Site-Specific Safety Plan Details

Site name: Quamichan School

**1. Occupancy limits for any shared or common work areas:**

* Downstairs student washrooms: 2
* Downstairs staff washrooms: 2
* Downstairs staff room: 10
* Room 200 (being used this year as a secondary staff room: 10
* Copy Room: 4
* Main office: 6
* Room 209A: 6

**2.Directions for Student Pick-up, Drop-off and entry to reduce gathering and congregation:**

**Morning Drop Off:**

* Students arrive in a staggered fashion over the course of an hour. Students are assigned one of 4 entrances to spread them apart.
* Students who want to be outside before the morning bell must wear masks.
* Students who chose to enter the building must go immediately to their classroom.

**Dismissal / Pickup:**

* Dismissal is staggered, and teachers walk their classes out of the building at the beginning of lunch and at the end of the day.
* Students who walk home are encouraged to leave right away.
* Students waiting for busses must wear masks.

**3.Indoor areas that lack capacity for distancing and that include interaction of staff with multiple cohorts:**

* **Photocopy Room:** Capacity 3
* **Main office:** Capacity 6
* **Conference Room 112C:** Capacity 3
* **Downstairs Staff Room:** Capacity 10
* **Staff washrooms:** Capacity 2
* **Student Washrooms:** Capacity 2
* **Room 211A:** Capacity 6
* **Room 102A:** Capacity 6
* **Upstairs Staff Room 200:** Capacity 10
* **Room 216 B:** Capacity 2

**Areas that require barriers:**

* **School Store**: Plexiglass barrier
* **Library Teacher Librarian desk / workstation:** Plexiglass barrier
* **Main Office – Secretary Desks:** Tables as barriers

**4. Separate supervised waiting area (indoor):**

* Our main supervised waiting area spaced out chairs in the main office. They are behind a table barrier (away from secretaries work stations) and they can only be occupied if capacity of office area allows. There are three chairs in this area.

**5. Separate supervised waiting area (outdoor):**

* Benches in front of the main building

6. Method for cleaning and disinfection of sports equipment and manipulatives:

Teachers supervise the cleaning of equipment and manipulatives (using Vanguard cleaning product provided by the school district), as well as chairs and desks as follows:

* At the end of every PE class
* At the end of every class where another cohort is using the space afterwards