

Site-Specific Safety Plan Details

Site name: Crofton Elementary Community School

1. Occupancy limits for any shared or common work areas:

Staff Room: limit of 5 people

Photo Copy Room: limit of 1 person

Office: limit 1 Person

Student Washroom: 2 people

Staff Washroom: 1

Art/storage Room: 2 people

Resource Room: limit of 5 people

P/VP have access to floor plans for each facility, noting the area in square meters for each room. A minimum of 5 square meters is required for each individual occupant; this space needs to be greater when the belongings in the space obstruct occupancy area.

2. Directions for Student Pick-up, Drop-off and entry to reduce gathering and congregation:

We ask families to continue support our school's COVID 19 Health and Safety Protocols including:

- Daily Health Self- Assessment: Check for the followings before sending your child to school: fever, in absence of fever reducing medication, chills, cough or worsening chronic cough, shortness of breath, loss of sense of smell or taste, diarrhea, nausea or vomiting. If you child has any of these symptoms do not send them to school
- Parent/Guardians if you have any symptoms please do not come to school.
- Please call the office prior to entering the school
- Mask is required when entering the school.
- Limit face to face gathering and maintain 2 meters distance from others during Pick up & Drop off times
- We ask Parents/Guardians to Drop off and Pick up children as close to the 8:30 am morning bell and the 2:15pm afternoon dismissal bell.
- If your children are late, please drop them off at the front entrance doors. They can enter through the front doors, check in with the office and then go to class. Please call the office when you arrive to give us a heads up.
- We encourage families to wear a mask when they are on school property during Pick up and Drop off times.
- Students will line up at the start of the school day and exit at the end of the school day at their designated areas near the exterior doors by their classrooms. Each designated area for each classroom is marked and physically distanced

3. Indoor areas that lack capacity for distancing and that include interaction of staff with multiple cohorts:

Itinerant Room:

Hand sanitizing/washing prior and after learning sessions or groups

Encouraged mask wearing

Sanitizing area and learning tools in between learning session or groups

Portable Plexiglass Barrier

Resource Room:

Hand sanitizing/washing prior and after learning sessions or groups

Encouraged mask wearing

Sanitizing area and learning tools in between learning session or groups

Adhere to occupancy limits

4. Separate supervised waiting area (indoor):

Medical Room is currently used as our indoor waiting area, we have moved our First Aid station to another area.

5. Separate supervised waiting area (outdoor):

Rock garden area in front of the school. This area is easily visible from the Principals office and the front foyer of the school. The rock garden is also physically distanced from the main walkway at the front entrance of the school.

6. Method for cleaning and disinfection of sports equipment and manipulatives:

Cleaning and disinfection of sports equipment and manipulatives occurs in between cohorts or classes. I.e. sports equipment are cleaned and disinfected prior and after use of each class.