campaign, eco-friendly waste paper products, lighting upgrades and roof

replacements. Discussion ensured on the organics/composting programs and recent changes to compost pickup at schools. It was suggested that farmers may be interested in collecting the compost, or that students may want to take on the compost challenge as a project.

5. **Adjournment**

The meeting adjourned at 5:38 p.m.

SUMMARY OF THE ADVISORY COMMITTEE MEETING OF SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY) HELD ON TUESDAY, DECEMBER 17, 2019 AT 4:30 PM IN THE BOARDROOM

PRESENT:	Trustee Elizabeth Croft, Chair Trustees Johanne Kemmler and Candace Spilsbury Robyn Gray, Superintendent Jason Sandquist, Secretary-Treasurer Sheryl Koers, Associate Superintendent Tom Longridge, Associate Superintendent Karen Blow, Assistant Secretary-Treasurer Richard Dyble, Director of Operations Chris Rolls, LCTA Charlie Coleman, CVP/VPA Brent Ranger, CVP/VPA Veronica Meyer (DSAC/FKSS) Claire Spencer, Recording Secretary
APOLOGIES:	Trustees Randy Doman, Barb de Groot, Rob Hutchins and Joe Thorne Denise Augustine, Director of Aboriginal Education and Learner Engagement Erica Roberts, CDTA Tara Brooks, CUPE Carmen Sundstrom, DPAC Teresa Forrest, USW

1. **Call to Order**

Trustee Croft called the meeting to order at 4:33 p.m., and respectfully acknowledged that the meeting was taking place on the traditional and ancestral lands of the Coast Salish people where we live, learn and play.

2. **Check-In**

Charlie Coleman: Elementary and Secondary schools have been busy with concerts and other kinds of performances. Several schools are doing some kind of giving back to community (food drives, etc.). CVOLC took a group of students to Cairnsmore where they caroled for seniors.

Candace Spilsbury: The Board is feeling good about having some things completed - the Strategic Plan is coming forward to the next Board meeting. Excited about the announcement by the Ministry tomorrow morning. Pleased that our culture together as a "family" has gelled even more. Been working on the culture of relationships to ensure we have every student achieve success. Proud of the work being done. Excited and looking forward to 2020.

Veronica Meyer: DSAC hasn't taken on any big projects. Backpack project came up too quickly to be done this year. No big plans for new year yet - still coming together as a group.

Chris Rolls: Busy with concerts, activity days, two basketball teams (one coached by an RCMP member who's teaching a Grade 11 student how to coach), two volleyball teams, (one trying out for NAIG U16). Have plans to do painting of lockers upstairs. Have concerns about the new funding formula.

Brent Ranger: Maple Bay Grade 5-6 held an entrepreneurial fair where students learned about opening a business. Drinkwater collected 15 boxes of food for hampers for Alexander School and others. Many

thanks to USW workers for concert setup/take down. Thanks to all the volunteer sports coaches/organizers. Khowhemun decorated their gym and hosted a seasonal student lunch to show their 300 students that they value and appreciate each one of them. Nourish Cowichan provided turkey, gravy and dessert. Five Cowichan Climbing Academy students will be participating in Nationals in Ottawa. Brennan Doyle has been selected as one of two Canadian males to compete for a spot on the Canadian Climbing team at the Tokyo Olympics. Frances Kelsey students went into the community to collect food for the food bank.

Robyn Gray: Has been busy with the Strategic Plan. So many good things are going on across the district. Was able to attend a couple of turkey dinners at schools and a concert at the Cowichan Theatre. Ignite and Bite on November 27 was a fantastic after-school learning session for staff. Non-Instructional Day on November 29 had Monique Gray Smith speak about reconciliation. Careers has been busy with gravity cars.

Jason Sandquist: Last week the Board received a draft plan on residential development in the district over the short, mid and long term. The International Student Program banquet was held last week. Busy working on the budget. Will be speaking with the Ministry tomorrow and learn if funding estimates based on the September enrolment were accurate.

3. **Old Business**

3.1 Strategic Plan Community Input

The Superintendent explained the timeline of the documents attached to the walls of the meeting room, forming a gallery walk. The planning process started last spring, when Board members spent a day looking at data, Organization for Economic Cooperation and Development (OECD) 2030, and honouring and looking at what's been done in the District the last few years around transformation. The Board looked at data on how District was doing, and developed their big ideas on priorities. The exploration stage gathered input from students, parents, staff and the community during the fall.

Attendees spent time viewing the documents. It was noted that a consistent theme of culture, environment, caring and equity was seen in the student responses from elementary through secondary.

3.2 Strategic Plan

The draft Plan, which is very close to completion, was presented.

Comments included:

- Great layout and photography - the visuals complement the content.
- Appreciation that through the process the Plan changed and evolved based on feedback from kids, staff, and the community. It was authentically done. Clearly the feedback from the students made it into the final plan.
- Part of what makes the Plan so powerful is seeing all the documents from the planning and consultation process. It really makes the document something that belongs to everybody in the district. The potential for everybody feeling like they own it is huge - would be nice if the supporting documents could be shared or included somehow.
- It would be great for students to see that their input was heard and resulted in changes to the Plan. It would be valuable for DSAC to see the process that was taken and the input of the students.
- Also would be valuable for sharing at PAC meetings.

Once the final changes are made, work will begin on creating a communication plan.

3.3 Truth and Reconciliation (standing item)

Trustee Croft advised that there is a fair amount of grant activity connecting immigrants/refugees with Indigenous cultures (tea ceremonies, nature walks).

Veronica believes Truth and Reconciliation would be a good topic for DSAC students to get involved with, which could increase their understanding - not just a day for the yearbook (orange shirt day) or on a worksheet that needs to be handed in. Having the Xe' Xe' Smun'een video presented at DSAC would be a good start.

4. **New Business**

5. **Adjournment**

The meeting adjourned at 5:26 p.m.

