



COWICHAN VALLEY
School District

CUPE CLERICAL POSTINGS

AMENDMENT — Additional posting added

TO: ALL CUPE MEMBERS
FROM: Vanessa A. Lysne, Human Resources Manager
DATE: Thursday, February 9, 2023.

TEMPORARY

COMPETITION: #4
CAREERS CLERK
POSITION# LCS-2

Site: **LAKE COWICHAN SCHOOL**
Job: Job Description #18 – Pay Level 8
Schedule: 20 hours per week (***Tue & Wed 7 hrs; Thu 6 hrs**) – 10 months
Term: Effective February 21, 2023 to June 30, 2023 or return of the incumbent, whichever occurs first.

Note: *Shift days/times have changed permanently.

**APPLICATIONS MUST BE RECEIVED AT THE SCHOOL BOARD OFFICE
BY 10:00AM, WEDNESDAY, February 15, 2023.**

Application forms are available on the School District Website (www.sd79.bc.ca). All forms must be completed in full. Submit applications to the School Board Office Receptionist by email: sboreceptionist@sd79.bc.ca, please confirm it has been received. If you have any difficulty, please contact Ashley at hrcupeusw@sd79.bc.ca or leave a voicemail at 250-748-0321 ext. 279.

Vanessa A. Lysne
Human Resources Manager