

Site-Specific Safety Plan Details

Site name: **Frances Kelsey Secondary**

1. Occupancy limits for any shared or common work areas:

-Laminated signs are posted on entryways to common work areas / offices with occupancy limits as per work space requirements. Regular reminders are given with regards to mask requirements.

2. Directions for Student Pick-up, Drop-off and entry to reduce gathering and congregation:

Students will be dropped off and picked up at distance in front “ring” of the school. Students will use the designated outside entrance / exist nearest to their cohort. Announcement reminders are made reminding students of the protocols and procedures.

3. Indoor areas that lack capacity for distancing and that include interaction of staff with multiple cohorts:

Barriers in place for library, counselling office and front office staff. Single use limit placed on elevators.

4. Separate supervised waiting area (indoor):

Waiting area in the large foyer directly in front of the main office where kids can be directly supervised from office easy access and pick-up by parents.

5. Separate supervised waiting area (outdoor):

Undercover area in the inner courtyard directly adjacent to the main office. Student will be visible to office staff and has protection from the elements.

6. Method for cleaning and disinfection of sports equipment and manipulatives:

Extra spray bottles have been distributed to PE area. Equipment will be sprayed / wiped after individual usage prior to the arrival of the next class. Regular hand hygiene will continually be encouraged.