MINUTES OF THE BOARD EDUCATION AND BUSINESS COMMITTEE OF SCHOOL DISTRICT NO. 79 (COWICHAN VALLEY) HELD ON TUESDAY, NOVEMBER 26, 2019 AT 4:00 PM IN THE BOARDROOM

PRESENT:	Trustee Rob Hutchins, Chair Trustees Elizabeth Croft, Randy Doman, Johanne Kemmler, Candace Spilsbury, Joe Thorne Robyn Gray, Superintendent Jason Sandquist, Secretary-Treasurer Sheryl Koers, Associate Superintendent Tom Longridge, Associate Superintendent Richard Dyble, Director of Operations Karen Blow, Assistant Secretary-Treasurer Mike Russell, Communications Specialist Claire Spencer, Recording Secretary
APOLOGIES:	Trustee Barb de Groot Denise Augustine, Director of Aboriginal Education and Learner Engagement

1. **Call to Order**

Trustee Hutchins called the meeting to order at 4:00 p.m. and respectfully acknowledged that the meeting was taking place on the traditional and ancestral lands of the Coast Salish people where we live, learn and play.

2. **Adoption of Agenda**

2.1. Motion to Adopt Agenda

Moved by Trustee Thorne seconded by Trustee Croft *"That the Board Education and Business Committee adopts the agenda of the November 26, 2019 Board Education and Business Committee meeting."*

CARRIED

3. **Minutes**

3.1. Minutes of the October 22, 2019 Board Education and Business Committee Meeting

Moved by Trustee Spilsbury seconded by Trustee Croft *"That the Board Education and Business Committee adopts the minutes of the October 22, 2019 Board Education and Business Committee Meeting."*

CARRIED

4. **Action List**

4.1. Action List

Weather has impacted the ability to work on the rainbow crosswalks project.

5. **Petitions and Delegations**

6. **Education**

6.1. School Plan - Mill Bay Nature School

Principal Kim Ondrik and teachers Karin Farquhar, Erin Ritchie and Lawrence Weston represented Mill Bay Nature School and showed a short film highlighting some aspects of their school plan. Being a new school, the goals and directions are often changing and are made through lots of conversations and collaboration with elders, staff, parents, and children.

What can you expect to see at Mill Bay Nature School?

- Courageous and innovative educators;
- Considered and respectful steps towards reconciliation;
- The primacy and nurturing of relationships;
- A passion for free play;
- Space, time and design for our xe' xe' smun'een - our sacred children;
- Continuation of our walk together - Q'shintul.

Other highlights of the presentation included:

- Parents have reported that prior to attending Mill Bay Nature School their children would never play outside because they didn't want to get muddy and would rather play on electronics. Now they embrace being outside.
- Even lunch break is curricular with language development, science, and math exploration.
- Although there are soccer nets and balls at the school, the students don't choose to play competitive games - they play cooperatively.
- Before the play structures were built, they put out a pile of dirt and shovels, which encouraged children to play creatively. They're now not as interested in set structure. They have taken things like the candelabra trees and incorporated them into new purposes.
- The students are getting real physical confidence which encourages them to try things like writing.
- Clan time (multi-age group) afternoons are playful inquiries. Teachers pitch ideas to students every 3-4 weeks and kids select them. For example, 17 kids from ages 5 to 10 chose to be better writers. Three have now gone from drawing pictures to emerging writers, which is encouraging other (sometimes older) students to follow.
- The Principal spent a lot of time writing the school's field guide which explains its pedagogy and is a valuable resource for teachers.

Trustee Kemmler arrived at 4:23.

6.2. Ignite and Bite

Ignite & Bite is a four-part series of events that offers evening sessions based on the District's four pillars: inclusion, curriculum, mental health and wellness, and Indigenous education, followed by a communal meal. The November 27, 2019 session is the second in the series.

6.3. Learning Team Updates:

Denise Mansueti, Curriculum Coordinator, advised Trustees that her role includes best practices, assessments (formative assessment, DART, District-Wide Write, Early Success), and supports teachers with lesson planning, lesson modeling, board authorized courses, aligning courses with the new curriculum, and communicating student learning.

Lisa Read's position of District Curriculum Coordinator Instructional Technology has changed greatly during her seven years in the role, which is not surprising given the rapidity with which technology changes. She does a lot of side-by-side teaching, presentations at Pro-D and Ignite and Bite sessions, and works to empower teachers to do the great work they've been doing in a more 21st century way.

Richard Matthews is a District Counsellor / Safe Communities Support and supports the District's initiatives on mental health literacy and support, understanding behaviour, and systems approach (The Traumatic Events System).

7. **Business and Operations**

7.1. 2019/2020 Amended Annual Budget Update

The Secretary-Treasurer presented an update based on projections. Full-year funding is expected to be about $393,884 over projection, based on the increase of 10 Full Time Equivalent (FTE) students, increases in Level 2 and Level 3 Special Needs Funding and an increase of $91,350 in targeted funding for Aboriginal Education. Funding for recent support staff increases have not been included. The District is finally paying off the unfunded employee future benefits liability. Revenues from the International Student Program are down, but are offset by an increase in investment interest. Salaries are coming in close to projection, with the cost for teacher replacements significantly higher than last year.

7.2. Climate/Environmental Initiatives

Richard Dyble, Director of Operations, updated Trustees on climate/environmental initiatives.

The District has won multiple awards since its environmental initiatives began in 1998. Initiatives have included:

- recognizing schools with wasteful heating systems (may have meant combining schools);
- reducing electricity through lighting initiatives;
- replacing an old oil furnace with a biomass boiler;
- upgrading mechanical controls to ensure existing systems run optimally;
- working with the Ministry of Education through building envelope renewals to meet today's energy targets.

Upcoming initiatives include:

- advocating for a regional green energy facility;
- joint partnerships with local community groups on projects, such as restoration of regional wetlands; the Firesmart program; supporting the creation of carbon trapping initiatives;
- greening of District sites.

The Ministry contacted the District to discuss the possibility of an electric bus program. The District has also been offered free use of a propane fueled bus for a month.

8. **Policy**

8.1. Revised Administrative Procedure 155 - Event Protocol

A change was made moving the Secretary-Treasurer to next to Superintendent in event protocol.

9. **Committees**

9.1. Highlights of the October 29, 2019 Advisory Committee Meeting

Highlights of the October 29, 2019 Advisory Committee Meeting were presented by Trustee Croft.

10. **Adjournment**

10.1. Motion to Adjourn

Moved by Trustee Croft seconded by Trustee Spilsbury *"That there being no further business, the meeting be adjourned."*

CARRIED

The meeting adjourned at 5:16 p.m.

