

## Site-Specific Safety Plan Details

Site name: Alexander Elementary School

1. Occupancy limits for any shared or common work areas:

- *Staff Room: Occupancy Limit 6*
- *Kitchen: Occupancy Limit 5*
- *Photocopy Room: Occupancy Limit 2*
- *Office: Occupancy Limit 2*
- *Gym: Occupancy Limit 75*

2. Directions for Student Pick-up, Drop-off and entry to reduce gathering and congregation:

- *8:20-8:40am:*
  - *Bus students will be dropped off at their usual drop-off space*
  - *Students who are dropped off by their parents will be dropped off at their usual drop-off space*
- *11:25am-12:10pm / 12:10pm-12:55pm*
  - *Staggered lunch breaks for students*
- *2:30-2:40pm:*
  - *Bus students will be picked up via their usual pick-up space. Bus students waiting to be picked up will meet outdoors, near the back of the school, in their appropriate bus line*
  - *Students who are picked up by their parents will wait in the Northwest playground*

3. Indoor areas that lack capacity for distancing and that include interaction of staff with multiple cohorts:

- *Main office (secretary desk): distancing possible*
- *Library: Distancing possible in some space; plexiglass barrier in others*

4. Separate supervised waiting area (indoor):

- *Back corner of Resource Room (partitioned off), near the sink.*

5. Separate supervised waiting area (outdoor):

- *At the front of the school; lots of space for sitting with physically distanced supervision.*

6. Method for cleaning and disinfection of sports equipment and manipulatives:

- *Manipulatives: "Clean" and "Used" bins; items in used bins sprayed throughout the day*
- *Sports Equipment: Disinfectant spray and cloth provided*
- *iPads and other tech: Isopropyl spray and cloths provided*
- *Photocopier and PA and common-area telephones: Disinfectant spray and cloth provided*