COWICHAN VALLEY DISTRICT PAC

Minutes: November 21, 2019 Regular Meeting
SD79 School Board Office, Duncan
Yuxwule' Eagle Room (Board Room)

Call to Order 7:00 p.m.
1.0 Welcome and Introductions.

Voting Attendees

Aurelia MacInnis – George Bonner Elementary Vice Chair/DPAC Rep
Caroline Kirman – DPAC Chair, Cowichan Secondary Chair/DPAC Rep
Carmen Sundstrom – DPAC Vice Chair, Drinkwater DPAC Rep, Quamichan Chair
Heidi Hunton – DPAC Treasurer, Bench DPAC Rep
Sylvia Cox - École Cobble Hill DPAC Rep
Mary Souter - Mill Bay Nature School DPAC Rep
Bevis Green - Quamichan Secondary DPAC Rep
Ann-Marie Braithwaite - Discovery Elementary DPAC Rep
Makiko Johnston - Maple Bay Elementary Chair, acting DPAC Rep
Anna Huston - Khowhemun Elementary DPAC Rep
Lizzi Johnson - Frances Kelsey DPAC Rep/Social Media
Amber Marsh - École Mt. Prevost DPAC Rep/Treasurer
Keirsten Tymko - Chemainus Elementary DPAC Rep
Matthew MacAlister - Alexander Elementary DPAC Rep
April Foster - Crofton Elementary DPAC Rep, acting DPAC Rep for Chemainus Secondary

Non-Voting Attendees
David McDowell - George Bonner Elementary Chair
Hina Charania - Mill Bay Nature School DPAC Rep
Cynthia Lockrey - École Mt. Prevost parent
Jason Sandquist - SD79 Secretary Treasurer
Candace Silsbury - SD79 Board Chair/Trustee

2. MOTION to adopt agenda as amended moved by Discovery; seconded by Quamichan. Carried.

3. MOTION to approve minutes from October 17, 2019 meeting moved by Drinkwater; seconded by Alexander. Carried.

4. AGM Election
- 4.1 Chair - Carmen Sundstrom by acclamation
- 4.2 Vice Chair - Amber Marsh by acclamation
- 4.3 Treasurer - Heidi Hunton by acclamation
- 4.4 Secretary - vacant - acting secretary Aurelia MacInnis

5.0 Reports

5.1 **Chair -** We have had the opportunity to attend advisory meetings but were unable to make it. Both DPAC Chair and Vice Chair went to DPAC Summit in Vancouver; met with the Superintendent this week and also the IEP Committee this week. Although we have a DPAC Executive, all DPAC members are welcome to offer their skill set however you may see it needed, whether it be attending meetings, helping with website, setting up parent education etc. Please do not hesitate to come forward.

5.2 **SD79 Admin**-Jason Sandquist shared a presentation that was shown at the advisory meeting regarding Truth and Reconciliation.

-6 childcare spaces have been approved at schools. Modulars will be built and brought to schools. Childcare will be operated by licenced partners, the District is just providing the space. It could be before and after school care as well as daytime, it's up to the licenced partner provider. Funding announcements were made for Alexander, Mill Bay and Palsson (hope to open in October 2020); which are in addition to previously announced sites at CVOLC, Chemainus Elementary and Khowhemun (hope to open in September 2020).

5.3 **Board of Education -** Trustee Spilsbury gave thanks to the DPAC table for support of the kids, great attendance.

-Strategic Plan has been the focus. We are now in stage 2/public engagement. There was a public consultation meeting and amazing volunteers from the community came. Mayors, MPs, MLAs, Chair of the Metis, Cowichan Tribes, DSAC, DPAC, Youth Outreach to name a few as well as community members. The input was well received and very valuable. That input as well as the input from schools has all been submitted. The District and Board will be adding bits as well then it will come back.

-The last strategic plan was developed by the Board and District of the time. We are hoping this time the main themes will be adopted by everyone as there is so much more involvement.

-Budget time is beginning, things are busy, the Board is very engaged and pleased that our initiatives and our staff are being recognized.

Child care spaces - what is the turnaround to have them up and running?
Provincially they are rolling out slower than was hoped. Not likely to see them until after September 2020.

What is the process around the budget? When is the first meeting to discuss or has it happened?
We are still in this year's budget. Budget will be based on September 30 headcount, we don't yet know the amount we will have to work with. Starting to work on a plan for next year. Funding formula will have substantial changes as well and we don't know what that will look like yet either. Same pot of money, but we don't know if our share will be more or less or the same. March 15 we get the funding, staffing decisions are made in May, there will be 2 or 3 budget meetings a week at that time.

5.4 **Treasurer** - report attached. Just for other treasurer's information, if you need to order cheques, cost can be written off gaming account as administration costs.

Reminder to PACS that you must apply for your gaming grants before June 30, and you should be filing the report 3 months after your PAC fiscal year end.

5.5 **BCCPAC DPAC Summit** - see notes attached

6.0 Old Business

6.1 Parent Education

6.1.1 *IEP Workshop* has been advertised on DPAC Facebook page and shared to many community pages. The poster/registration is through EventBrite. This is a free presentation, a panel discussion to draw out information. Please share the event widely, everyone welcome.

- The focus will be "What is IEP (Individual Education Plan)": from an elementary perspective, from a high school perspective, from an education assistant perspective. Also discussion on how to prepare for the IEP meeting, being in an IEP meeting and post-IEP meeting. We want to ensure there is 30 min for questions and conversations at the end. We are aiming for 2 more meetings. After this initial meeting we can see what is the next piece in education to help families and caregivers. Remember, it is open to ALL parents, it could be applicable to anyone, IEP could even just include diabetics, anxiety or gifted children. Please let us know if there is extra special needs for your childcare if requested so assistance can be arranged. PLEASE SHARE, perhaps email the event to school secretaries for distribution

6.1.2 *Vaping presentation* will precede the next DPAC meeting. Rebekah Kirk, from VIHA, will begin at 6:15, everyone welcome.

6.1.3 *Screenagers*, the budget has been approved, any other volunteers to help organize it? Thank you to Quamichan for stepping up! It will be a free presentation to all SD79 families. Consider looking them up and subscribing. They send weekly tips and conversation starters to have with your kids.

6.1.4 *PAC 101* is looking like it will be more of a parent learning evening. The Superintendent will speak with District staff for demonstrations, breakout sessions etc. This will be for any parents, and we encourage PAC executives and aspiring or potential PAC executives to attend.
Topics requested - emergency preparedness; a handbook or easy reference template source being available.

6.1.5 *Jesse Miller* Digital Literacy presentation to Chemainus Secondary students. Dec. 2 for grades 7/8, Dec. 11 for 9/10, and Jan 8 for 11/12. Parents welcome at all those times, it will be during the day.
Motion to allocate $300 for Chemainus Secondary's PAC presentation of Jesse Miller's Digital Literacy if they are able to obtain an evening parent presentation; by Chemainus Secondary, 2nd by Drinkwater. Carried.

6.1.6 *Gordon Neufeld*'s daughter just moved to the Cowichan Valley. It's suggested that perhaps a relationship could be developed, she could be valuable as a keynote speaker (ProD days, VIPC, school presentations etc).

6.2 Code of Ethics document for DPAC Reps was circulated. Please ensure it is signed and returned.

7.0 New Business

7.1 AED in schools - Some schools have them from a provincial grant in the past. Some schools have them because they have determined there is a need in that school (due to student or staff). Some of these were paid for by the PAC.
Approx $1,500 at Costco.
New Health and Safety officer at the District has been looking into it. They are looking at regulations and District requirements.
There is the question of training and training overlap as well as funding of the unit itself.
If the Ministry has not determined that every school needs one then the funding will not be there. A resolution could be brought to BCCPAC, it may not be within DPAC's capability to request funding.

A reminder that PACs can bring resolutions to BCCPAC (must be a member). February-ish is the deadline.
BCCPAC membership is due by the end of December. PACs are encouraged to obtain a membership.

7.2 **VIPC-** Planning of Vancouver Island Parent Conference is in full swing. It will be held Feb 29 at Belmont Secondary. Keynote speaker will be Ayson Schafer, author of *Honey I Wrecked the Kids*. There will also be Shimi Kang, author of *The Dolphin Way.*
DPAC sponsors one delegate from each school to attend VIPC. It is up to the PACs to decide who can use the ticket but DPAC recommends that whoever is sent will be someone who will report back. Deadline for PAC delegates to register will be January 20. Please email DPAC to let us know who is attending.
Some PACs may fund an additional ticket if they want. $75 early bird (before Feb 10), $100 regular
Motion by Drinkwater for DPAC to financially support VIPC in the amount of $1,000. Alexander 2nds. CARRIED.

7.3 **Playground Equipment**-Chemainus Secondary, the PAC is curious, is there a plan to install playground equipment that was talked about when the grade 7s moved over?

It is In budget cycle, funds have been put aside. The Principal has not advised what is required. District is wanting to see what grade 7s wanted.

Alexander is getting playground from the Provincial grant.

Mill Bay Nature School received one as it was a new school site.

No applications for more until spring. Can apply for $105,000.

7.4 **Water Filtration** - Chemainus Secondary, we have water filling stations, PAC is being asked to fund filtration costs. If PAC does not, we are being told the District would not cover the costs.

Jason will talk to operations and see what is going on.

DPAC Exec, If fountains are aging out, the replacements will be the new refillable stations. There are logistics involved in setting them up, they need electricity etc.

Quamichan motions to request District to research and respond as to the minimum requirements for safe drinking water for students/staff/guests and if those requirements are being met; and to clarify on funding water fountains. Chemainus 2nd. CARRIED

7.5 **Technology-** George Bonner brings technology query. Currently all computers are being replaced with ipads. This is not sufficient for our teachers needs at either elementary or secondary level. Our teachers need computers/keyboards to teach business skills such as keyboarding etc. What teachers would like to see is a portable lockable station that can move from room to room. At this point at Bonner teachers have come to PAC to ask for support.

Bonner has been advised that the only technology that can be brought in is Apple. This has been a frustration when sourcing out costs etc.

SD79: mentioned the Board of Education/Business Committee, we could attend a meeting but could not speak to it; bring it to their attention?

Maple Bay had to fundraise for computer lab? They purchased Chromebooks.

Chair agrees more information and clarity is needed for student/teacher choices on technology platforms

Drinkwater moves to adjourn at 9:22 p.m., 2nd by Ecole Cobble Hill

Next meeting: January 16, 2020

Submitted by Aurelia MacInnis, acting DPAC Secretary

DPAC Summit NOTES
November 15

42 districts represented here today
FSA Survey & feedback – online and paper form here
By Dec 2019 all 60 districts will be using MyEd – though districts may be using MyEd, they may not have all aspects open (eg. Parent Portal)

Rob Fleming – Ministry of Education

- Funding Model Review – BCCPAC being a part of the working groups. 350 submissions. All stakeholders have been apart of the working groups. No decisions have been made but Ministry is looking at all the questions / recommendations. Reason we started this process is due to it being archaic and not fully working; trying to get supports in place right away vs. waiting for paperwork and processes needed to get in place. Old way included our special needs students to be segregated from the rest of the class. Needs to be more transparent and have accountability. Parents advocacy needs to also be included. Updating information – parent handbook is under construction. 15% of students don't graduate or do without a road to further their education. Whatever changes are made, they will not diminish but enhance the supports needed. Prevalence is population data – funding associated for all in need (including kids in care, kids in poverty). Model now does not recognize these kids.
- Big Picture – within last 2 years – more $ invested into education. School construction – 76 school constructions in place right now, including new schools and upgrades.
- Playground equipment funding, 101 made with more on the way. Policy changed – now are all inclusive playgrounds.
- Childcare – taking a much bigger role. Early learning is now 0-8 (vs 0-5). Build more childcare spaces, specifically on school grounds. {how is this done with the space restraints that we already have in our schools?}
- Personal Identification Numbers will be given to kids at birth to track all early learning.
- Teacher recruitment is continuing. Less than 1% vacancy rate for teachers in the province. Working w/ indigenous groups to encourage them to be teachers. Kids who are sent home due to teachers / EAs not being there, is not acceptable. Every child deserves to be in school 100% of the time.
- Inclusive Learning Policy – looking at this as there is a lot more work to do.
- Teacher bargaining; first time in 12 years to put everything on the table. Optimistic. Conclude this as quickly as possible in a fair contract.
- Indigenous Education; 17 languages, 6 under development being used in the province. Working on school completion rates in certain districts.
- Mental Health; youth-oriented counselling hubs within schools. Working on building the capacity in more schools, specifically in secondary levels. Being apart of daily conversation within classes.
- 10 point action plan on Vaping; announced yesterday. https://news.gov.bc.ca/releases/2019HLTH0118-002192 Budget made for an advertising campaign with youth leading the communication. (Revelstoke doing a great job) April 2020 will be the last of the recommendations being set in place.
- Immunization catch up campaign; huge increase in the last 6 months.
- Question: Regulations / Standards for support staff? Needs are very different within districts. Qualifications are different within each district. Working on recruitment and sustainability. Looking at apprenticeship model. Working with UBC.

- Question: Playground Funding – Can we get a model of how funding is decided? PACs / DPACs / Districts – were asked for their top 3 priorities for funding and trying to help those with the highest needs first.
- Question: Responsibility of strikes in one district? Local bargaining has to be looked at.
- Q: Plan for indigenous students who are living on reserves? Hard to get new schools on reserves in BC as it is also a Federal matter. Increased funding has been made for transportation to get them to other schools. Trying to build relationships within districts.
- Q: Vulnerable kids not getting a full day of school; is gov't doing something to ensure that this changes? Yes! Need to communicate the expectations. Parents need to be informed more. School boards will communicate which supports they need to help these kids.
- Q: Green world; will there be a focus on things like bike lanes to school? It becomes a discussion within municipalities / school boards. Greener initiatives are being offered and being used.
- Q: Is there the 1 thing that is still a focus for you? Student hunger! Too many kids are coming to school hungry. There was a mention within the Federal crown speech, that is encouraging as it will be a focus for them as well.

SOGI123 for Parents – Hosting a Parents Event
Scout Gray, SOGI123 Lead / ARC Foundation
Many PACs may feel uncomfortable talking about SOGI123 and if so, do a parent night!

Personal Education Number (PEN) Improving the K-12 Journey
Elenor Liddy; Executive Director, Services & Technology / Ministry of Education
Providing a number at birth to follow them in all early learning, including strong start, pre-school, etc. and will continue to follow them until gr 12. This number enables the Ministry to;

- Trace individual student outcomes from pre-school to post-secondary
- Identify effective interventions and supports to improve student success
- Support public health programs
- Provide quality information for research and reporting

The Current Registration process – Biggest challenge to register our kids into school? Table talk
Future State: PEN will be created at birth and digitally linked to their BC Services Card. Then you can use BC Services Card to register for StongStart or other Early Childcare and Learning (ECL) programs. Parents can follow the progress without losing any information. It can then be used to register them for school via online or in person. If you move provinces and then move back, the school can find their previous education history, and then know of any additional support needed. You can use your PEN to order transcripts, retrieve scholarship and apply for Student Aid. Education and identity information is seamlessly transferred to their post-secondary institution. You can use this to identify and pull up their education record (after years). All the education information is there, and you will be credited for past work experience and will understand the path to graduation.

(table talk discussions)
How to do we get this info out to parents?
What suggestions do you have for improving the process?
Do your children have a BC Services Card? If not, why?

Funding Model Review and Inclusive Education Working Group

Jonathan Foweraker, Director, Resource Management Division / Ministry of Education
Why Change the Funding Model?
Continually hearing that the model doesn't work, inequity, too difficult, don't know who to go to for supports, etc.
How our children are learning has changed. Commitment had been made with gov't. to review the process.
5 Phases: Establish Principles, Gather Information, Independent Review Panel, Complete New Model, Implementation (timeline so far; Oct 2017 – Sept 2020)
Can't change funding without changing how the districts are spending the funding. We need to know what the funding will / should include.

- All groups had representation that knew the subject area well and could provide a broad range of perspectives.
- All groups were led by Co-Chairs with background in the subject area
- Members expressed a range of different perspectives.
- Accountability across all parts and players in the education system is needed in order to ensure that students will be well-served going forward
- Needs to be transparency in what's being funded and how those dollars are being spent on students
- Need for greater focus on quality assurance as part of regular program delivery
- Working groups shouldn't be wasting time on paperwork but get the best practices and supports for all students are in place.
- This hasn't been looked at in over 17 years – It should be looked at every 2-3 years.

Patricia Kovacs, Director, Inclusive Education / Ministry of Education
Current Inclusive Education Model

- Based on designations and reporting of students
- FMR Panel heard that this doesn't' work and needs fixing
- 2018/19 numbers show 31,314 students claimed in funded special needs designations; 581 in Level 1, 22,874 in Level 2, 8,757 in Level 3
- Recommendation 6 – The Ministry should create a single Inclusive Education Supplement. Component 1 high-cost supports continue to be reported and claimed. Component 2 funds should be allocated through a population-based model, using a comprehensive range of 3rd party medical and socio-economic population data (Health Factors 50%, Children in Care 20%, Income and Earnings 20%, English/French Language Development 10%)
- Panel's Recommendation – recommendation is only about the allocation of available funding to Boards of Education. Does not specify how Boards allocate funding to schools, or how schools provide supports to students. Does not determine the process by which school districts determine whether a students needs additional supports. Does not specify what level or type of support a student gets. Recommendation is about providing funding to Boards in an administratively efficient manner that recognises a wide range of student characteristics that in general require additional supports.
- There will still be targeted funding for high needs supports.
- Funding model is NOT the spending model!
- There are some districts that are / are not spending the $ in the appropriate ways – not being targeted in the right ways.
- It is the Board that approves the budget!
- The group met 7 times so far in 2019. Topics included;

Current funding model and implications for inclusive education

Current service challenges across the province
Implications of creating a new Inclusive Education Supplement
Areas out of scope of the recommendation; Quantum, collective bargaining, other Ministry programs and services

- Considerations:

Accountability – Measures should be in place for funding, supports and services and equitable outcomes for learners.
A new category – will need to be developed for students with complex needs who require high-cost supports. This category should better meet the needs of all students, particularly those with complex socio-economic or behavioral challenges.
Data and modelling – should be transparently available to the education sector and broader public.
** Students should continue to receive supports and services including; assessments, documentation that supports student learning (eg. IEP), and access to needed supports and services.
** A comprehensive engagement and communication strategy should be implemented to ensure supports during the transition period.
** Senior leadership staff should be provided on-going learning to implement the proposed new model.
** The existing financial Audit program should align with the proposed new funding model to ensure fiscal compliance, and an emphasis on student well-being and outcomes.
** On-going monitoring of implementation should happen in a timely, transparent way.

- Commitment should be in writing – to review
- Data and Population Based Model – Complex Needs (component 1) and Prevalence (component 2)

What is prevalence? How common something is in a specific region in a given time period. It is the proportion of the population that have a characteristic regardless of when they first have it. However; data being used in the Health Factors component is Population data. It is not a statistical model or trend data. Data is linked to actual students and their health conditions that impact learning.
Low Birth Weight Data – has an effect on a child's learning, approx 32,500 students. Number of children born weighing under 2500 grams.
Mental Health Data – Non-clinical treatment provided through the Ministry of Children and Families, approx 30,000 students
Medical & Wellness Data – number of interactions students have had with the provincial medical system in their lifetime for a variety of conditions is counted. This gives us way more funding than what we know now! Health data covers 533,000 students, over 16x as many students as are currently designated for supplementary funding purposes; 96% of student population.
This data than can be given to schools prior to entering school.

- Number of interactions students have with the provincial medical system in their lifetime for a variety of conditions would be counted. Counts are then weighted by impact on student need, scaled where the data coverage is less than 100% and added to created a score. Index is the score divided by the number of students.
- No waits for diagnosis or assessments or for paperwork to meet funding requirements. Funding flows as soon as the student enters the school district.
- Has the ability to project health profile of the next years school cohort, aids in planning, preparation and staffing.
- Next Steps: Discussion with medical and educational experts on; which medical interactions should be included; which are likely to drive the need for increased services; and weightings for each medical interaction. Relative weighting of the 3 data sets; Health & Wellness Conditions, Low Birth Weight, and Non-clinical Mental Health Data

- Boards retain autonomy and flexibility to direct funding to local needs and priorities
- Panel identified:
  - lack of transparency on local spending decisions and what drives them
  - lack of clarity on why there are reserves and what they are being kept for
  - poor reporting on Board strategic goals and progress towards them
  - no clear path for parents to advocate for their children
  - low levels of accountability for student outcomes

Funding changes cannot be made in isolation; requires policy and program change as well.
Is the spending from your Board related to student outcomes??
There is the need to change the reporting, accountability, and transparency!

Potential Program Policy Changes

- Combines 5 existing policies into one higher level policy
- Sets out Ministry and Board responsibilities to meet the needs of a diverse student population
- Shifts the inclusion paradigm from a moral imperative to a rights-based framework
- Requires more transparent identification of student needs and allocation of supports and services – directing districts on how they are spending funds, how they are assessing students. Districts still have autonomy but the info needs to be PUBLIC!
- Supported by new policy manuals and parents guide, including expectations around identification and assessment of student needs. – Need a parent handbook. What needs to be in it?

Questions to Consider:

1. How can we best communicate with parents and the public to show the transparency of the model and support conversations about their child's success?
2. The Inclusive Education Working Group recommended that the Ministry develop a detailed transition plan to ensure the public is aware of changes going forward. What are the key elements that you feel need to be in the transition plan?
3. One of the suggestions from the Inclusive Education Working Group around improving accountability and transparency is to develop a parent workbook. If this handbook were to be developed, what are the key areas of information you feel need to be included to support parents understanding of the education system?

It is still important for parents to know that students still should get assessed for possible designations as there are other supports / resources that they may be available outside of the educational system.
K12fundingreview@gov.bc.ca

The Partnership Model: Before / After School Care
Patricia Kovacs
The Ministry of Children and Family Development has identified that there are waiting lists for all types of childcare in BC, including before and after school care, and this is limiting parents' participation in the labour force. As a result, government has committed to working more closely with school districts to increase childcare opportunities on school grounds.

Educational Changes to the framework

- Expands the focus from infancy to 8 years of age
- More integration between theory and practice
- Updated inquiry questions
- Connects with K-12 curriculum, core competencies, and the primary program principles
- More focus on reconciliation with Indigenous peoples
- Increased focus on inclusion and diversity

Resources "Let's Play" resource material - guidebook for parents and another for educators
Changing Results for Young Children

- a professional development partnership between EDUC and United Way of the Lower Mainland
- focuses on research that outlines the connections between children's social emotional well-being (how you feel) and their educational and life outcomes (how you learn).

Strengthening Early Years to K Transitions

- Focus on developing strategies to improve transitions from community to Kindergarten
- Some prior engagement with the family to have a sense of who the child is.

Before & After School Care Policy

- Increasing the accessibility of quality child care spaces
- Enabling districts to operate before & after school care directly or though a licenced partner.

We currently have very little guidance from the School Act or policy.
Needs to be a stronger connection between early learning and school curriculum
In construction
Questions: think about your context

1. What's happening in relation to before and after school care in your school district?
2. How could schools and childcare operators work together to better support before and after school care?
3. What areas continue to need support?

Framework for Enhanced Student Learning
Cynthia Drumond, Director, Continuous Improvement / Ministry of Education
How would you define student success?
Do we have common ground or values? What are they?

1. Social & emotional well-being
2. Literacy
3. Numeracy
4. Competencies for career / post secondary
5. Graduation

Want to work together towards the same goals, our common values
Collectively improve on setting out what we aim to achieve; strategic planning and reporting on it
Combine efforts to build capacity, continuous improvement
Learn together!

What evidence can be used to show success…
Social & emotional well-being
In literacy
In numeracy
In graduation
Competencies for career / post secondary
The conversation should be about student success!!! (not fund-raising! Haha!)
EDUC.FESL@gov.bc.ca

Getting Parent Input – Immunization and Your Family
Craig Thompson, Director, Immunization, Population & Public Health

Ministry of Health and Julie Hamilton, Independent Contractor / Ministry of Health
Refreshing ImmunizeBC, the government policy that will guide the province wide guide into 2030
Pre-summit survey went out and they will go thru the data.
What supports could contribute to more conversation and learning about immunization at home between you and your child / children? Please be specific. Eg. An app, board game, physical game
iboostimmunity.com – do the quiz and earn immunizations for Unicef, has real stories that are shared
kidsboostimmunity.com – lessons and interactive quizzes for kids / teachers
ImmunizeBC.ca

November 16

BCCPAC Committees:
Resolutions
Constitution & Bylaws
Policies
Online Safety
Awards
Nominations

DPAC Table Discussion:
What are the top 3 issues within your DPAC? (relating to such things as how you operate, bylaws, engagement working with district staff, PAC engagement, volunteer burnout, succession planning, connecting with other DPAC effectively etc.)

What are the top 3 challenges facing your PACs relating to similar areas?

Using your Top 3 DPAC issues identified, what are possible solutions?

Considering your Top 3 PAC challenges identified, what are possible solutions?

Succession Planning
Relationships
Bylaws (& Constitution)
Engagement
(Nomination committee)
** list of expectations & code of conducts for PACs & DPACs

Resolutions – The Good, the Bad and the Ugly
Policy 4020 and the Resolution Committee
Resolutions passed at AGM are the basis for the operations and advocacy work
The Resolutions Committee exists to ensure that proposed resolutions are lawful and that the qualified proposers are assisted to develop effective resolutions

Will review each resolution to consider whether;

- to the extent possible, the resolution is clear, is actionable and will have the intended effect;

- to the extent possible, the proposer's position statement is clear and factual;
- that the list of implementers suggested by the proposer is appropriate; and
- that the list of Interested Parties suggested by the proposer is appropriate

- We are compiling a Resolutions Guide, revising forms and documentation
- We need to educate members on who / what / where / when / why on Resolutions to enable more time for both proposing and discussing pre-AGM
- Policy 4020 needs an update at AGM

SCHEDULE OF UPCOMING COMMITTEE / OTHER MEETINGS

MEETING	DATE/TIME	LOCATION
Board Planning Session	February 11, 4:00 p.m.	Yuxwule' Eagle Room (Boardroom)
DSAC Meeting	February 12, 10:00 a.m.	Chemainus Secondary School
BCSTA Leadership Series	February 13, 9:00-4:00	Victoria
Early Learning Committee Meeting	February 14, 3:00 p.m.	Smayaqw'a Ladybug Room
DPAC Meeting	February 20, 7:00 p.m.	Yuxwule' Eagle Room (Boardroom)
Advisory Committee Meeting	February 18, 4:30 p.m.	Inspire Room (Annex)
BCSTA Indigenous Education Council	February 20-21	Vancouver
BCSTA Provincial Council	February 21-22	Vancouver
Vaping Committee Meeting	February 24, 1:00 p.m.	Yuxwule' Eagle Room (Boardroom)
Board Education and Business Committee Meeting	February 25, 4:00 p.m.	Yuxwule' Eagle Room (Boardroom)
BCSTA Leadership Series	February 27, 9:00-4:00	Campbell River
VISTA Spring Conference and Business Meeting	March 6-7	Nanaimo
BCSTA Leadership Series	March 10	Nanaimo
BCSTA AGM	April 16-19	Vancouver

January 13, 2020

Ref: 216944

Dear Board Chairs:

I am pleased to announce the launch of the 2020 Premier's Awards for Excellence in Education, effective today. Following another successful Awards program and celebratory event in October of this past year, government is once again proud to recognize the enormous contributions of British Columbia's exceptional teachers, administrators and support staff that are vital to the cultural, economic and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, their students and their communities.

The Awards are open to all education professionals within the BC K–12 public, independent or First Nations school systems. This year, Awards will be given in the following categories:

- Community Engagement
- District Leadership
- Extracurricular Leadership
- Indigenous Education
- Outstanding New Teacher
- Outstanding Support (School Community)
- Outstanding Support (Teaching Assistant)
- Outstanding Team Collaboration
- School Leadership
- Social Equity and Diversity

Nominations are now open and are welcomed from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline to submit nominations is April 30, 2020.

Additional information on the Awards, including a downloadable poster and brochure, can be found on the Premier's Awards for Excellence in Education website at: www.gov.bc.ca/excellenceineducation. Your assistance is appreciated in distributing these through your newsletters and communications with staff.

…/2

Ministry of Education

Office of the Minister

Mailing Address:
PO Box 9045 Stn Prov Govt
Victoria BC V8W 9E2

Location:
Parliament Buildings
Victoria

Thank you in advance for your participation in, and promotion of, the Premier's Awards for Excellence in Education, which will ensure that British Columbia's very best receive the recognition that they deserve.

Sincerely,

Rob Fleming
Minister

January 20, 2020

Ref: 217543

Dear Board Chairs,

As we begin a new year and a new decade, I would like to thank you as our public education co-governance partners for a productive 2019. Through effective collaboration, we are making substantial investments in students, building a better future for our children and ensuring the prosperity of our province.

With your leadership, British Columbia (BC) students entering their final years of secondary school are enjoying a modernized graduation program and an innovative new curriculum. With an increased focus on creative and critical thinking, communication, and personal and social responsibility, the new curriculum will produce educated citizens who are able to contribute to a rapidly changing world and shape a better future for us all. With your engagement and support, we are also on the way towards a comprehensive career strategy that will improve transition rates from high school to post-secondary education and training.

Heading into the new decade, we know a gap remains in student outcomes for those who struggle with mental health issues. Last fall we made additional investments in mental health supports in schools, bringing new funding to nearly $12 million since 2018. This year, we are also looking forward to our third education-focussed mental health conference. In 2018, for the first time, representatives of BC's public, independent and First Nations schools, police, health authorities, and child and youth mental-health workers met together to develop tangible strategies to make life better for students struggling with mental-health issues. I am also very pleased our government has responded, in partnership with you, to the scourge of vaping in schools with a comprehensive regulatory action plan that is leading other provinces and territories.

Government has also been expanding our provincial ERASE (Expect Respect and a Safe Education) strategy to include a focus on guns and gangs in our school communities. ERASE is a comprehensive prevention and intervention strategy designed to foster school connectedness; address bullying; prevent violence; and provide support to school districts during critical incidents. Last month I joined my colleagues in Surrey to announce an additional $4.93 million to scale-up this important initiative to four additional communities: Campbell River, Chilliwack, Courtenay and Hope.

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Ministry of Education
Office of the Minister
Mailing Address:
PO Box 9045 Stn Prov Govt
Victoria BC V8W 9E2
Location:
Parliament Buildings
Victoria

We have expanded our focus to now include gang prevention, mental health and wellness, substance abuse, cyberbullying and supporting students of all sexual orientations and gender identities.

Indigenous students in BC are now completing secondary school at the highest rate in history, with 69.4 percent completing in 2018/19 – an 8 percent increase since 2013/14. In addition, there are now 17 First Nations languages approved to be taught in BC schools, with more in development. In total, we have increased funding for Indigenous education by 29 percent since 2016/17, bringing the total to $89.6 million this school year. On the path to meaningful reconciliation, more work needs to be done to ensure Indigenous knowledges flourish in BC classrooms for the betterment of all students. Our focus has also expanded to better help students in the care of government to be more successful and engaged in their school communities.

Outcomes for students with special needs in BC are also showing steady improvements. Completion rates were 75.5 percent last school year, up from 63.5 percent 10 years ago. An additional 1,000 education assistants have been hired in the past two years, which has increased the number of classes supported by an education assistant by 37 percent. In total, Government is supporting students with special needs with an estimated $571 million in supplemental funding in 2019/20 – an increase of $106 million (23 percent) since the 2016/17 school year.

The Ministry of Education is continuing to speed up the pace of investments in seismic upgrades, school expansions and new schools. With over $1.7 billion invested since I became the Minister of Education, kids have more safe and modern places to learn. As part of our work to ensure quality child care services are available to families, Government has created over 2,600 new child care spaces in schools by funding Neighbourhood Learning Centres at 23 new or replacement schools since September 2017. With Budget 2020 coming up, school districts will continue to see Government's commitment to invest in public education. Further information will be coming from the Ministry of Education in March.

A key part of supporting student success is ensuring we continue to maintain a highly qualified educator workforce. We have invested $3.5 million to create about 250 new seats in teacher education programs in B.C. These seats will help fill demand by training 70 special education, 20 secondary math and physics, 74 French and about 85 Indigenous educators. This is in addition to more than 1,500 potential new teachers graduating each year from B.C. universities.

Following the 2019 federal election, I am seizing the opportunity to address the problem of student hunger in schools. Through open discussions with my counterparts in Ottawa, my goal is to leverage funding for school meals. Government has achieved a lot for students in BC, but there are still too many kids in our communities going to school hungry each day. This must change. With your help, I believe we can ensure that no student is held back from learning by the pain of an empty stomach.

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After thorough consultation with many of you, and with the final reports from the working groups, my colleagues and I are currently working on a plan to reform and improve the current funding model. The goal is to improve reliability, transparency and ensure that no student falls between the cracks. I know you are eagerly awaiting an update, and I will have more information to share with you in the coming weeks.

I want to thank you again for your incredible work on behalf of students, parents, teachers and support staff and for empowering our government to make foundational changes and long overdue improvements to our education system. Last year your support allowed us to ensure BC became the first jurisdiction in North America to make menstrual products available and free for all students.

I am more confident than ever before that with strong partnerships in education, we can keep moving forward to provide the best educational opportunities possible for all BC students.

Sincerely,

Rob Fleming
Minister

COWICHAN VALLEY YOUTH SERVICES

January 14, 2020

Re: Letter of Support

Dear Cowichan Valley School District Board of Education,

We are excited to announce that the Cowichan Valley Community is one of 19 communities to be considered for a Foundry (Youth Centre). If our community is chosen for a centre, then Foundry central provides one million dollars towards a facility and then will also provide $700,000 annually. This $700,000 in annual funding will go towards building operations and for NEW youth support and services for the community. We are certain you will agree that this is an amazing opportunity for the youth and families we serve.

We would like to invite SD79 to be part of the establishment of the Foundry and to consider a partnership with CVYS to bring a Foundry to the Cowichan Valley community. We are writing to request that the Board of Education of SD79 provide a letter of support and willingness to partner with CVYS in their pursuit to acquire a Foundry in the Cowichan Valley to support youth in our community. We look forward to discussing all the partnership possibilities with you.

We thank you for your ongoing support and services to the youth and families of the Cowichan Valley.

Sincerely,

Grant McKinnon
CVYS Board Chair
Cowichan Valley Youth Services

BRITISH COLUMBIA

Canada Service Canada

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554 Trunk Rd.
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CVRD

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www.cvrd.bc.ca

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Toll Free: 1.800.665.3955

January 23, 2020

File No.: 6480-20-HOCP

Candace Spilsbury
Board Chair
School District 79 Cowichan
2557 Beverly Street
DUNCAN BC V9L 2X3

Dear Candace Spilsbury:

Re: CVRD Official Community Plan

Our region is facing significant challenges such as population growth pressure, an evolving economy and a changing climate. In response, the Cowichan Valley Regional District (CVRD) is developing a new Official Community Plan (OCP) to guide land use and growth in our nine electoral areas.

As we modernize our OCP, please join us in the conversation about our collective path forward by taking part in any of the following initial input opportunities:

Public Open Houses:

February 1, 2020 (1- 4 p.m.)	**The HUB at Cowichan Station** 2375 Koksilah Road, Duncan
February 2, 2020 (1- 4 p.m.)	**Cowichan Lake Arena** Multipurpose Room, 311 South Shore Road, Lake Cowichan
February 8, 2020 (1- 4 p.m.)	**North Oyster Community Center** Room 201, 13467 Cedar Road, Ladysmith
February 9, 2020 (1- 4 p.m.)	**Kerry Park Recreation Centre** Denis McLean Room, 1035 Shawnigan-Mill Bay Road, Mill Bay

Online Questionaire:

Please visit www.cvrd.bc.ca/regionalocp to complete our questionnaire. Responses will be accepted until February 22, 2020, and paper copies are available at CVRD offices.

To learn more about the OCP Modernization project, visit www.cvrd.bc.ca/regionalocp or contact Project Manager, Coralie Breen at 250.746.2625 or coralie.breen@cvrd.bc.ca.

We look forward to your participation.

Sincerely,

Ann Kjerulf, MCIP, RPP
General Manager
Land Use Services Department
AK/lkw

COWICHAN VALLEY REGIONAL DISTRICT

cowichan